

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS

Minutes

December 12, 2013

3:30-4:30 p.m.

325 Burruss Hall

Attendance:

Carlyle Brewster, Kirsten Buhls (via phone), Jack Davis, Christine Fiori, Bobby Grisso (for Ed Jones), Ralph Hall, Shannon Jarrott (via phone), Reed Kennedy, David Knight (Sub for Aditya Johri), Llyn Sharp, Elankumaran Subbiah

Absent:

Montasir Abbas, Kathy Alexander, Don Back, Andrea Brunais, Lee Cooper, Guru Ghosh, Holly Grant, Aditya Johri, Ed Jones, Andy Overbay, Michael Schwarz, Susan Short, Nizar Taifour

1. Welcome and Introductions

Carlyle Brewster welcomed everyone to the meeting. Self-introductions were made.

2. Agenda Approval

Carlyle made a call for the approval of the agenda; the agenda was moved to approve; seconded and was approved.

3. Announcements

Carlyle made the call for announcements. No announcements were made.

4. Approval of Minutes, November 21, 2013

The minutes from the November 21, 2013 were sent out electronically for updates; were updated accordingly and were sent onto University Council and to the University Governance website.

5. Chairman's Report

a. University Council Meetings

The December 2, 2013 meeting of the University Council was cancelled; there was no report to give.

6. Vice-Chair's Report

Reed Kennedy reported that we have received two (2) individual nominations and one (1) team nomination. Reed will be sending out the request next week for packet submissions. The question was brought up about re-submitting packets from entrants of last year's awards. Reed is to contact those folks to see if they would like to re-submit and update any packet materials.

7. Reports

a. Virginia Cooperative Extension (VCE)

Bobby Grisso announced the VCE Winter Conference at The Inn will be February 25th and 27th. Members of the COIA are welcome to come and meet the agents. Over 200 agents are expected to participate.

Cooperative Extension is to celebrate centennial activities May 8th and throughout the year in recognition of the Smith-Lever Act. Lori Greiner and Joe Hunnings are coordinating and Bobby will send the theme for the minutes.

UPDATE from Bobby Grisso via email: *VCE Winter Conference - 2014 VCE Professional Development Conference, VA Tech, February 25-27, 2014. Please join us at the VT-Inn.*

Cooperative Extension's Centennial Celebration theme is "Extending Knowledge, Changing lives." The Smith-Lever Act, which established Cooperative Extension work as part of Land-Grant colleges across the country, was signed by President Woodrow Wilson on May 8th, 1914. Interestingly, according to the book "College of the Fields," the Virginia state legislature passed legislation to conduct cooperative demonstration work at VPI on March 13, 1914. So they couldn't wait to get started in Virginia!

*Lori Greiner and Joe Hunnings will lead Virginia efforts to commemorate our 100th anniversary. While VCE certainly want to celebrate Cooperative Extension's heritage, Dr. Jones wants the primary focus to be on existing efforts and launching Cooperative Extension for the next 100 years of educational programming that positively transforms individuals, families, youth, farmers, communities, and businesses. Our local and state efforts will be complemented by national activities. The primary day of national celebration will be on **Thursday, May 8, 2014** with wrap-around events during the week.*

<http://www.extension100years.net/>

b. University Council on International Affairs (UCIA) Meeting

Reed Kennedy reported on the UCIA meeting from December 9, 2013. He indicated that the sub-committee of UCIA, IEPC has been working on the International Affairs Safety and Security policy for Education/Study Abroad. The intent is to centralize the oversight for this function and develop criteria for the programs.

The hope is to get the Voluntary Health Disclosure form (**see attached**) in place this spring to be available for the summer. The update on Study Abroad is 140 students for winter-mester; 150 for spring semester, and 66 students for spring break. Mini-grant program, which is a matching grant through OIRED, includes four (4) awards to be given.

Education/Study Abroad plans to go to a paperless system with many of their forms on-line; there have been a couple of positions filled in Education/Study Abroad. Don Back will open the new Language Culture Institute (LCI) January 13th; with about 100 students, with the capacity of 250. Brian Bolton from the Cranwell Center said the Pie day was very successful, and that there has been an increase in demand for haled meat.

The Grad School picked up 50-60 new international grad students for spring semester. Discussion included faculty pay and how they are reimbursed for summer programs. The three International Awards were discussed and reminders to nominate were announced.

Once the minutes for UCIA are completed, they can be viewed at:
<http://www.outreach.vt.edu/UCIA/ucia.html>.

8. Commission Board Member Comments

There were no comments.

A call for the meeting to be adjourned was made, seconded and approved.

