Commission on Faculty Affairs  
Minutes  
September 8, 2017  
10:30 a.m.-12:00 p.m.  
330E Burruss Hall


Absent:  R. Hicok, L. Brogdon, P. Young, C. Clarke

Guest:  Tom Bluestein

Upcoming Meetings:  22 Sept., 6 Oct.

1. Welcome and Approval of Agenda  J. Ferris
   Meeting called to order at 10:36
   The agenda was approved unanimously.

2. Approval of April 21, 2017 Minutes  J. Ferris
   The minutes were approved unanimously.

3. Selection of Greg Amacher,  J. Ferris
   CFA Representative to the Employee Benefits Committee
   No other nominations
   Approved by Committee

4. Nomination and Election of CFA Representative to CEOD  J. Ferris
   -Nominee:  Jim Spotila
   No other nominations.
   Motion to elect Jim Spotila made, seconded.
   Approved by unanimous vote

5. Discussion of Commission Goals and Agenda for 2017-2018  J. Ferris
   (UC commission chair briefing Sept. 18), ideas:
   - Items 6, 7 and 8 below, and
   - Tenured Faculty Retiree Health Benefits
     - Interest in discussing this issue was high; Ann Cromley will attend the next meeting in order to address this issue.
     - Issue involves retirement and the $4/month per year of service to the University benefit and how this is not satisfactory to cover Medicare Part B.
Committee proposed to align more closely with peer institutions; instead of a set dollar amount, vest 5% of health benefits for each year of service.

Additionally, the committee was interested in the Voluntary Transition program.

- Moving between Tracks during tenure process
  - Multiple interests involving P&T were discussed.
    - Amending/improving the dossier by internal review committee before going to University Committee
    - Timing of P&T and how different colleges are conducting it
    - Avoiding duplication and redundancy in letters at various stages of P&T process
  - Suggested that an entire meeting (s) be scheduled in order to sequentially discuss P&T issues.

- The role of University P&T Committee and Provost
  - See previous bullet

- Equal access to facilities for Colleges and Institutes
  - This issue was brought to the committee in previous years and involves the use of equipment and facilities by faculty in institutes and colleges.
  - Discussion centered around different departments and faculty sharing equipment as well as larger institutes allowing access to equipment
  - Suggested that the committee invite Dr. Theresa Mayer to discuss this issue.

- Uncertainty (morale) due to PIBB (FS Statement of Principles), DA, SGA, Dept. metrics, faculty peer assessment, Pathways implementation
  - Suggested to ask Bob Hicok about the Faculty Senate Statement of Principles
  - Suggested to schedule a meeting where Jeff Early and Ken Smith can attend to discuss PIBB.

- Other Issues Suggested for CFA Agenda this year:
  - Faculty size increase in light of enrollment increases. Suggested that the issue of growth with the university enrollment versus growth in faculty load. Additionally, a discussion could be had to understand infrastructure issues.

6. Discussion of CFA 2016-17 Resolution to Amend Procedure for Faculty Progress Reviews

J. Finney

Issue tabled for review. Resolution is included in September 8, 2017 SharePoint folder for review.
7. **Discussion of updates to Faculty Handbook to consistently reflect the requirements for Teaching, Scholarship, and Service/Outreach for Tenure and Promotion**

   Reflected in the discussion in item 5.

8. **Discussion of homogenizing Faculty Handbook for the ranks of Tenure Track, Collegiate, and Research Faculty**

   No Discussion – also part of promotion and tenure discussion

9. **Other Business**

   Please check availability of 130 Burruss for future meetings. Plan on next meeting being in 330E, unless otherwise notified. Additionally, there was a brief discussion regarding the charge of the CFA as well as usual meeting standards to inform new members and remind returning members.

10. **Adjourn**

    Motion made, seconded, unanimously approved. The commission adjourned 11:27 a.m.