

**COMMISSION ON UNIVERSITY SUPPORT
MEETING MINUTES
November 15, 2012
325 Burruss Hall**

MEMBERS

Members Present: Alan Grant, Angela Hayes (for Betsy Flanagan), Ed Lener, Maxine Lyons, Pat Rodgers (for Scott Midkiff), John Seiler, Guy Sims, Ryan Smith, Tom Tillar, Tom Wertalik, Sherwood Wilson, Erica Wood, Teresa Wright (for Daniel Wubah)

Members Absent: Robert Broadwater, Mike Coleman, Karen Gehrt (with notice), Kathy Hosig (with notice), Achla Marathe, Henry Quesada Pineda

Recorder: Kayla Smith

Guests: Angie De Soto, Fred Selby, Jason Soileau

1. Approval of agenda

Ms. Lyons called the meeting to order at 2:01 p.m. Dr. Sims moved to approve the agenda and Dr. Tillar seconded the motion. The motion was passed unanimously.

2. Special Presentation on Sustainability Intern Program

Angie De Soto provided an update on the Sustainability Professionals of Today Internship Program (Attachment A).

3. Announcement of approval of October 18, 2012 minutes

The minutes were approved electronically in advance of the meeting.

4. Old Business

No old business was presented for Commission consideration.

5. New Business

a. Updates to Charges and Membership of the Building and Transportation and Parking Committees

Dr. Wilson provided an overview of recent organizational changes within the Administrative Services division that have led administration to re-evaluate the charges and membership of the Building Committee and Transportation and Parking Committee. He presented a mark-up of proposed changes to the Committees' charges and membership (Attachment B). The changes also clarify the role of the Building Committee in distributing information about campus planning and receiving feedback from university governance and the overall university community – reflecting the discussion at the previous Commission meeting. Dr. Wilson requested feedback on the proposed changes.

Discussion regarding the proposed revisions to the Building Committee title, charge and membership included:

Dr. Seiler asked if the administration had considered including an Aboretum Committee member on the Campus Development Committee. The group concurred that the Aboretum Committee would have several opportunities to receive information and provide feedback through governance and their relationship as an Advisory Committee to Facilities Services without having a designated appointment on the Committee.

There was some discussion about the word “development” in the revised title of the Building Committee and potential confusion with the division of University Development. The group concurred that the modifier “campus” is significant as a modifier to distinguish between the entities and purposes.

Dr. Wilson moved that the Commission draft a Resolution to modify the Building Committee title, charge, and membership as presented. Dr. Grant seconded the motion and it was passed unanimously.

There was no discussion regarding the proposed changes to the Transportation and Parking Committee charge and membership. Dr. Sims moved that the Commission draft a Resolution to modify the Transportation and Parking Committee charge and membership as presented. Dr. Grant seconded the motion and it was passed unanimously.

6. Reports from Committee Chairs/Representatives

Building Committee

Mr. Soileau provided an overview of the October 25, 2012 Building Committee meeting. He advised that the members reviewed the Committee’s charge and clarified the group’s role as a conduit for disseminating information and receiving feedback. Mr. Soileau also provided members with updates on recently completed, current and several planned projects, including the Center for the Arts, Turner Street, the College Avenue Promenade, Signature Engineering, the Multi-Modal Transit Facility, and the B Lot Precinct Plan (further detail available in the meeting minutes). The meeting closed following a discussion of potential tour opportunities and future agenda items.

Energy & Sustainability Committee

Mr. Selby provided an overview of the October 29, 2012 Energy and Sustainability Committee meeting. The Committee has several on-going projects:

- A subcommittee was formed last winter to examine the progress and suggest updates to Virginia Tech Climate Action Commitment. The subcommittee plans to share details of this review with the full Committee at the November 26, 2012 meeting.
- A subcommittee was formed to evaluate student submissions to the “Green RFP” funding mechanism. The subcommittee will also prioritize the projects for administration review and full Committee approval prior to forwarding the submissions on to the Budget Office for final funding consideration.
- The Committee received an update on the intern program.