Respectfully submitted,
Kimberly Rhodes
Recording Secretary

**VOLUNTARY HEALTH DISCLOSURE FOR
VIRGINIA TECH EDUCATION ABROAD PARTICIPANTS**

Name: _____ Student ID: _____

Program Name: _____

Program Location: _____ Program dates: _____ to _____

Virginia Tech Education Abroad encourages you to complete and submit this voluntary form at least one month prior to departing for your overseas program. Please consult with your healthcare providers and program leaders to discuss this form and your needs related to the Education Abroad experience, including recommended/required immunizations. Even mild physical or psychological disorders can become serious under the stresses of life while studying abroad. For this reason, it may benefit you to make the Education Abroad Office and/or program leaders aware of any medical or psychological problems that could affect you while abroad so that any questions related to your health and well-being can be addressed in advance.

Because care in some program locations differs from care in the US, accommodation of individual needs or circumstances cannot be guaranteed in every program location. If you would like to speak to Virginia Tech staff about personal concerns relevant to your education abroad or to verify resources available at your destination, please contact the Education Abroad Office (540-231-5888). You may also contact your program leader or the Schiffert Health Center (540-231-6444), Cook Counseling Center (540-231-6557), and Services for Students with Disabilities (540-231-3788). General guidance on vaccinations and other health precautions may be found on the websites of the Centers for Disease Control (CDC) (<http://www.cdc.gov/travel>), the World Health Organization (WHO) (<http://www.who.int/cn/>), and the U.S. Department of State (<http://www.Travel.State.Gov>).

Education Abroad will keep the information you disclose on this form confidential, sharing it only as necessary and appropriate with university and program personnel essential to providing for your health and well-being while abroad.

By checking here, I choose to disclose the information requested on this form (please proceed to page 2 and answer any questions that you feel are relevant.)

By checking here, I choose not to disclose the information requested on this form (please stop here, sign directly below and submit this page only to the Education Abroad Office [526 Prices Fork Rd (0378), Blacksburg, VA 24061] at least one month prior to your departure.)

Signature of Participant _____ Date _____

Invent the Future

VOLUNTARY HEALTH DISCLOSURE FOR VIRGINIA TECH EDUCATION ABROAD PARTICIPANTS

Please answer any questions you feel are relevant, attaching an additional page if necessary.

1. Do you have/have you had any serious or chronic illnesses, surgery or injuries that may affect your health while abroad? **YES / NO** – If yes, please explain.

2. Do you have allergies (e.g., to food, medications, insect bites, animal dander, plants, pollen, etc.)? **YES / NO** – If yes, please explain and include any ongoing treatment required abroad.

3. Do you have any mobility or physical activity restrictions (due to a disability, obesity, or cardiac condition) that may require accommodations to fully participate in the study abroad program? **YES / NO** – If yes, please explain the type(s) of services that you might require.

4. Do you have a health condition or disability (e.g. learning disability, attention deficit disorder, diabetes, brain injury, epilepsy, or other) that may require reasonable accommodations to fully participate in the study abroad program? **YES / NO** – If yes, please explain.

5. Do you have a hearing or visual loss that may require reasonable accommodations to fully participate in a study abroad program? **YES / NO** – If yes, please explain.

6. Will your participation in full-time academics or other program elements be limited in any way because of health issues or special needs requirements? **YES / NO** – If yes, please explain.

7. Are you presently seeing a counselor or other medical professional for emotional, psychological, or other problems (e.g., addiction, depression, anxiety, eating disorder, or a condition related to grief) that will require ongoing treatment abroad? **YES / NO** – If yes, please list specifically the type of service or professional needed.

**VOLUNTARY HEALTH DISCLOSURE
FOR VIRGINIA TECH EDUCATION ABROAD PARTICIPANTS**

8. Are you currently taking prescription medication? **YES / NO** – If yes, list below any prescription medications that you take including the dosage, frequency of medication, and include your plan for continued use while abroad. (Please review the CDC Traveler’s Health website for important advice on taking prescription medications overseas: <http://wwwnc.cdc.gov/travel/page/pack-smart>)

9. Is there any additional information that would be helpful for the program to be aware of during your study abroad period? **YES / NO** – If yes, please explain.

Declaration

I certify that I have had the full opportunity to read and consider the contents of this authorization. I understand that by signing this form, I am confirming my authorization that the University may use and/or disclose the protected health information described in this form to all persons and organizations with a need to know. Furthermore, I certify that all of the responses made on this form are true and accurate, and that I will notify the Education Abroad Office hereafter of any important changes in my health that occur prior to the start of the program. Any requested accommodations will be discussed on an individual basis with other university offices as deemed appropriate. I also understand that I cannot expect accommodations for those situations that I have not disclosed and that any false or inaccurate information may affect my program participation. I understand that the cost of medical attention and ambulance are not the responsibility of Virginia Tech, its employees, agents, representatives, teachers and/volunteers.

Signature of Participant _____ **Date** _____

Please return this form to the Education Abroad Office (526 Prices Fork Rd [0378], Blacksburg, VA 24061) at least one month prior to your departure.