

**Minutes**  
**Commission on Staff Policies and Affairs**  
October 27, 2015 – 2 p.m. – HR Conference Room

**Present:** Catherine Caldwell, Alex Parrish, Janet Murphy, Allen Campbell, Sam Easterling, LeeAnn Ellis, Kathy Hosig, Danette Poole, Margaret Radcliffe, Robert Sebek, Julie Shumaker, Paul Rice, Yohna Chambers

**Absent:** Bonnie Alberts, Jamie Hollimion, Sue Teel, Robert Sumichrast

**Guest:** Carlyne Dudding

**Call to Order**

The meeting was called to order at 2:00 p.m.

**Approval of Agenda**

Agenda was approved as written.

**Approval of Minutes**

Minutes from the September 22<sup>nd</sup> meeting were approved.

**Committee Reports**

*Graduate Student Assembly*

Alex informed the group that the discussions are ongoing concerning Faculty Senates request for representation of the senate in shared governance. This has not been presented to University Council yet.

**Presentations: Animal Policy at JMU-Yohna Chambers, Assistant Vice President Human Resources Operations**

Yohna presented to the group about the creation of the animal policy at JMU. Yohna and Susan Wheeler, Chief General Counsel at JMU, worked together to create the first policy in 2012. Susan has offered to come to campus to present a workshop for the committee and/or commission about the policy creation process.

**Other**

The number of University staff have now exceeded the number of classified staff. The University is continuing to look at possible staffing structure changes.

There is currently a proposal being reviewed to permanently make Labor Day a University recognized holiday. If passed, the University would close on Labor Day and classes would be cancelled.

**Adjournment**

There being no further business, the meeting was adjourned at 2:55 p.m. The next meeting will be November 24, 2015, 2:00 - 3:30 pm in North End Center, HR Conference Room 2317.

Respectfully submitted,

Amanda Lucas  
CSPA Support Staff