- The Committee also received an update on the Perry Street Garage Photovoltaic (PV) panel performance.
- The Committee closed the meeting with a discussion about the potential for developing subcommittee(s) to update the action item list for the Virginia Tech Climate Action Commitment and Sustainability Plan as a follow-up to the review currently underway.

Transportation and Parking Committee

Mr. Wertalik provided an overview of the recent Transportation and Parking Committee meetings. Many recent updates have included planning items (such as Turner Street and the Multi-Modal Transit Facility) that will be shifted to the Building Committee once the revisions to the charges and membership are in effect. Special events parking has been mentioned as a potential topic for future Committee discussion.

7. Acceptance of Committee Minutes

Dr. Wilson moved that the Commission accept the following list of minutes:

Building Committee Minutes
October 25, 2012

Energy and Sustainability Committee Minutes
September 24, 2012

Transportation and Parking Committee Minutes
September 9, 2012

The motion was seconded by Dr. Sims and passed unanimously.

Additional comments received from Commission members

Ms. Lyons invited the members to share other items of interest with the Commission.

Dr. Wilson informed the group that next year, the university will close administrative offices at 3:00 PM rather than 4:00 PM on the dates of any weekday evening football games to alleviate traffic and parking congestion.

Dr. Sims provided his compliments to the College Avenue Promenade construction planners and crews for remaining considerate to the needs of the community and pedestrian traffic during the project. He especially noted that handicap accesses were effectively maintained without instituting significant detours.

8. Next meeting date

January 17, 2012

Adjourned at 3:02 p.m.

Respectfully submitted,

Kayla Smith



Sustainability Professionals of Today Internship Program

Developing innovative solutions to our toughest campus sustainability challenges through the education and engagement of our students.



Presentation Agenda

- SPOT Program Overview
- Program Mission
- Program Structure Graphic
- AY 12-13 Projects
- Questions



