

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
February 8, 2016
230 STUDENT SERVICES BUILDING, 3:00 PM

PRESENT: G. Chandler-Smith (Chair); R. Ashton; J. Baker; J. Brozovsky; C. Clemenz for R. Sumichrast; K. Gilbertson for M. Finn; R. Holloway; G. Jones; A. M. Knoblauch; G. Long for L. Nam Chang; S. Martin; C. Mitchell; Z. Montgomery; A. Myers-Burton; K. Rawlings; T. Rikakis; D. Smith; S. Sumner for A. Grant; H. Thomas; D. Thorp for E. Spiller; B. Watford for R. Benson; G. Yee; A. Zink-Sharp.

ABSENT WITH NOTIFICATION: L. Geyer; M. Hajj; S. Hirt; K. Redican for C. Clarke;

ABSENT WITHOUT NOTIFICATION: E. Wiseman

VISITORS: S. Biscotte, A. Matthiessen; J. Sible; Y. Stivachtis; G. Costello; G. Kinder; J. Sanders

CALL TO ORDER AND ANNOUNCEMENTS

The meeting was called to order at 3:05 PM by Gena Chandler-Smith, Chair.

ADOPTION OF THE AGENDA

Motion was made and seconded to amend the agenda to allow Provost Rikakis to present information on the Beyond Boundaries Initiative, Pathways minors, and Destination Areas. The motion to approve the agenda, as amended, passed unanimously.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

G. Chandler-Smith announced the January 25, 2016 minutes were electronically approved and can be accessed via the University Registrar's website:
<http://www.registrar.vt.edu/documents/governance/2015-2016/CUSP-Minutes-Jan-25-16-Revised-2-2-16.pdf>

OLD BUSINESS

Resolution 2015-1016.E, *Resolution to Approve New Major, International Public Policy, in Bachelor of Arts in International Studies*, Second Reading

The motion was made and seconded to present for second reading Resolution 2015-1016.E, *Resolution to Approve New Major, International Public Policy, in Bachelor of Arts in International Studies*. First effective date to declare major: Spring 2016. First effective date to graduate: Spring 2018.

The Commission was informed that the first effective date to graduate was revised from “Spring 2019” to “Spring 2018,” based on the recommendation of

the Commission following first reading.

Hearing no additional questions/discussion, Chair G. Chandler-Smith asked for a motion.

The motion was made and seconded to **APPROVE** Resolution 2015-1016.E, Resolution to *Approve New Major, International Public Policy, in Bachelor of Arts in International Studies*.

Motion passed unanimously.

Resolution 2015-1016.F, Resolution to *Approve New Major, International Relations, in Bachelor of Arts in International Studies*, Second Reading

The motion was made and seconded to present for second reading Resolution 2015-1016.F, Resolution to *Approve New Major, International Relations, in Bachelor of Arts in International Studies*. First effective date to declare major: Spring 2016. First effective date to graduate: Spring 2018.

The Commission was informed that the first effective date to graduate was revised from “Spring 2019” to “Spring 2018,” based on the recommendation of the Commission following first reading.

Hearing no additional questions/discussion, Chair G. Chandler-Smith asked for a motion.

The motion was made and seconded to **APPROVE** Resolution 2015-1016.F, Resolution to *Approve New Major, International Relations, in Bachelor of Arts in International Studies*.

Motion passed unanimously.

Resolution 2015-1016.G, *Resolution to Approve New Major, National Security and Foreign Affairs, in Bachelor of Arts in International Studies*, Second Reading

The motion was made and seconded to present for second reading Resolution 2015-1016.G, Resolution to *Approve New Major, National Security and Foreign Affairs, in Bachelor of Arts in International Studies*. First effective date to declare major: Spring 2016. First effective date to graduate: Spring 2019.

The Commission was informed that the first effective date to graduate was revised from “Spring 2019” to “Spring 2018,” based on the recommendation of the Commission following first reading.

Hearing no additional questions/discussion, Chair G. Chandler-Smith asked for a motion.

The motion was made and seconded to **APPROVE** Resolution 2015-1016.G, Resolution to *Approve New Major, National Security and Foreign Affairs, in Bachelor of Arts in International Studies*.

