

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
September 26, 2016
230 Student Services Building, 3:00 PM

PRESENT: D. Stauffer (Chair); J. Baker; C. Boone for D. Taylor; J. Brozovsky; G. Chandler-Smith; C. Clemenz for R. Sumichrast; M. Finn; L. Geyer; M. Hajj; T. Hammett; R. Jacks; M. Kasarda; A.M. Knoblauch; A. Pope; K. Redican for C. Clarke; C. Rittenhouse; R. Stephens for E. Spiller; S. Sumner for A. Grant; L. Zietsman; A. Zink-Sharp

ABSENT WITH NOTIFICATION: K. Albright; K. Gresham; R. Holloway; G. Long for S. Morton; K. Rawlings

ABSENT WITHOUT NOTIFICATION: J. Sible

VISITORS: K. Ausman; S. Biscotte; C. Minford; J. O'Grady; A. Wade; G. Costello; G. Kinder; J. Sanders

CALL TO ORDER

The meeting was called to order at 3:00 PM by Dean Stauffer, Chair.

ADOPTION OF THE AGENDA

A motion was made and seconded to approve the agenda. The motion to approve the agenda passed unanimously.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

D. Stauffer announced the September 12, 2016 minutes were electronically approved and can be accessed via the University Registrar's website:

http://www.registrar.vt.edu/documents/governance/20162017/Minutes_CUSP_Sept_12_2016.pdf

OLD BUSINESS

Resolution 2016-17.B, *Resolution for the Renaming of the Department of Science and Technology in Society to the Department of Science, Technology, and Society*, Second Reading.

The motion was made and seconded to present for second reading Resolution 2016-17.B, *Resolution for the Renaming of the Department of Science and Technology in Society to the Department of Science, Technology, and Society*.

Chair D. Stauffer informed the Commission that the Faculty Senate had waived their right to review Resolution 2016-17.B.

Chair D. Stauffer opened the floor for discussion on Resolution 2016-17.B.

Chair D. Stauffer informed the Commission of the change to the resolution prompted by feedback received following First Reading.

Hearing no further discussion, a motion was made and seconded to **APPROVE** Resolution 2016-17.B.

The motion passed unanimously.

REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB -COMMITTEES

COMMITTEE REPORTS

Academic Support Committee

No Report.

Academic Policies Committee

No Report.

Athletic Committee

L. Geyer reported that the Athletic Committee will hold its first meeting of the Academic Year on September 27, 2016.

Commencement Committee

C. Clemenz presented the minutes of the April 6, 2016 meeting of the University Commencement Committee. A motion was made and seconded to accept the minutes of the April 6, 2016 meeting of the University Commencement Committee.

The motion passed unanimously.

Honor System Review Board

C. Rittenhouse reported that the Honor System Review Board has heard 75 cases already during the Fall Semester. She reported that the new system is working very efficiently, with most cases being resolved within one week (and some within 2-3 days). Feedback from professors has been positive.

C. Rittenhouse also reported that she and Vice President Jendaya O'Grady have lead information sessions for students regarding the new Honor Code, helping students to understand the various aspects of the new Honor System.

In addition to efforts to educate students on the new Honor System, C. Rittenhouse reported that Dr. Orr has given approximately 30 presentations to various academic departments regarding the new Honor Code and Review Board. Dr. Orr was also recently selected to serve on the Board of Directors for the International Center for Academic Integrity.

Library Committee

No Report.

Undergraduate Curriculum Committee

M. Kasarda announced that the report of the Undergraduate Curriculum Committee meeting of September 9, 2016 was approved electronically on September 16, 2016. The motion was made and seconded to approve the September 9, 2016 Report of the Undergraduate Curriculum Committee.

The motion passed unanimously.

UCC REPORT—SEPTEMBER 9, 2016

FOR “FIRST AND SECOND READING” UNANIMOUS APPROVAL

COURSES

New:

Spring 2017

College of Agriculture and Life Sciences

CSES 2244 Agriculture, Global Food Security and Health (CM-2904)

HORT 3454 Herbaceous Plants for Ecological Landscapes (CM-2898)

College of Engineering

BMES 3034 Bioinstrumentation Laboratory and Design for Living Systems
(CM-2896)

College of Liberal Arts and Human Sciences

STS 2254 Innovation of Context (CM-2876)

Virginia-Maryland Regional College of Veterinary Medicine

PHS 2004 Introduction to Public Health (CM-2842)

Revised:

Spring 2017

College of Agriculture and Life Sciences

HNFE 2254 Exercise Leadership- Group Fitness Instructor (CM-2858)

HNFE 2264 Exercise Leadership- Personal Trainer (CM-2859)

College of Natural Resources and Environment

FREC 3454 Trees in the Built Environment Lab (CM-2852)

FREC 4434 Natural Resource Policy (CM-2850)

Undergraduate Studies and Policies

No Report.

University Curriculum Committee for General Education

L. Zietsman presented the minutes of the September 7, 2016 meeting of the University Curriculum Committee for General Education. A motion was made and seconded to accept the minutes of the September 7, 2016 meeting of the University Curriculum Committee for General Education.

The motion passed unanimously.

CONSTITUENT REPORTS

Commission on Administrative and Professional Faculty Affairs

No Report.

Staff Senate

No Report.

Faculty Senate

No Report.

Student Government Association

No Report.

Graduate Student Assembly

No Report.

OTHER BUSINESS

Establishment of the UCC/UCCGE Ad-Hoc Review Committee

Chair D. Stauffer informed the Commission that the UCC/UCCGE Ad-Hoc Review Committee had been established, in accordance with the approval of the *Implementation of the Pathways General Education Curriculum*.

The charge and responsibility of the UCC/UCCGE Ad-Hoc Committee is to facilitate the approval of courses for inclusion in Pathways. The group will convene this term and exist for a two-year period.

The membership, appointed by the Commission for Undergraduate Studies and Policies based on nominations from relevant units will include:

- One Faculty member each from:
 - College of Agriculture and Life Sciences
 - College of Architecture and Urban Studies
 - College of Engineering
 - College of Liberal Arts and Human Sciences
 - College of Natural Resources and Environment
 - College of Science
 - Pamplin College of Business
- Two members of the Undergraduate Curriculum Committee
- Two members of the University Curriculum Committee for General Education
- One member from University Studies
- One member from University Libraries
- Chair of the Undergraduate Curriculum Committee
- Chair of the University Curriculum Committee for General Education

- Non-voting support representatives from the Office of the University Registrar and the Office of General Education

Most of the members of this Ad-Hoc Committee have already been appointed by their respective units and the Ad-Hoc will soon begin work on the review of Pathways courses.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 3:10 PM.

*Respectfully Submitted,
Justin D. Sanders, Office of the University Registrar*