

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

October 11, 2012

3:30-4:30 p.m.

325 Burruss Hall

Attendance: Kirsten Buhls (via phone), Lee Cooper, Christine Fiori, Aditya Johri, Ed Jones, Maryam Kamali, Andrew Overbay (via phone), Paulo Polanah (on behalf of Onwubiko Agozino), Llyn Sharp, Susan Short, Yannis Stivachtis

Absent: Onwubiko Agozino (sent Paulo Polanah), Kathy Alexander, Carlyle Brewster, Andrea Brunais, Jack Davis, Guru Ghosh, Bilan Jama, Reed Kennedy, Ionnis Kokkinidis, Gary Long, Jerry Niles, John Provo, Bob Smith, Elankumaran Subbiah

1. **Welcome and Introductions**

Christine Fiori welcomed everyone to the meeting. Self-introductions were made.

2. **Agenda Approval**

Christine made a call for the approval of the agenda; the agenda was moved to approve; seconded and was approved.

3. **Announcements**

Christine made the call for announcements.

Llyn Sharp announced the GeoFair and Mineral Sale to be held on October 20, 2012 in Derring Hall (**see attached flyer**).

Maram Kamali announced the Bugfest which is being held also on October 20, 2012 at The Inn.

4. **Approval of Minutes, September 6, 2012**

The minutes from the September 6, 2012 were sent out electronically for updates; were updated accordingly and are in the process of being sent onto University Council and to the University Governance website.

5. **Chairman's Report**

Christine discussed the two University Council meetings on September 17 and October 1, 2012. Discussion at the September 17th meeting included the resolution to change membership for the Commission on Outreach and International Affairs to be consistent with current positions within the university (first reading); the Commission Chair reports were given to include goals for the upcoming year. The October 1st meeting included the resolution to approve the Bachelor of Science degree in Real estate and the second reading and motion to approve for the resolution for change in membership for COIA; which was passed. The minutes from both the September 17, 2012 and the October 1, 2012 University Council meetings are posted at: <http://www.governance.vt.edu/index.html>.

Questions were raised about other areas being represented on COIA such as the Director of the Cranwell Center, whom is represented on other commissions; representation from VBI or other institutes which are involved in University Governance. Christine indicated she would follow up on this question.

6. **Vice-Chair's Report**

Christine opened the discussion by passing out the current criteria for the Alumni Awards for Outreach Excellence.

Discussion included changing the name so it would be more clear as to the purpose of the award; suggestion to include language in the criteria that the nomination packages can be made public; begin with a nomination form and then move to a nomination packet for the nominee based on the criteria; automating the process through survey.vt.edu or scholar.

The question was asked if other award committees are having the same problem getting nominations. Suggestions were also made to change the language in the memo; members of COIA going back to the departments to publicize nominations for the award; and follow-up for the on-line forms in order to create a simple process. Discussions also included speaking with Jerry Niles and Tom Tillar regarding some of the specifics. Christine will get the letter out after some of the language is fixed, suggestions are welcome. It was suggested that the form for nominations be received the Friday before Thanksgiving; and nominees are notified after Thanksgiving break in order to have the nominees complete their own packets by a January deadline.

7. Reports

a. Virginia Cooperative Extension (VCE)

Ed Jones gave a brief update and included the General Assembly Study of the VCE a year ago. Recommendations were made and the Secretary seemed fine with the changes. The VCE hired a number of field faculty; about 60 and have about 15 more to go; district meetings are to be held; Kirsten Buhls indicated the climate was much different than what it was a year ago in a positive light.

b. University Council on International Affairs (UCIA) Meeting

Bob Smith will send a summary to Kim Rhodes to include as an attachment with the minutes.

8. Engagement White Paper Discussion

This item will be carried over for next time. Christine asked the group to review the white paper what was included with the DRAFT minutes from last meeting; and come back with some conversation for next meeting. Discussion may include what has the commission done to promote engagement and what can we do in future to promote engagement.

9. Commission Board Member Comments

There were no comments.

A motion to adjourn was made; seconded and the commission was adjourned.

PROPOSED MEETING DATES FOR 12-13

(All meetings will be from **3:30-4:30 p.m.** and will take place in 325 Burruss except as noted below)

November 15, 2012

March 21, 2013

December 13, 2012

April 18, 2013

NO JANUARY MEETING

May 9, 2013

February 21, 2013

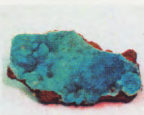
Respectfully submitted,

Kim Rhodes

Recording Secretary

**The Museum of Geosciences
and VT Geology Club**

GeoFair and Mineral Sale



**Saturday, Oct 20, 2012
10am-5pm**

**VT Museum of
Geosciences
2062 Derring Hall**

Virginia Tech Campus
Perry Street and West Campus Dr.
Blacksburg, VA
Free parking on Saturdays

**Find unique gifts and
learn more about
rocks and minerals!**

**Hands-on kids' activities
FUN FOR ALL AGES**



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