

Minutes
Commission on Graduate Studies & Policies
September 5, 2012
3:30 pm – 5:00 pm
Graduate School Conference Room

Present: Ms. Shaimaa Abdallah, Mr. Mehmet Altin, Ms. Janice Austin, Dr. Chad Bolding, Mr. Marc Brodsky, Dr. Karen DePauw, Dr. Nancy Dudek, Dr. Kay Dunkley, Dr. Bernice Hausman, Dr. Wayne Neu, Dr. Mayuresh Patil, Mr. Greg Purdy, Dr. Gene Seago, Dr. Victoria Soghomonian, Dr. Dan Thorp, Dr. Tyler Walters

Absent with Notification: Mr. Jordon Booker, Dr. Joe Eifert, Dr. Aliresa Haghighat, Dr. Mark Halsey, Dr. Karen Hult, Mr. Eleftheria Kontou, Dr. Patrick Miller, Dr. Stephen Smith

Absent without Notification: None.

Visitors and Invited Guests: Dr. Janet Rankin

Dr. Mayuresh Patil, Chair, called the meeting to order.

Dr. Patil welcomed the 2012-2013 commission members and asked the members and guests to introduce themselves. In particular, he noted that working with the graduate students on the commission was particularly beneficial in graduate school governance.

Approval of the agenda: Approved.

Approval of the minutes from April 18, 2012: Approved. Dr. Soghomonian reminded the commission of a carry-over item from the previous year, Research Hours, 7994 & 5994. It will appear on a future agenda in the fall.

Committee Reports

Graduate Curriculum Committee (GCC): No report. The committee has not met.

Graduate Student Appeals: There were two appeals cases over the summer. Dr. Patil said that Dr. DePauw would be getting a report from the committee in the near future and a second appeal just needed to be written up. Dr. DePauw described the function of the committee and asked for three faculty and one graduate student volunteers. Members are: Dr. Bernice Hausman (fall only), Dr. Dan Thorp, Dr. Nancy Dudek, Mr. Mehmet Altin.

Graduate Student Relations (GSR): No report. Committee member are appointed on an as-needed basis.

Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP): Dr. DePauw and Dr. Patil described the duties of the committee. Members are Mr. Greg Purdy, Ms. Shaimaa Abdallah, Dr. Victoria Soghomonian, Dr. Marc Brodsky, Dr. Chad Bolding.

Graduate Student Assembly Report (GSA): Ms. Shaimaa Abdallah, GSA President, distributed flyers listing upcoming events. She reported that the Welcome Back Barbeque was well attended, with more families participating. Upcoming activities that appeal to families include a family game night and children's clothing swap sponsored by the Graduate School and the Women's Center. She reminded the commission that the Research Symposium would need faculty judges. She announced that 2012-2013 travel funds were available for graduate student travel.

Graduate Honor System (GHS):

The commission voted to ratify the appointment of Mr. Jordon Booker as Chief Justice.

University Library Committee (ULC): No report. The committee has not met.

University Council: No report.

Graduate School: Progress report and priorities for 2012-2012 from Dr. Karen DePauw.

Dr. DePauw reviewed her letter to the commission and discussed changes, updates, and initiatives in the Graduate School. She demonstrated the Virtual GLC, one of several platforms available to students. September 17th is the official launch date for the electronic signature. Ultimately Dr. DePauw would like to have all processes become electronic. Workshops will be available to familiarize university personnel with the new processes. An IGEP workshop is scheduled for September 27th and commission members are invited to attend to learn more about the process. New classes have been added to Transformative Graduate Education. In addition to items she asked to be on the agenda, she asked commission members to contribute items as well.

Dr. DePauw asked for the commission's involvement in discussions of the following:

- Graduate education in the new strategic plan
- Research tutorials as a graduation requirement for graduate students
- Data management and other collaborations with library
- Foreign language competency
- UMI dissertation requirement
- Policy and procedures changes as needed
- Review and approval of new & extended graduate degrees identified on the Institutional Plan for Graduate Degrees (IPGD)
- Graduate Education by Numbers

Dr. DePauw asked commission members to review the PowerPoint posted in Scholar and be prepared to discuss.

Old Business: None.

New Business: None.

Announcements: None.

Adjournment: The meeting was adjourned at 5:03 pm.

Respectfully submitted:

Ms. Nancy Feuerbach, on behalf of
Dr. Karen P. DePauw, Vice President and Dean for Graduate Education