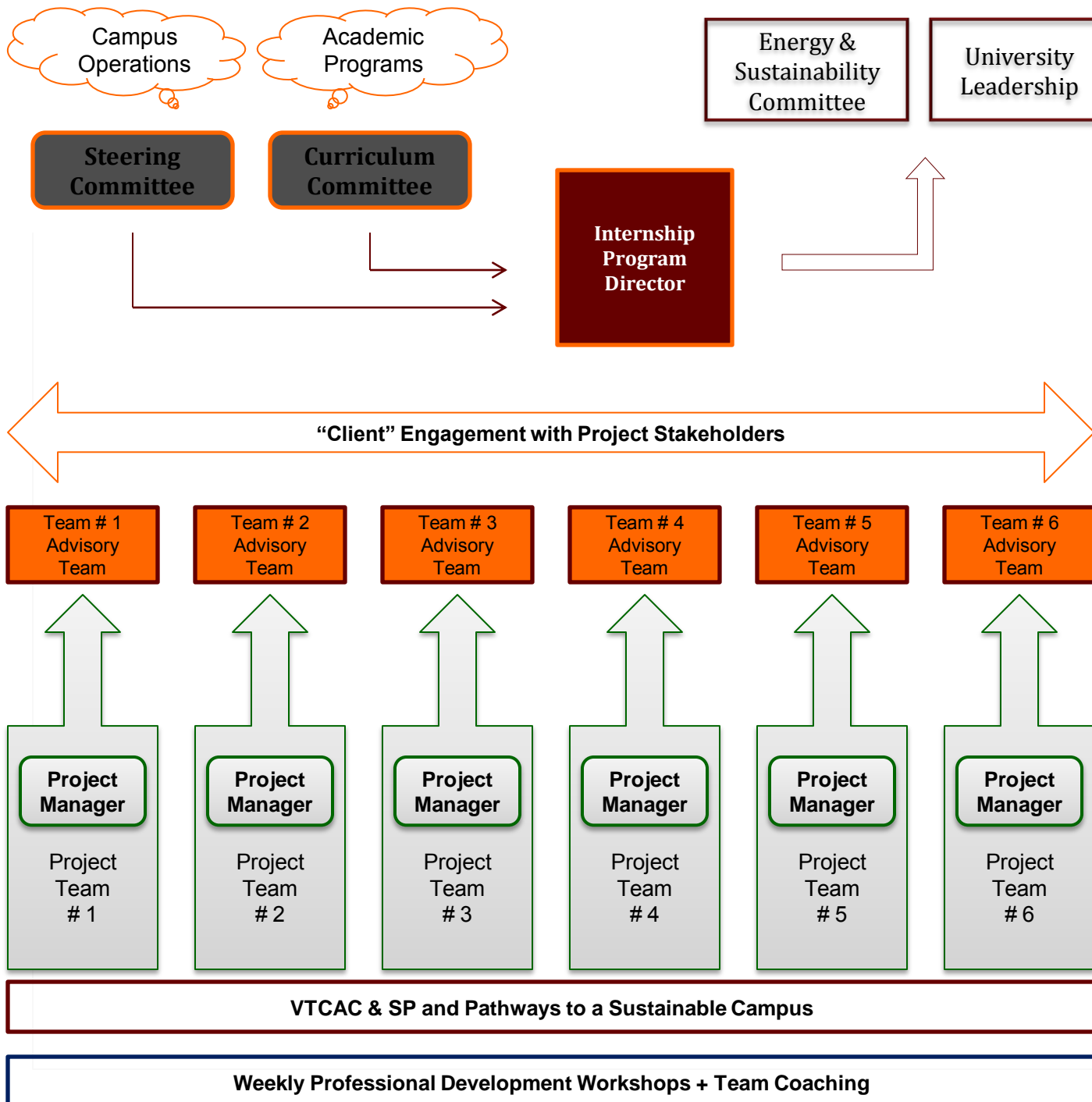
SPOT Program Overview

- Campus sustainability projects
 - VTCAC&SP action items
 - Faculty and Staff members as “clients”
- Professional development workshops
 - “Sustainability Lens” development
 - Critical skills for young professionals
- Advisory, Curriculum, & Steering Teams