Motion passed unanimously.

Resolution 2015-2016.H, *for renaming the Department of “Human Nutrition, Foods and Exercise” to the Department of “Human Nutrition, Foods, and Exercise”* Second Reading

The motion was made and seconded to present for second reading Resolution 2015-2016.H, *for renaming the Department of “Human Nutrition, Foods and Exercise” to the Department of “Human Nutrition, Foods, and Exercise”*. Effective date: Fall 2016.

Hearing no questions/discussion, Chair G. Chandler-Smith asked for a motion.

The motion was made and seconded to **APPROVE** Resolution 2015-2016.H, *for renaming the Department of “Human Nutrition, Foods and Exercise” to the Department of “Human Nutrition, Foods, and Exercise”*

Motion passed unanimously.

NEW BUSINESS

Resolution 2015-2016.I, *to Adopt the Implementation of the Pathways General Education Curriculum to Guide Implementation of Resolution 2014-15.H. (Resolution to Revise Presidential Policy Memorandum No. 125)* First Reading

The motion was made and seconded to present for first reading Resolution 2015-2016.I, *to Adopt the Implementation of the Pathways General Education Curriculum to Guide Implementation of Resolution 2014-15.H. (Resolution to Revise Presidential Policy Memorandum No. 125)*.

Chair G. Chandler-Smith opened the floor for discussion on Resolution 2015-16.I.

Discussion and clarification topics included the following:

- Process and methods for collection of data to be used in evaluation
 - Impact of data collection on instructors and departmental staff
 - Flexibility built within the Implementation of the Pathways General Education Curriculum to allow for varying data collection methods
 - Data collection in large classes
 - The use of random sampling
 - Establishing the best sample size
- CUSP commends the University Curriculum Committee for General Education on their efforts to create the implementation plan

Resolution 2015-2016.I has been forwarded to Faculty Senate for comment. Following the Faculty Senate review and response, the second reading of Resolution 2015-2016.I will take place at the next available CUSP meeting.

REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB-COMMITTEES

COMMITTEE REPORTS

Academic Support Committee

No Report.

Academic Policies Committee

B. Watford reported that the Academic Policies Committee is working to bring forth resolutions for CUSP consideration regarding the Repeat Course Policy and Independent Study/Research hours.

Athletic Committee

No Report.

Commencement Committee

C. Clemenz presented the minutes of the December 2, 2015 meeting of the University Commencement Committee. Motion was made and seconded to accept the minutes of the December 2, 2015 University Commencement Committee meeting. **The motion passed unanimously.**

Honors System Review Board

No Report.

Library Committee

No Report.

Undergraduate Curriculum Committee

S. Martin announced the revised report of the Undergraduate Curriculum Committee meeting of December 4, 2015 was approved electronically on January 29, 2016. The motion was made and seconded to approve the December 4, 2015 revised report of the Undergraduate Curriculum Committee. **The motion passed unanimously.**

UCC Report – December 4, 2015

**For “First and Second Reading”
Unanimous Approval**

Courses

New:

Fall 2016

College of Agriculture and Life Sciences

ENSC 4864 Capstone: Environmental Science (CM-1950)

HNFE 3024 Science of Food Preparation Lab (CM-2422)

College of Engineering

ME 4564 Vehicle Control (CM-2457)

NSEG 4204 Nuclear Fuel Cycle (CM-2392)

NSEG 4214 Nuclear Power Plant Operations (CM-2391)

College of Liberal Arts and Human Sciences

ENGL 4034 The Sounds of Language (CM-2383)

College of Natural Resources and Environment

FIW 4334 Mammalogy (CM-2438)

FIW 4344 Herpetology (CM-2437)

GEOG 4334 Geospatial Information Technology for Land Change Modeling
(CM-2410)

SBIO 4214 Food and Health Care Packaging (CM-2396)

Discontinue:

Fall 2016

College of Agriculture and Life Sciences

HNFE 3234 Science of Food (CM-2422)

College of Natural Resources and Environment

SBIO 3214 Food and Health Care Packaging (CM-2396)

