

**Minutes**  
**Commission on Graduate Studies & Policies**  
**March 17, 2010**  
**3:30 pm – 5:00 pm**  
**Graduate School Conference Room**

Present: Dr. Gabriella Belli via videoconference, Ms. Betsy Brucker, Ms. Kimberly Carlson, Dr. Carolyn Copenheaver, Dr. Paul Deck, Dr. Karen DePauw, Mr. Jonathan Duggins, Dr. François Elvinger, Dr. Joe Eska, Mr. Jeff Feaga, Dr. Tom Grizzard via videoconference, Mr. Mark Halsey, Dr. Eileen Hitchingham, Dr. Kumar Mallikarjunan, Dr. Tom Martin, Ms. Michelle McLeese, Dr. Patrick Miller, Dr. Suzanne Murrmann, Dr. Cliff Shaffer, Dr. Susan Short via videoconference, Dr. Aaron Purcell, Ms. Hannah Swiger

Absent with Notification: Dr. Kerry Redican, Dr. Robin Panneton for Dr. Daniel Wubah

Absent without Notification: Mr. Reghu Anguswamy, Dr. Don Leo for Dr. Richard Benson

Visitors and Invited Guests: Ms. Amy Hogan, Ms. Laura Freeman, Ms. Rebecca French, Ms. Ennis McCrery, Dr. Janet Rankin, Dr. Daisy Stewart, Dr. Laura Jensen

Dr. Patrick Miller, Chair, called the meeting to order.

**Approval of the agenda:** Approved.

**Approval of the minutes from March 3, 2010:** Approved with one change. Ms. Betsy Brucker attended the March 3<sup>rd</sup> meeting.

**Committee Reports**

Graduate Curriculum Committee (GCC): The minutes from February 25<sup>th</sup> were approved.

Graduate Student Appeals: No report.

Graduate Student Relations: A meeting of the recently formed committee is being scheduled.

DRSCAP:

*Student Employment*

Dr. Mallikarjunan described the edits and the clarifications that were included in the resolution. The sentence, “The Graduate School must be notified of additional agreements” was changed to “The Graduate School must be notified”. There was further discussion of the use of “should” and “must”, as well as whether or not the Graduate School should/must notify departments of student employment. Dr. DePauw said that she would notify a department if she were concerned about a possible conflict of interest. Dr. Martin reminded the commission that restrictions on outside employment could be included in the original assistantship agreement. The commission voted to approve the resolution with one reading.

*Residency*

Dr. Mallikarjunan reviewed the residency discussions to-date and reiterated that the committee endorsed the current policy. He described the three mechanisms for fulfilling residency requirements:

- (1) Two consecutive semesters of full-time employment
- (2) Program-specific alternative residency plans
- (3) Individual alternative residency plan

The Graduate Catalog will be updated to include a detailed description of residency policy and guidelines to assist departments and graduate students.

Dr. Mallikarjunan reminded commission members and guests that employment status did not impact the residency policy. Dr. DePauw asked commission members and visitors to send suggestions and comments to her within the next two weeks. Dr. Miller and Dr. DePauw will attend an upcoming CAPFA meeting to answer and questions and address concerns.

#### Other Reports

##### Graduate Student Assembly (GSA):

Ms. Michelle McLeese reported that the GSA is meeting tomorrow.

##### Graduate Honor System (GHS): No report.

University Library Committee (ULC): Dr. Hitchingham reported that the next meeting is tomorrow and the committee will be discussing the web usability study.

University Council: No report.

##### Graduate School Update:

Dr. DePauw reminded the commission that Graduate Education Week starts on March 22<sup>nd</sup>. The Graduate School is making progress on electronic signatures and plans to have functionality by fall 2010. She may ask some commission members to assist with testing.

**Old Business:** None

##### **New Business**

Dr. DePauw announced that international students could be admitted provisionally, although the practice has been to only admit them as regular students. Immigration does not prohibit the admission of graduate students as provisional students. Dr. DePauw cautioned that if we admit an international student provisionally, he/she is only granted a visa for one semester.

**Announcements:** None

**Adjournment:** The meeting was adjourned at 5:01 pm.

*Respectfully submitted:*

Ms. Nancy B. Feuerbach, on behalf of  
Dr. Karen P. DePauw, Vice President and Dean for Graduate Education