

MINUTES  
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES  
September 8, 2014  
230 STUDENT SERVICES BUILDING, 3:00 PM

Present: S. Martin (Chair); J. Arthur; G. Chandler-Smith; C. Clemenz for R. Sumichrast; A. Dickow; M. Finn; L. Geyer; M. Hajj; S. Hirt; R. Holloway; A. Knoblauch; G. Long for Lay Nam Chang; Z. Montgomery; J. Sible; S. Sumner for Alan Grant; A. Smith; D. Smith; D. Stauffer; R. Stephens for E. Spiller; E. Westman for R. Benson; G. Yee; A. Zink-Sharp.

Absent with Notification: G. Kirk

Absent without Notification: C. Clarke

Visitors: S. Biscotte; S. Gervais; W. Hankins-Dean; M. Preston; J. Soileau; G. Costello; G. Kinder

**Call to Order and Announcements**

The meeting was called to order at 3:00 PM by Stephen Martin, Chair.

**Adoption of the Agenda**

Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

**Welcome and Chair Remarks**

Stephen Martin welcomed all attending, and welcomed new members. Self-introductions were done by all in attendance.

Stephen Martin outlined CUSP goals for the 2014-2015 Academic Year:

- Commission support for forthcoming UCCLE changes
- Policy review of student “Shop and Drop” associated with course registration
- Repeat Course Enrollment Policy
- Reporting by University Scholarships and Financial Aid Office on student debt and impact on access to education
- Reporting by Enrollment and Degree Management Office on undergraduate enrollment – strategic planning and effects on the colleges

**Announcement of Approval and Posting of Minutes**

Stephen Martin announced the April 21, 2014 minutes were electronically approved and can be accessed via the University Registrar’s website

[http://www.registrar.vt.edu/documents/governance/2013-2014/CUSP\\_4-21-14/CUSP\\_Minutes\\_4-21-14\\_Revised\\_5-2-2014\\_UCC\\_4-25-2014\\_Report.pdf](http://www.registrar.vt.edu/documents/governance/2013-2014/CUSP_4-21-14/CUSP_Minutes_4-21-14_Revised_5-2-2014_UCC_4-25-2014_Report.pdf)

## **New Business**

Resolution 2014-15.A, *Resolution to Approve New Major, Criminology, in Bachelor of Science in Sociology*, First Reading

The motion was made and seconded to present for first reading *Resolution 2014-15.A, Resolution to Approve New Major, Criminology, in Bachelor of Science in Sociology*. First effective date to declare major: Fall 2014. First effective date to graduate: Spring 2016.

Dr. Stephens provided overview of major program.

The second reading will take place at the next CUSP meeting, scheduled for Monday, September 22, 2014.

Resolution 2014-15.B, *Resolution to Approve New Major, Residential Environments and Design, in Bachelor of Science in Apparel, Housing, and Resource Management*, First Reading

The motion was made and seconded to present for first reading *Resolution 2014-15.B, Resolution to Approve New Major, Residential Environments and Design, in Bachelor of Science in Apparel, Housing, and Resource Management*. First effective date to declare major: Spring 2015. First date to graduate: Spring 2015.

Dr. Stephens provided overview of major program.

The second reading will take place at the next CUSP meeting, scheduled for Monday, September 22, 2014.

Resolution 2014-15.C, *Resolution to Approve New Degree in Bachelor of Science in Systems Biology*, First Reading

The motion to approve *Resolution 2014-15.C, Resolution to Approve New Degree in Bachelor of Science in Systems Biology*. First effective date to declare degree: Fall 2015. First effective date to graduate: Spring 2016.

Dr. Long provided overview of degree program.

The second reading will take place at the next CUSP meeting, scheduled for Monday, September 22, 2014.

Resolution 2014-15.D, *Resolution to Discontinue Bachelor of Arts in Humanities, Science, and Environment*, First Reading

The motion was made and seconded to present for first reading *Resolution 2014-15.D, Resolution to Discontinue Bachelor of Arts in Humanities, Science, and Environment*. Last effective date to graduate Fall 2017.

Dr. Stephens provided overview of reasoning for discontinuation of degree program.

The second reading will take place at the next CUSP meeting, scheduled for Monday, September 22, 2014.

