

**Minutes**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**November 8, 2010**  
**3:00 – 5:00 P.M. 230 Student Services Building**

Present: S. McMullin, (Chair); J. Clevenger for R. Sorensen; J. Browder for J. Davis; R. Holloway for S. Rowland; S. Sumner for A. Grant; M. Denbow; R. Panneton; C. Meier; M. Cardman; J. Penven; J. Rankin for K. DePauw; S. Case for R. Benson; M. Leung; G. Kelly; A. Studley; A. Hawthorne; D. Zahm; D. Thorp for D. Wubah; Y. Stivachtis

Absent with Notification: A. Walker; J. Sible for L. Chang

Absent without notification: G. Schurig; D. Russell; S. Taheri; D. Stauffer for P. Winistorfer; T. Campbell

Visitors: Pam Burrel; T. Ogle

### **Call to Order and Announcements**

The meeting was called to order at 3:01 pm by Steve McMullin, Chair.

### **Adoption of the Agenda**

Motion was made and seconded to adopt the agenda as amended. The motion to approve the agenda as amended passed unanimously.

### **Approval of CUSP minutes**

Motion was made and seconded to approve the CUSP minutes of 10-25-10, the motion passed unanimously.

### **Old Business**

### **Reports from Commission Committees/Sub-Committees**

#### **Committee on Undergraduate Curricula**

Mike Denbow presented the report of the Committee on Undergraduate Curricula meeting of October 22, 2010. Motion was made and seconded to approve the Committee on Undergraduate Curricula report of October 22, 2010 as amended. The motion passed unanimously.

**For “First and Second Reading”  
Unanimous Approval**

#### **New Courses Effective Spring 2011**

*HNFE 1004 – Foods, Nutrition and Exercise Effective*

*PPWS 2104 – Plants, Genes, and People*

*PPWS 4504 – Fundamentals of Plant Physiology*

**New Courses Effective Fall 2011**

*HUM/REL/HIST 3504 – The Age of the Crusades*  
*HFNE 2664 – Behavioral Nutrition & Physical Activity*  
*PPWS 3504 – Plant Physiology and the Biotic Environment*

**Revised Options and Designators Effective for Students Graduating in Calendar Year 2012**

*Bachelor of Arts in Theatre Arts – Cinema Option (TAC)*  
*Bachelor of Arts in Theatre Arts – Design Option (TAD)*  
*Bachelor of Arts in Theatre Arts – General Theatre (TAG)*  
*Bachelor of Arts in Theatre Arts – Performance Option (TAP)*

**Discontinuation of Options Effective for Students Graduating in Calendar Year 2012.**

*Bachelor of Science in Environmental Science – Waste Management Option*

**Discontinuation of Minors Effective for Students Graduating in Calendar Year 2012.**

*Biochemistry Minor*

Mike Denbow moved for an additional CUSP meeting with electronic approval, to move forward the CUC report of 10-22-10. The motion was made and seconded. The motion passed unanimously.

**Other Business**

Chief Justice Michael Cardman presented the Undergraduate Honor System report of 2010. Mr. Cardman reported that there were 229 cases in total to date for calendar year 2010. Of those 229 cases, 103 cases resulted in a guilty finding, 10 cases resulted in a not-guilty finding, 21 cases have been dropped, 32 cases are scheduled and 63 cases are currently under investigation. There have been fewer overall cases this year than previous years; however it remains consistent that the most common offense is plagiarism. Additionally, the Undergraduate Honor System intends to perform more outreach in the near future. Mr. Cardman stated that there will be follow-up discussion to this report in Spring 2011.

Steve McMullin presented an email from a student/employee concerning Policy 6365, non-traditional student policy. The student was concerned that judging by the timing of classes offered it will take him much longer to receive his degree than if there were more flexibility offered non-traditional students. The student desired to take courses that are otherwise offered regularly throughout the year as independent study credit. It was noted that there is a cap on the number of independent study credit hours allowed by programs toward degree. It was noted by Todd Ogle that the commonwealth authorizes Virginia Tech to offer degrees via SCHEV and that those degrees have requirements that must be met by all students. The requirements must be the same regardless of campus or delivery mode and Virginia Tech states as such to SACS, thereby verifying the integrity of our

degrees. It was also noted that faculty offering independent study courses for students increases their workload and therefore the load on the program. It was determined that no change to the policy was practical. Todd recommended that the student work with his advisor and academic dean and that he would assist Steve in crafting a reply to the student.

James Penven answered the question from the October 25, 2010 CUSP meeting regarding the revenue generated from fees charged by the parking garage during a football game, stating that that revenue went to Parking Services and not Athletics.

The meeting was adjourned at 3:22 pm

Submitted by,  
Megan Maloney  
Office of the University Registrar