

**Commission on Faculty Affairs
Minutes
October, 7, 2011**

Members Attending: Sarah Karpanty (Chair), Jack Finney, Bruce Pencek, Saied Mostaghimi (for Allan Grant), Robena Hughes, Connie Stovall, Woody Farrar, Brad Klein, and Matt Chan.

Guests Attending: Frances Keene (Assistant Director of Long Range Planning), Robyn Jones, Marya Choby, Deborah D. Smith, Nicole J. Johnson, Mike Kutnak, Heidi McCoy, and Amy Vance.

The meeting was called to order by Sarah Karpanty, Chair, who distributed the agenda with two new items.

- (1) Briefing on Virginia Tech's Long Range Planning Process and Progress - Frances Keene
- (2) New Business

Sarah Karpanty requested that members review the minutes from September 23 and provide any comments by October 12, 2011, after which the minutes will be approved and submitted to University Council.

1. Briefing on Virginia Tech's Long Range Planning Process and Progress - Frances Keene

Frances Keene briefed CFA Members on the current progress made by the Office of Long Range Planning. Frances informed members that the Office of Long Range has a 55-member Task Force, divided into five subcommittees focusing on different issues:

- a) Tomorrow's Leaders: undergraduate students' experience
- b) Tomorrow's Scholars: graduate student's experience
- c) Tomorrow's Knowledge: research and scholarship
- d) Tomorrow's university: physical, fiscal, and human assets and infrastructure
- e) Envisioning excellence: foster and sustain a Culture of Excellence locally, regionally and globally

The task force has a blog, <http://blogs.is.vt.edu/longrangeplan/>, where they have posted draft documents reflecting the subcommittees' work and progress. The subcommittees will post draft executive summaries of their reports, and will invite the Virginia Tech community to provide comments and suggestions. Frances noted that the goal is to present a comprehensive strategic plan to Board of Visitors by March 2012.

The Office of Long Range will continue to engage all stakeholders, especially those concerned with academic programs, who will develop more detailed information on targets, outcomes, and metrics needed. CFA members noted that the last strategic plan was successfully implemented and a score card will be presented at the November 18th meeting.

2. New Business

CFA members discussed faculty concerns about the undergraduate Honor System. One concern was the length of time involved in adjudicating an honor system case. Another was the outcomes that are determined by the Honor System. As a result of concerns, it was reported that a number of faculty members were reluctant to report violations. Members noted there was

need for more information on the workings of the Honor Systems at Virginia Tech. CFA members therefore agreed that Mary Ann Lewis and Monica Gibson will be invited to a future meeting to brief members on the undergraduate and graduate honor systems.

3. Old Business

- a) Sarah Karpanty informed CFA members that they will need to nominate new members to represent the CFA on the Employee Benefits Committee (EBC) and the Commission on Equal Opportunity and Diversity (CEOD). The members will have to be teaching and research faculty. Brad Klein agreed to serve on the EBC and Connie Stovall agreed to serve on CEOD.
- b) Jack Finney informed members that Pat Hyer and Beth Tranter have been co-chairing the Task Force on Consulting and Conflict of Interest. They will be invited to the December 2, 2011 meeting to brief CFA on the task force's progress

Adjournment

There being no further business, the meeting was adjourned.

Recorder, Maxwell Awando