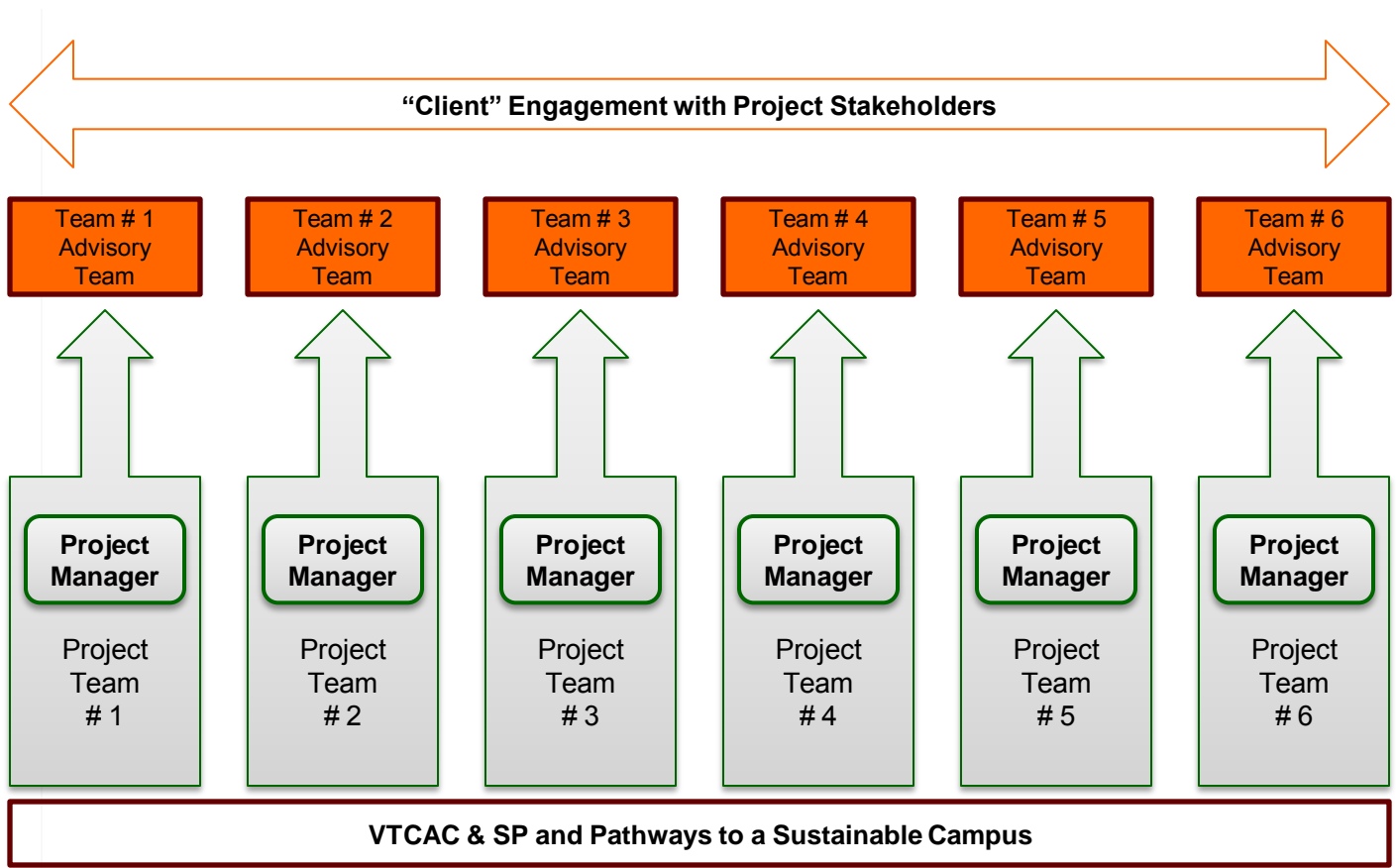


Program Mission

- **Cultivate sustainability professionals**
 - Sustainability lens from interdisciplinary perspective
 - Training and development for emerging professionals
- **Collaboration across campus**
 - Students, faculty, staff, and university leadership
 - Optimize operations through academic approach
 - Maximize interdisciplinary innovation potential
 - Increase capacity for new projects



- 5 University leadership and the E&S Committee are briefed on the Internship Program each semester.
- 4 To bring both operational and academic expertise, steering and curriculum committees guide the program's development.
- 3 Key stakeholders are identified for each project and engaged throughout the planning and development phases.
- 2 Each team is lead by an undergraduate student Project Manager and supported by an Advisory Team of faculty and staff members.
- 1 Project teams of five undergraduate students are formed in each of the six strategic pathways to campus sustainability.



↑

3

Key stakeholders are identified for each project and engaged throughout the planning and development phases.

↑

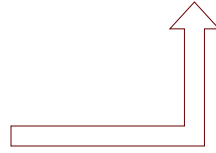
2

Each team is lead by an undergraduate student Project Manager and supported by an Advisory Team of faculty and staff members.

↑

1

Project teams of five undergraduate students are formed in each of the six strategic pathways to campus sustainability.