## **Reports and Minutes from Commission Committees/Sub-Committees**

### **Undergraduate Curriculum Committee**

Stephen Martin announced the report of the University Curriculum Committee meeting of April 25, 2014 was approved electronically May 6, 2014.

Gena Chandler-Smith presented the report of the Undergraduate Curriculum Committee meeting of August 29, 2014. Motion was made and seconded to approve the Undergraduate Curriculum Committee Report of August 29, 2014. The motion passed unanimously.

### **UCC Report – August 29, 2014**

#### **For “First and Second Reading” Unanimous Approval**

<b>Courses</b>
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**New:**

#### **Spring 2015**

##### **College of Agriculture and Life Sciences**

FST 4104 Applied Malting and Brewing Science (CM-1814)

##### **College of Architecture and Urban Studies**

BC 3014 Building Physics & Environmental Systems (CM-1784)

BC 4114 Building Information Modeling in Design and Construction (CM-1789)

BC 4124 Digital Construction & Manufacturing (CM-1782)

BC 4314 Building Performance & Energy Management (CM-1786)

BC 4334 Sustainable Building Performance Management (CM-1787)

## **College of Engineering**

CEE 4564 Introduction to Coastal and Marine Geotechnics (CM-1810)

## **College of Liberal Arts and Human Sciences**

ITAL 3305, 3306 Introduction to Italian Literature in Context (CM-1804)

### **Fall 2015**

## **College of Agriculture and Life Science**

ALS 1234 CALS First Year Seminar (CM-1811)

### **Revised:**

### **Spring 2015**

## **College of Architecture and Urban Studies**

BC 2114 Information Technology in Design and Construction (CM-1785)

## **College of Engineering**

AOE 2074 Computational Methods (CM-1514)

## **University Curriculum Committee for Liberal Education**

Jill Sible, Assistant Provost for Undergraduate Education, and Marlene Preston, Chair of UCCLE, presented an update for the Curriculum for Liberal Education. The following topics were discussed:

- Draft of “Pathways to Knowing, a Hands-on Mind-on Approach to General Education” was presented to the commission
- Since April, 2014 public feedback sessions on core outcomes, five curriculum planning teams have considered points raised during the sessions.
- UCCLE members sought input from American Assembly of Colleges and Universities (AAC&U) for assistance.
- Meetings are ongoing with colleges and departments.

College of Science asked for clarification concerning potential impact on college resources, in support of new general education curriculum

Additional topics discussed: Ideas for renaming general education curriculum and committee; makeup of general education committee; process for approval of revised and new general education courses; and potential impact to major credit hours.

### **University Commencement Committee**

Candice Clemenz presented the minutes of the University Commencement Committee meeting of May 7, 2014. Motion was made and seconded to accept the University Commencement Committee minutes of May 7, 2014. The motion passed unanimously.

### **Other Business**

#### Update for Representatives of CUSP Sub-Committees

The following volunteered to serve as representatives of CUSP Sub-Committees:

#### Representative for University Athletics Committee

*Susan Sumner*

#### Presentation of University Planning

Jason Soileau, Assistant Vice President, Office of University Planning, presented an overview of the University Master Plan.

#### Request for Posthumous Degree

Robert Stephens, Associate Dean for Undergraduate Academic Affairs, moved approval of the posthumous awarding of the degree *Bachelor of Arts in Theatre Arts to Darren Bradford Hankins, effective Fall 2014*. Dr. Stephens indicated the request based on the recommendation of the faculty of the Department of Cinema and Theatre, and supported by the College of Liberal Arts and Human Sciences. The motion passed unanimously.

Sonia Hirt, Associate Dean of Academic Affairs, of the College of Architecture and Urban Studies, moved approval of the posthumous awarding of the degree *Bachelor of Architecture, Magna Cum Laude, to Ryan Timothy McGuinness, effective Fall 2014*. Dr. Hirt indicated the request based on the recommendation of the faculty of the School of Architecture and Design, and supported by the College of Architecture and Urban Studies. The motion passed unanimously.

### **Adjournment**

A motion was made and seconded to adjourn the meeting at 4:38 PM.

Respectfully submitted,

Gary S. Kinder  
Office of the University Registrar