

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

December 10, 2015; 3:30-4:30 p.m.

Gateway Center; 902 Prices Fork Road; Suite 120

Attendance: Bonnie Alberts, Jan Helge Bøhn, Howard Chung, Reed Kennedy, Jenn Mackay, Karl Markgraf, Channing Mitchell, Nicole Sanderlin, Gerhardt Schurig, Eric Vance

Absent: Montasir Abbas, Kathy Alexander, Andrea Brunais, Dave Close, Henri de Hahn, Guru Ghosh, Brian Hairston, Ed Jones, Djordje Minic, Michael Schwarz, Susan Short, Elizabeth Spiller

1. **Welcome and Introductions**

Jan Helge Bøhn welcomed the group; self-introductions were made.

2. **Agenda Approval**

Jan Helge made the call for approval of the agenda; motion to approve was made; was seconded and approved.

3. **Announcements**

Kimberly Rhodes brought to the group's attention that present members should be aware and considerate of those on the telephone and we should periodically check with callers to see if they have comments to add. Additionally, Jan Helge indicated that presenters should send any handouts and materials to Kim ahead of time so she can forward to those calling in and they can follow along.

4. **Approval of Minutes, November 12, 2015**

The minutes from the November 12, 2015 meeting were currently in process of being approved electronically and will be forwarded to University Council will be posted to the University Governance website upon approval by University Council. Minutes can be found at: <http://www.governance.vt.edu/>.

5. **Chairman's Report**

The University Council meetings from October 19, November 2, November 16 and December 7, 2015 are located at: <http://www.governance.vt.edu/>. Items noted by Jan Helge were resolutions for the Neurosciences school and changes in shared governance.

The Engagement Leadership Council minutes from October 22, 2015 and December 3, 2015 are located at: https://www.outreach.vt.edu/Council/council_minutes.html; the meetings included sharing of programs and workshops as well as COIA's goals for this year.

6. **Vice-Chairman's Report**

Eric Vance indicated that a reminder announcement was going out for folks to get their application packets into the committee by 4 p.m. on January 29, 2016. He made the call for volunteers to serve on the Alumni Awards for Outreach Excellence Selection Committee. Karl Markgraf, Jenn Mackay, Gerhardt Schurig and Channing Mitchell volunteered to serve on the awards committee. Eric thanked those volunteers.

7. **Reports**

a. **Virginia Cooperative Extension (VCE)**-No report was given this time.

b. University Council on International Affairs (UCIA) Meeting

Nicole Sanderlin gave an update on the UCIA meeting on November 30, 2015. Minutes from previous meetings including the October 26, 2015 meeting are located at: https://www.outreach.vt.edu/UCIA/minutes_index.html). She spoke about the Alumni Award for International Education, Research and Outreach and the deadline of 5 p.m. on January 29, 2016; the International Education Policy Committee, which is a subgroup/working group of UCIA, is working on finalizing priorities for the coming year. The Global Travel Oversight Committee which oversees new programs and creating a better system to track students and faculty was tested during the Paris attacks where students and faculty abroad were identified and contacted. The UCIA is currently their By-Laws to include a representative from the Corps of Cadets. Nicole asked if broadening membership was something that the COIA needed to consider.

8. Discussion of COIA Projects for 2015-2016.

Jan Helge discussed bringing in speakers to the COIA meeting; possibly to address undergraduate international strategies and the next campaign to raise funding. Nicole suggested sending a document that Don Back from the Language Culture Institute (LCI) has discussing the Pathway Program, LCI/Bridge.

Karl Markgraf indicated possibly bringing Wanda Dean, Mildred Johnson, Juan Espinoza and Don Back to a meeting. Discussion included diversifying the international student population and recruitment strategies, setting goals for targeting students and getting sponsorships. With regard to fundraising, there is a need for funds to facilitate students going abroad; discussion must include ways to reduce costs and improve curriculum to include general studies and courses for credit.

Discussion included bringing in Charles Phlegar, VP for Advancement and the group from Admissions for future meetings. The group asked Jan Helge what is the end result/product that needs to be submitted to the Provost and President (resolution, white paper, final report, etc.).

9. Commission Board Member Comments

No comments were made.

Members left gradually after 4:45 p.m.

Respectfully submitted,

Kimberly Rhodes
Recording Secretary

TENTATIVE MEETING DATES FOR 2015-2016

(All meetings will be from **3:30-4:30 p.m.** and will take place at the Gateway Center-902 Prices Fork)

NO JANUARY MEETING
February 18, 2016
March 17, 2016

April 14, 2016
May 5, 2016