

**Commission on Faculty Affairs  
Minutes  
February 10, 2017  
10:30 – 12:00 Noon  
130 Burruss Hall**

**In attendance:** H. Robinson, Chair; L. Brogdon, R. Dalloul, J. Ferris, J. Finney, L. Geyer, D. Good, V. Groover, E. Spiller, J. Spotila, A. Zajac.  
(15 CFA members, 2 vacancies = quorum is 7)

**Absent:** G. Amacher, J. Davis, C. Montgomery, P. Young,  
**Guests:** E. Plummer, T. Bluestein, V. Pennebacker for P. Young

Next meetings: Feb. 24, March 3, 17, 31, April 7, 21

1. **Welcome and Approval of Agenda** H. Robinson
2. **Approval of Dec. 2 minutes**, approved unanimously H. Robinson  
**Approval of Jan 27 minutes**, approved unanimously
- \*3. **First Reading: CFA Resolution 2016-17D Resolution on Procedures for Faculty Appointments with Tenure** J. Finney  
Members of the commission discussed offered edits for purposes of clarification. A revised draft of the resolution will be shared with commission members prior to Second Reading. The revised resolution will need to be shared with the Faculty Senate.
- \*4. **First Reading: CFA Resolution 2016-17E Resolution Supporting the Establishment of a University Ombuds Function at Virginia Tech** H. Robinson  
Members of the commission offered edits to the Ombuds charter language to describe the desired qualifications of the person in the Ombuds role, and that the Ombuds will not have any supervisory or other responsibilities at the university that might create a perceived or real conflict to the independence or neutrality of the Ombuds. Suggested edits to the charter will be shared with Judi Segall, MIT Ombuds, who is serving as consultant to Virginia Tech in establishing an Ombuds office. A revised version of the charter and/or resolution will be shared with commission members prior to Second Reading.
5. **CFA Resolution 2016-17F – Resolution on Policy for Promotion of Faculty on Restricted Appointments** Robinson H. Robinson  
Draft guidelines that outline the manner in which requests to promote restricted faculty members will be shared at the next meeting of the commission.

6. **Updates on CFA Work Plan/Schedule**

H. Robinson

The commission's workplan, located in the Scholar site, was reviewed and dates revised.

7. **Other Business**

No additional business was discussed.

The meeting adjourned at 12:00 noon.