

**COMMISSION ON UNIVERSITY SUPPORT  
MEETING MINUTES  
April 08, 2013  
325 Burruss Hall**

**MEMBERS**

**Members Present:** Robert Broadwater, Richard Hach (for Scott Midkiff), Ed Lener, Maxine Lyons, Achla Marathe, Savita Sharma (for Dwight Shelton), Tom Tillar, Heidi McCoy (for Sherwood Wilson)

**Members Absent:** Betsy Flanagan, Karen Gehrt, Alan Grant, Kathy Hosig (with notice), Henry Quesada Pineda, John Seiler, Guy Sims, Ryan Smith, Tom Wertalik, Erica Wood, Daniel Wubah

**Recorder:** Kayla Smith

**Guests:** Fred Selby, Jason Soileau

**1. Approval of agenda**

Ms. Lyons called the meeting to order at 3:05 p.m. Ms. Lyons asked for changes to the agenda and received none.

**2. Reports from Committee Chairs/Representatives**

**Building Committee**

Mr. Soileau provided an overview of the February 28, 2013 Building Committee meeting. The Committee reviewed the proposed updates to the Committee's charge that are before the Commission for approval and received updates on the current construction projects and planning efforts.

**Energy & Sustainability Committee**

Mr. Selby provided an overview of the February 25, 2013 Energy and Sustainability Committee meeting. The Committee has several on-going projects:

- The Committee approved the proposed updates to the Virginia Tech Climate Action Commitment (VTCAC) as presented in the materials for today's Commission meeting.
- A subcommittee was formed last winter to examine the university's progress and suggest updates to the Virginia Tech Sustainability Plan (based on the VTCAC). The subcommittee will be working to integrate the national Sustainability Tracking, Assessment, and Rating System (STARS) framework into the Sustainability Plan, to simplify and streamline reporting.
- The Committee's recommendations for the Green RFP process are currently in the Budget Office for consideration.
- The Committee has and will continue to receive updates on several student-oriented projects.

**Transportation and Parking Committee**

An overview of the February 13, 2013 Transportation and Parking Committee meeting was not available and will be provided at the next meeting.

**3. Announcement of approval of March 19, 2013 minutes**

The minutes were approved electronically in advance of the meeting.

**4. Next meeting date**

The Chair asked that a request be sent to members regarding availability for rescheduling the special meeting on April 11 or 12, 2013. Members suggested that additional efforts be made to increase attendance at meetings including:

- Reminding members that they can send a representative;
- Reminder messages could be sent to members on the day of the meeting; and
- Members may attend by conference call.

**As a quorum was not present, official actions could not be taken.** All other items on the agenda will be addressed at the next meeting.

**Adjourned** at 3:14 p.m.

Respectfully submitted,

Kayla Smith