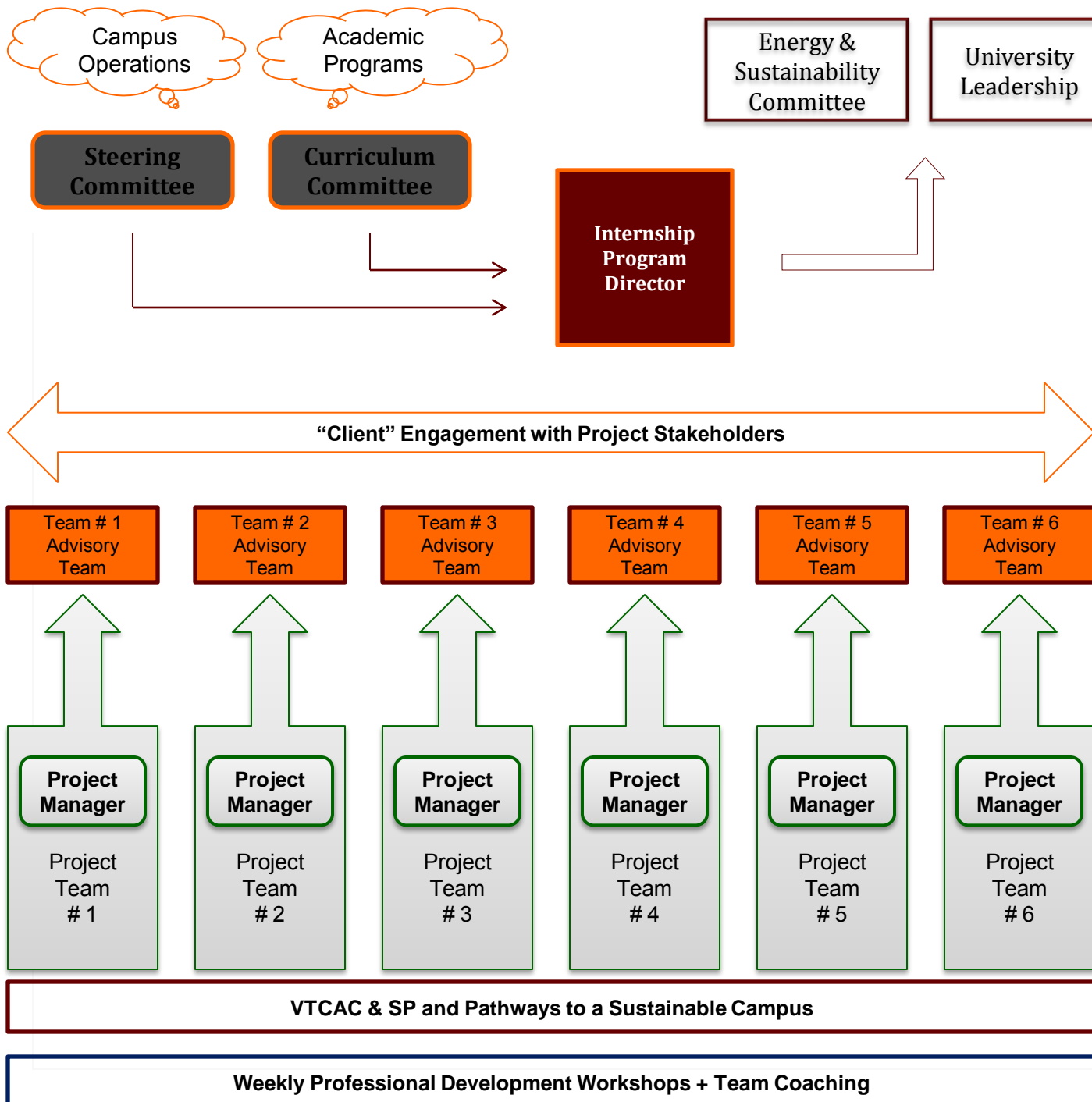
5

University leadership and the E&S Committee are briefed on the Internship Program each semester.



4

To bring both operational and academic expertise, steering and curriculum committees guide the program's development.



- 5 University leadership and the E&S Committee are briefed on the Internship Program each semester.
- 4 To bring both operational and academic expertise, steering and curriculum committees guide the program's development.
- 3 Key stakeholders are identified for each project and engaged throughout the planning and development phases.
- 2 Each team is lead by an undergraduate student Project Manager and supported by an Advisory Team of faculty and staff members.
- 1 Project teams of five undergraduate students are formed in each of the six strategic pathways to campus sustainability.



Six AY 12-13 Projects

- Sustainable Funding Mechanisms
- Green Purchasing Guide
- Sustain Lane Initiative
- Campus Sustainability Portal
- Residence Hall Education & Engagement
- Energy Efficiency in the Bookstore



Questions?

Angie De Soto | adesoto@vt.edu | (540) 231-7358

Building Campus Development Committee

2012-2013 Members

CHARGE: To make recommendations and to serve as a conduit to disseminate information and solicit feedback concerning the planned physical development of the university's built environment, specifically as it relates to buildings, grounds, and transportation planning. ~~the University and the planning and construction of University buildings and physical features.~~ Reports to: Commission on University Support.

