

MINUTES

Commission on Administrative and Professional Faculty Affairs
May 13, 2009

Members present: Frances Keene, Kay Hunnings (on behalf of Richard Sorensen), Kirk Wehner, Lou Gorr, Ellen Plummer, Ray Ali, Melinda West, Marilyn King, Nick Spruill

Members absent: Pat Hyer, Tim Mize, Hal Irvin, Kevin Ayoub, Judy Ridinger, Charles Lytton, Karen Eley Sanders, Michelle Adcock

Recorder: Cyndi Hutchison

1. Welcome and Introductions

Commission Chair F. Keene welcomed those in attendance.

2. Elections Update

- F. Keene will send out an email to those who were interested in serving on CAPFA or other commissions, but were not chosen. There was an over-whelming response this year. Those names not chosen will be made available to others so that they might solicit them to serve on other committees.
- One area that received very few nominees was from Extension Agents. If needed, once names of Agents are shared, the elections committee (F. Keene, E. Plummer, K. Sanders) will meet next week once the elections are closed.

3. Debrief *A CAPFA Conversation* with the Provost (each table leader update)

- The CAPFA Conversation with the Provost was a success.
- The commission decided to hold this event again in the fall. CAPFA needs to respond about concerns that have been addressed such as an interest in receiving information on performance evaluations for A/P faculty.

3. Fall agenda topics

- Performance Reviews for AP Faculty
- Update on Childcare
- Wellness group
- Professional Development

4. Announcements

- R. Ali discussed the university's new travel reimbursement policy and will let the commission know how it will impact extension.

5. 09-10 CAPFA dates

- Meetings will continue to remain on Wednesdays, either 1-2:30 or 1:30-3:00. C. Hutchison will confirm meeting dates and times with the group.

As there were no additional items to be discussed, the meeting adjourned.