

Minutes
Commission on Administrative and Professional Faculty Affairs
February 13, 2013 ~ 1:30 p.m. ~ 325 Burruss

Present: Linda Bucy, Jessie Chen-Yu, Mary Christian, Roderick Hall, Jennifer Hundley, Travis Hundley, Kay Hunnings, April Hylton, Hal Irvin, Kirk Wehner, Ashley Wood for Ellen Plummer, Kelley Woods, Jon Wooge

Absent: Alicia Cohen, Scott Tate, Jon Vest

Guests: Steve Capaldo, Laurie Coble, Bill Knocke

Call to Order

The meeting was called to order at 1:35 p.m. The agenda was approved as presented, and the minutes from the last meeting on October 17, 2012 were approved electronically.

CAPFA Representatives to Committees

Linda Bucy provided an update of recently appointed CAPFA representation on university committees. CAPFA member Jennifer Hundley is serving on the President's Award for Excellence Selection Committee, and Pat Rodgers is a newly appointed AP faculty representative on the Employee Benefits Committee. Linda also pointed out that the two student members serving on CAPFA have had to relinquish their positions due to other commitments. Those vacancies will be filled as soon as possible.

Old Business

Spring Forum Workshop on AP Faculty Evaluations

Since there is too much variance in how departments handle the evaluation process for AP faculty, Kirk Wehner suggested to members that there likely won't be enough interest to justify doing a workshop on this topic. Members agreed and instead decided to plan for a speaker for the spring forum. Suggested speakers were Tom Dingus, Michael Friedlander, Mark McNamee, Dwight Shelton, Charles Steger, and Ruth Waalkes. Since the Center for the Arts is new, members thought it would be a good idea to have Ruth Waalkes, Executive Director, speak on the center from a public perspective. Linda will check availability of the suggested speakers starting with Ruth. The forum will be planned for April which will allow plenty of time for publicity.

New Business

Proposed Revision of Policy 13000 – Policy on Intellectual Property

The Commission on Research is acting as the host commission for several proposed changes to Policy 13000. Bill Knocke provided a PowerPoint presentation outlining the proposed changes and requested CAPFA's endorsement. The summarized changes are as follows:

- Reflect Code of VA requirements of state employees regarding disclosure (Stanford vs. Roche case)
- Provide language about student IP (as well as visiting scholars and volunteers) that can be more effectively implemented as opposed to current vague language on other university resources
- Reflect the operating procedures of the IPC as opposed to its role twenty years ago
- Address the issue of commissioned works

The proposed changes will also be presented to the Commission on Faculty Affairs, Commission on Undergraduate Studies and Policies, Commission on Graduate Studies and Policies, Faculty Senate, and Staff Senate for endorsement. If there are any revisions to the proposed changes prior to it being presented to University Council, CAPFA will be notified. A decision was made to wait until the March meeting to vote on the endorsement in case changes are made after the other commissions and senates hear Bill Knocke's presentation.

Adjournment

There being no further business, the meeting was adjourned at 2:25 p.m. The next meeting will be March 13, 2013 from 1:30-3:00 in 325 Burruss.

Respectfully Submitted,

Melissa Ball
CAPFA Support Staff