Chair - President will annually appoint chair from among members of committee

Jason Soileau	Chair	2013
---------------	-------	------

Ex Officio

Sherwood Wilson	Vice President for Administrative Services	ex officio
----------------------------	---	-----------------------

Michael Coleman	Associate Vice President <u>for Facilities & Chief Facilities Officer</u>	ex officio
-----------------	---	------------

Jack Davis	Dean, College of Architecture and Urban Studies	ex officio
------------	---	------------

Jason Soileau	Assistant Vice President for University Planning	ex officio
---------------	--	------------

<u>Steve Mouras</u>	<u>Director of Transportation Planning</u>	<u>ex officio</u>
---------------------	--	-------------------

One Student Affairs representative selected by Vice President for Student Affairs (three-year term)

Chris Wise	Recreational Sports	2015
------------	---------------------	------

One Provost Area representative selected by the Senior Vice President & Provost (three-year term)

Ken Smith	Provost - Administration	2013
-----------	--------------------------	------

One college dean selected by Council of College Deans (two-year term)

Sue Ott Rowlands	College of Liberal Arts and Human Sciences	2014
------------------	--	------

One administrative and professional faculty representative nominated by the Commission on Administrative and Professional Faculty Affairs (three-year term)

Brennan Shepard	Budget & Financial Planning	2013
-----------------	-----------------------------	------

Three faculty representatives nominated by Faculty Senate (three-year terms)

Monena Hall	University Libraries	2015
-------------	----------------------	------

Brett Jones	School of Education	2015
-------------	---------------------	------

Leslie O'Brien	Library	2014
----------------	---------	------

One staff representative nominated by Staff Senate (three-year term)

Daniel Marion	University Development	2014
---------------	------------------------	------

One representative from the Graduate Student Assembly nominated by GSA (one-year term)

Matthew Chan	Civil Engineering	2013
--------------	-------------------	------

One representative from the Student Government Association nominated by SGA (one-year term)

Tim Reddick	Building Construction	2013
-------------	-----------------------	------

Transportation and Parking Committee

2012-2013 Members

CHARGE: [To review and recommend rules and regulations governing traffic \(including pedestrian, bicycle, and vehicles\), parking \(including permit sales, citations and special events\), and alternative transportation methods; review and recommend programs to enhance campus parking, traffic, and transportation methods](#)~~To recommend policies relating to the regulation of vehicular and pedestrian traffic and vehicular parking on the University campus.~~ Reports to: Commission on University Support.

Chair - The committee shall initially elect from its members a chair and vice-chair. The vice-chair will succeed the chair in the next year.

Bruce Harper	Chair	2013
--------------	-------	------

Ex Officio

Steve Mouras	Director, Transportation and Campus Services	ex officio
Richard McCoy	Parking Manager, Director of Transportation	ex officio
Wendell Flinchum	Chief of VT Police Department	ex officio

Three faculty representatives nominated by Faculty Senate (three-year terms)

Virgilio Centeno	Electrical and Computer Engineering	2015
Emily Satterwhite	Religion and Culture	2013
Ladd Brown	Library	2014

One faculty or staff representative from Commission on University Support selected annually by the Commission (one-year term)

Tom Wertalik	Chemistry Department	2013
--------------	----------------------	------

One administrative and professional faculty representative nominated by the Commission on Administrative and Professional Faculty Affairs (three-year term)

Gregory Fansler	Alumni Association	2015
-----------------	--------------------	------

Three staff representatives nominated by Staff Senate (three-year terms)

Ben Poe	Mechanical Engineering	2015
Bruce Harper	University Relations	2014
Patricia Williams	Animal and Poultry Sciences	2014

One representative from the Graduate Student Assembly nominated by the GSA (one-year term)

Ioannis Kokkinidis	Geospatial & Environmental Analysis	2013
--------------------	-------------------------------------	------

One representative from the Student Government Association nominated by the SGA (one-year term)

Nicole Capella	Engineering Science and Mechanics	2013
----------------	-----------------------------------	------