**For “First and Second Reading”
Unanimous Approval**

Degrees, Majors, Options, Minors

Majors

New:

Effective Graduating Calendar Year 2018

College of Liberal Arts and Human Sciences

Establishment of new Major: International Public Policy (IPPL). First effective date to declare major: Spring 2016; First Term and Year of Graduation: Spring 2018 (CM-2406)

Checksheet: Bachelor of Arts in International Studies (BAIS);
Major: International Public Policy (IPPL) (CM-2406)

Establishment of new Major: International Relations (IREL). First effective date to declare major: Spring 2016; First Term and Year of Graduation: Spring 2018 (CM-2407)

Checksheet: Bachelor of Arts in International Studies (BAIS);
Major: International Relations (IREL) (CM-2407)

Establishment of new Major: National Security & Foreign Affairs (NSFA). First effective date to declare major: Spring 2016; First Term and Year of Graduation: Spring 2018 (CM-2408)

Checksheet: Bachelor of Arts in International Studies (BAIS);
Major: National Security & Foreign Affairs (NSFA)
(CM-2408)

Revised:

Effective Graduating Calendar Year 2018

College of Engineering

Checksheet: Bachelor of Science in Biological Systems Engineering (BSBSE) (CM-2411)

Options

New:

Effective Graduating Calendar Year 2018

College of Science

Establishment of new Option: Bachelor of Science (BS); Major: Biological Science (BIOL); Option: Biomedical (BIOM). First effective date to declare option: Fall 2016; First Term and Year of Graduation: Spring 2018 (CM-2414).

Checksheet: Bachelor of Science (BS); Major: Biological Science (BIOL); Option: Biomedical (BIOM) (CM-2414)

Discontinue:

Effective Graduating Calendar Year 2020

College of Liberal Arts and Human Sciences

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS); Option: Environmental Affairs (ENVA) Last term and year to graduate Fall 2020 (CM-2406).

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS); Option: Global Development (GD) Last term and year to graduate: Fall 2020 (CM-2406).

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS); Option: Business (BUSN) Last term and year to graduate: Fall 2020 (CM-2406).

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS); Option: World Politics and Policy (WPP) Last term and year to graduate: Fall 2020 (CM-2407).

Checksheet: Bachelor of Arts (BA); Major: International Studies (IS);
Option: Security and Foreign Policy (SFP) Last term and year to
graduate: Fall 2020 (CM-2408).

S. Martin announced the report of the Undergraduate Curriculum Committee meeting of January 29, 2016 was approved electronically on February 5, 2016. The motion was made and seconded to approve the January 29, 2016 report of the Undergraduate Curriculum Committee. **The motion passed unanimously.**

UCC Report – January 29, 2016

**For “First and Second Reading”
Unanimous Approval**

Courses

New:

Fall 2016

College of Agriculture and Life Sciences

HNFE 2334 Introduction to Integrative Health (CM-2440)

College of Engineering

BMES 3134 Introduction to Biomedical Imaging (CM-2456)

College of Liberal Arts and Human Sciences

COMM 3084 Advanced Public Relations Research Methods (CM-2467)

COMM 4164 Public Relations Administration (CM-2466)

ENGL 3734 Community Writing (CM-2493)

RUS 2114 Accelerated Intermediate Russian (CM-2492)

SPAN 3554 Teaching Spanish (CM-2491)

Revised:

Fall 2016

College of Liberal Arts and Human Sciences

HUM 4104 Explorations in Advanced Humanities Topics (CM-2474)

ITAL 1204 Italian Language and Culture (CM-2459)

College of Science

SYSB 2025-2026 Introduction to Integrative Health (CM-2398)

**For “First and Second Reading”
Unanimous Approval**

Degrees, Majors, Options, Minors

Majors

Revised:

Effective Graduating Calendar Year 2018

College of Liberal Arts and Human Sciences

Checksheet: Bachelor of Arts in Communication (BACOM); Major:
Communication Studies (CMST) (CM-2468)

Checksheet: Bachelor of Arts in Communication (BACOM); Major:
Multimedia Journalism (MJ) (CM-2469)

Checksheet: Bachelor of Arts in Communication (BACOM); Major:
Public Relations (PR) (CM-2470)

