

MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
October 8, 2012
230 STUDENT SERVICES BUILDING, 3:00 p.m.

Present: D. Zahm (Chair); D. Thorp; V. Fowler; A. Zink-Sharp; J. Arthur; R. Holloway; B. Watford for R. Benson; A. Scripa; S. Taheri; K. Lukish; D. Smith; M. Denbow; D. Stauffer; Y. Stivachtis; S. Sumner for A. Grant; A. Hawthorne; R. Panneton; J. Browder; A. Hager; A. Pasquariello

Absent with Notification: J. Rankin

Absent without Notification: G. Schurig; C. Gimenez; D. Kendrick; A-M Bieri for Lay Nam Chang; C. Clemenz for R. Sorenson; G. Kirk

Visitors: G. Costello; W. Ashton; J. Belcher; E. Kline; B. Bush; L. O'Brien; B. Matthews; N. Onopa

Call to Order and Announcements

The meeting was called to order at 3:00 p.m. by Diane Zahm, Chair.

Adoption of the Agenda

Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

Announcement of Approval and Posting of Minutes

Diane Zahm announced the September 24, 2012 minutes were electronically approved and can be accessed via the University Registrar's website.

Old Business

Resolution 2012-13.B "*Resolution to Approve New Bachelor of Science Degree in Packaging Systems and Design*", Second Reading.

The motion to approve Resolution 2012-13.B. "*Resolution to Approve New Bachelor of Science Degree in Packaging Systems and Design*", effective Fall 2013, approved unanimously.

Resolution 2012-13.C "*Resolution to Approve New Bachelor of Science Degree in Sustainable Biomaterials and Innovation*", Second Reading.

Dean Stauffer, Associate Dean and Professor, verified revisions requested during first reading reflected in presented version.

The motion to approve Resolution 2012-13.C. “*Resolution to Approve New Bachelor of Science Degree in Sustainable Biomaterials*”, effective Fall 2013, approved unanimously.

New Business

Resolution 2012-13.D “*Establishment of an Undergraduate Curriculum Committee*”, First Reading.

A motion was made and seconded to approve Resolution 2012-13.D, “*Establishment of an Undergraduate Curriculum Committee*”, effective Spring 2013, for first reading.

The Chair reminded the committee of the existing structure of the Committee for Undergraduate Curricula (CUC) in comparison to the Graduate Curriculum Committee (GCC). GCC is currently a stand-alone committee of University Council, whereas, CUC is a sub-committee of Commission on Undergraduate Studies and Policies (CUSP).

A suggestion was made that the Resolution be amended to reflect that the current CUC will be dissolved as a sub-committee of CUSP.

The Chair suggested the effective date of the Resolution be amended to Fall 2013.

Questions arose as to the inclusion of a member of UCCLE be appointed to the newly formed Undergraduate Curriculum Committee (UCC) in order to formalize the communication between the two committees.

The second reading will take place at the next CUSP meeting which is scheduled for Monday, October 22, 2012.

Reports and Minutes from Commission Committees/Sub-Committees

Committee on Undergraduate Curricula

Audrey Zink-Sharp presented the report of the Committee on Undergraduate Curricula meeting of September 28, 2012. Motion was made and seconded to approve the Committee on Undergraduate Curricula Report of September 28, 2012. The motion passed unanimously.

In regards to the ISC courses that were presented to the CUC Committee, Susan Sumner inquired if the question had been raised by the Committee about a plan for students who withdraw from the courses before they are complete. The department is handling these students on a case by case basis in order to assign the appropriate credit.

**For “First and Second Reading”
Unanimous Approval**

Courses

New:

Spring 2013

College of Agriculture and Life Sciences

APSC 3684 – Special Topics in Animal and Poultry Sciences (CM-848)

College of Engineering

ENGR 2164 – Introduction to Scieneering (CM-832)

MSE 4334 – Applied Materials Analysis (CM-881)

College of Liberal Arts and Human Sciences

SPAN 3534 – Spanish for the Business Professions (CM-841)

College of Natural Resources and Environment

FOR 1004 – Digital Planet (CM-845)

FOR 1044 – Introduction to Environmental Informatics (CM-846)

College of Science

GEOS 2004 – Geoscience Fundamentals (CM-849)

ISC 1105-1106 – Integrated Science (CM-879)

ISC 1115-1116 – Integrated Science Laboratory (CM-877)

ISC 2105-2106 – Integrated Science (CM-878)

NANO 1015-1016 – Introduction to Nanoscience (CM-829)

NANO 2024 – Quantum Physics of Nanostructures (CM-883)

Majors, Minors, Options

Minors

New:

Students Graduating Calendar Year 2014

College of Engineering

Establishment of Minor: Biomedical Engineering (CM-601)

Checksheet: Minor in Biomedical Engineering (CM-601)

College of Natural Resources and Environment

Establishment of Minor: Sustainable Natural Environments (CM-851)

Checksheet: Minor in Sustainable Natural Environments (CM-851)

University Curriculum Committee for Liberal Education

Dan Thorp presented the minutes of the University Curriculum Committee for Liberal Education meetings of May 2, 2012 and September 5, 2012. Motion was made and seconded to accept the University Curriculum Committee for Liberal Education minutes of May 2, 2012 and September 5, 2012. The motion passed unanimously.

Other Business

University Libraries

Brian Mathews, Associate Dean for Learning and Outreach, presented a slideshow on renovations that are proposed for the Newman Library. The charge is to transform the 2nd floor of Newman Library into an undergraduate-centered knowledge environment. The last year has been spent understanding student needs in order to incorporate that into the methodology behind the design. The presentation can be viewed at: <http://blogs.lt.vt.edu/libraryspaces/>.

Progress Toward the Degree

The Chair followed up on the “Progress Toward the Degree” handout that was previously disseminated to the committee. The charge is for the committee to review the policy and make changes or recommendations as deemed appropriate.

It was recommended this policy be referred to the Academic Policy Committee for them to review and report their findings back to CUSP.

Adjournment

The meeting was adjourned at 4:18 PM.

Respectfully submitted,

Jenene Belcher
Office of the University Registrar