

MINUTES  
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES  
September 9, 2013  
230 STUDENT SERVICES BUILDING, 3:00 p.m.

Present: A. Zink-Sharp (Chair); J. Rankin; D. Stauffer; S. Sumner for A. Grant; G. Long for Lay Nam Chang; C. Clemenz for R. Sumichrast; B. Watford for R. Benson; D. Smith; J. Sible; B. Martin; V. Fowler; J. Arthur; G. Yee; S. Martin; Z. Montgomery

Absent with Notification: S. Hirt; R. Holloway for S. Ott-Rowlands

Absent without Notification: G. Schuring; A. Knoblauch; D. Denbow; G. Kirk

Visitors: S. Biscotte; G. Costello; W. Ashton; C. Brunelli

**Call to Order and Announcements**

The meeting was called to order at 3:00 p.m. by Audrey Zink-Sharp, Chair.

**Adoption of the Agenda**

Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

**Announcement of Approval and Posting of Minutes**

Audrey Zink-Sharp announced the April 22, 2013 minutes were electronically approved and can be accessed via the University Registrar's website [http://www.registrar.vt.edu/documents/governance/CUSP\\_minutes\\_4-23-12.pdf](http://www.registrar.vt.edu/documents/governance/CUSP_minutes_4-23-12.pdf)

**Old Business**

Resolution 2012-13.J degree name change from *Forestry and Wildlife* to *Forest Resources and Environmental Conservation* in the College of Natural Resources and Environment, Second Reading.

A motion was made and seconded to approve Resolution 2012-13.J degree name change from *Forestry and Wildlife* to *Forest Resources and Environmental Conservation* in the College of Natural Resources and Environment, effective Fall 2014, approved unanimously.

**New Business**

## **Reports and Minutes from Commission Committees/Sub-Committees**

### **Committee on Undergraduate Curricula**

Audrey Zink-Sharp announced the Report of the Committee on Undergraduate Curricula meeting of April 26, 2013 was approved electronically May 1, 2013.

**For “Second Reading”  
Non-Unanimous Approval**

<b>Majors, Minors, Options</b>
--------------------------------

### **Minors**

**Revised:**

**Effective Graduating Calendar Year 2015**

**College of Agriculture**

Leadership and Social Change Minor (CM-1296)

**For “First Reading”  
Non-Unanimous Approval**

<b>Courses</b>
----------------

**New:**

**Spring 2014**

**College of Science**

CMDA 3654 (STAT 3654) Introductory Data Analytics and Visualization  
(CM-1305)

CMDA 4654 (STAT 4654) Intermediate Data Analytics and Machine  
Learning (CM-1306)

**For “First and Second Reading”**

## Unanimous Approval

<b>Courses</b>
----------------

### New:

#### Fall 2013

##### College of Liberal Arts and Human Sciences

SOC 3854 Globalization: Sociological Perspectives (CM-1309)

#### Spring 2014

##### College of Liberal Arts and Human Sciences

HUM/REL/CLA 1134 Introductory Humanities: The Ancient Mediterranean World (CM-1308)

STS 3334 Energy and Society (CM-1307)

### Revised:

#### Fall 2013

##### College of Liberal Arts and Human Sciences

STS 1504 Humanities Science Environment (CM-1265)

Audrey Zink-Sharp presented the second reading of the Report of the Committee on Undergraduate Curricula meeting of April 26, 2013. Motion was made and seconded to approve the second reading of the Committee on Undergraduate Curricula Report of April 26, 2013. The motion passed unanimously.

**For “Second Reading”**

## Non-Unanimous Approval

<b>Courses</b>
----------------

**New:**

### **Spring 2014**

#### **College of Science**

CMDA 3654 (STAT 3654) Introductory Data Analytics and Visualization (CM-1305)

CMDA 4654 (STAT 4654) Intermediate Data Analytics and Machine Learning (CM-1306)

#### **University Commencement Committee**

Candice Clemenz presented the minutes of the of the University Commencement Committee meeting of May 1, 2013. Motion was made and seconded to accept the University Commencement Committee minutes of May 1, 2013. The motion passed unanimously.

#### **University Curriculum Committee for Liberal Education**

Minutes and Report of the University Curriculum Committee for Liberal Education meeting of May 1, 2013 submitted by Dan Thorp were presented to the commission. Motion was made and seconded to accept the University Curriculum Committee for Liberal Education minutes of May 1, 2013. The motion passed unanimously.

### **Report**

#### **University Curriculum Committee for Liberal Education**

**May 1, 2013**

No Readings or Course Approvals

Jill Sible, Assistant Provost for Undergraduate Education, provided an update that the Curriculum for Liberal Education will analyze feedback provided in the blog and will come forward with a revised proposal for faculty and staff feedback in the near future.

### **Other Business**

### Update for Representatives of CUSP Sub-Committees

The following volunteered to serve as representatives of CUSP Sub-Committees:

#### Representative for University Athletics Committee

*Susan Sumner*

#### Representatives for Academic Policy Committee

*Deborah Smith  
Gordon Yee*

### CUSP Goals for 2013-2014 AY

Audrey Zink-Sharp proposed the following CUSP goals for the 2013-2014 AY:

- Continuing dialogue on the review and potential revisions to the Curriculum for Liberal Education (CLE).
- Review of enrollment management issues associated with overloads of the maximum 19 credit hours for undergraduates (includes research into the cause-effect of overage hours impacting ability of more students to enroll in courses, impact of time to degree, and the fiscal impact of the overloads).
- Review of two existing academic policies for potential revisions: Policy 91, Satisfactory Progress toward the Degree and Policy 196, W Grade Policy.
- Required review of policy by statute: State Policy enacted in 2013 assembly requires review of transfer credit policies for veterans – we will be reviewing and re-establishing policy this year.
- Continuing review of common format for undergraduate checksheets.

### Second Choice Major Process

Gary Long presented for discussion concerns related to the second choice majors process and the potential impact on College of Science resources. The Office of the University Registrar representative will follow up.

### Math Readiness Class for Chemistry

Gordon Yee presented an overview of the math readiness review process implemented this fall for Chemistry students.

## **Adjournment**

A motion was made and seconded to adjourn the meeting at 3:33 PM.

Respectfully submitted,

Carol A. Brunelli  
Office of the University Registrar