Minors

New:

Effective Graduating Calendar Year 2018

College of Science

Establishment of new Minor: Biological Physics (BIPH). First
effective date to declare minor: Fall 2016; First Term and Year of
Graduation: Spring 2018 (CM-2397)

Checksheet: Minor in Biological Physics (BIPH) (CM-2397)

Options

New:

Effective Graduating Calendar Year 2019

College of Agriculture and Life Sciences

Establishment of a new Option: Bachelor of Science (BS), Major: Food Science and Technology (FST), Option: Food and Beverage Fermentation (FERM). First effective date to declare option: Fall 2016; First Term and Year of Graduation: Spring 2019 (CM-2420).

Checksheet: Bachelor of Science (BS); Major: Food Science and Technology (FST); Option: Food and Beverage Fermentation (FERM) (CM-2420)

Revised:

Effective Graduating Calendar Year 2018

College of Liberal Arts and Human Sciences

Checksheet: Bachelor of Arts (BA); Major: History (HIST); Option: No Option. (CM-2460)

Checksheet: Bachelor of Arts (BA); Major: History (HIST); Option: Undergraduate Research/Thesis (RSTH) (CM-2461)

Discontinue:

Effective Graduating Calendar Year 2016

College of Science

Bachelor of Science (BS); Major: Geosciences (GEOS); Option: Science Education (SCED). Last term and year to graduate: Fall 2016 (CM-2374)

Effective Graduating Calendar Year 2017

College of Liberal Arts and Human Sciences

Bachelor of Arts (BA); Major: History (HIST); Option: Global/Comparative History (GC). Last term and year to graduate: Fall 2017 (CM-2462)

Bachelor of Arts (BA); Major: History (HIST); Option: History of Science/Technology/Environment (STE). Last term and year to graduate: Fall 2017 (CM-2463)

Bachelor of Arts (BA); Major: History (HIST); Option: Military/Diplomatic and Political History (MDP). Last term and year to graduate: Fall 2017 (CM-2464)

Bachelor of Arts (BA); Major: History (HIST); Option: Social/Cultural/Economic History (SCE). Last term and year to graduate: Fall 2017 (CM-2465)

Undergraduate Studies and Policies

H. Thomas reported that the Academic Affairs Committee of SGA is working with the staff of Newman Library to plan a series of events for the semester.

University Curriculum Committee for General Education

J. Brozovsky presented the minutes of February 3, 2016 meeting of the University Curriculum Committee for General Education. The motion was made and seconded to accept the minutes of the February 3, 2016 meeting of the University Curriculum Committee for General Education. **The motion passed unanimously.**

CONSTITUENT REPORTS

Commission on Administrative and Professional Faculty Affairs

No Report.

Staff Senate

No Report.

Faculty Senate

No Report.

Student Government Association

No Report.

Graduate Student Assembly

No Report.

OTHER BUSINESS

Provost T. Rikakis provided a presentation to the Commission regarding the university's Beyond Boundaries Initiative. Topics of discussion included the following:

- Overview of the integration of the Pathways to General Education Curriculum, Destination Area majors, and Pathways minors
- Information regarding incentive-based budgeting for creation of Pathways minors, Destination Area majors, and interdisciplinary courses
- Integration of InclusiveVT throughout the Beyond Boundaries Initiative
- Impact of Beyond Boundaries on recruitment and admissions
- Update on Pathways grant applications

G. Long referenced the recent passage of Resolution CSA 2015-16B and Resolution CFA 2015-16D, *Joint Resolution on the Formation of a University Governance Task Force* by University Council. In this context, G. Long requested that the Commission's Faculty Senate representatives share, for the full Faculty Senate's consideration, the need to update the Faculty Senate Bylaws regarding the required number of Faculty Senate meetings. G. Long referenced that the current Bylaws require the Faculty Senate to convene twice per semester, and felt that the bylaws should be updated to reflect a more frequent meeting schedule, in support of the governance process. The Commission's Faculty Senate representatives acknowledged this request.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 4:08 PM.

Respectfully submitted,
Justin D. Sanders
Office of the University Registrar