

**Minutes**  
**COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES**  
**November 14, 2011**  
**3:00 – 5:00 P.M. 230 Student Services Building**

Present: D. Zahm, (Acting Chair); C. Clemenz for R. Sorensen; J. Browder; L. Beecher; V. Langford for R. Benson; J. Hanratty for Y. Stivachtis; N. Dam; S. Bennett; S. Sumner for A. Grant; M. Denbow; S. McMullin; A. Scripa; J. Penven; D. Smith; A. Hawthorne; V. Fowler

Absent with Notification: R. Panneton; D. Patterson; J. Rankin; S. Taheri; D. Thorp; L. Nam Chang

Absent without Notification: G. Schurig; D. Stauffer; A. Nelson; R. Holloway; K. Heiter; L. Cavuoto

Visitors: M. Maloney; W. Ashton

**Call to Order and Announcements**

The meeting was called to order at 3:00 pm by Diane Zahm, Acting Chair.

**Adoption of the Agenda**

Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

**Announcement of approval and posting of minutes**

Diane Zahm announced the October 24, 2011 minutes were electronically approved and can be accessed via the University Registrar website.

**New Business**

**Reports and Minutes from Commission Committees/Sub-Committees**

**Committee on Undergraduate Curricula**

Diane Zahm presented the report of the Committee on Undergraduate Curricula meeting of October 28, 2011. Motion was made and seconded to approve the Committee on Undergraduate Curricula report of October 28, 2011 as amended. The motion passed unanimously.

**For “First Reading Only”  
Non-unanimous Approval**

**Revised Checksheets Effective for Students Graduating in Calendar Year 2014**

**College of Science**

Minor in Astronomy  
Minor in Physics

**For “First and Second Reading”  
Unanimous Approval**

**Revised Courses Effective Spring 2012**

**College of Natural Resources and Environment**

WOOD 3434 – Chemistry and Conversion of Sustainable Biomaterials

**New Courses Effective Spring 2012**

**College of Engineering**

CEE 4134 – Engineering Solutions for Environmental Sustainability

**New Courses Effective Fall 2012**

**College of Liberal Arts and Human Sciences**

HUM(home)/REL 2004 – Case Studies in Religion and Culture  
REL(home)/JUD/HUM 3704 – Christians, Jews and the Idea of Judeo-Christianity

**Revised Courses Effective Fall 2012**

**College of Natural Resources and Environment**

WOOD 2124 – Structure and Properties of Sustainable Biomaterials  
WOOD 3224 – Packaging Distribution Systems

**University Commencement Committee**

Candice Clemenz presented the University Commencement Committee minutes of September 7, 2011 for approval. The minutes include a debriefing of Spring commencement and details about changes that will be made for the 2012 ceremonies. She explained that ceremony times will be changed, the graduate students’ ceremony will be held in the morning, and the undergraduate students’ ceremony will be held at noon. This change is being made to hopefully reduce problems caused by inclement weather. It was noted that this was a draft of the minutes and the final version is available online. The

motion was made and seconded to approve the minutes of September 7, 2011, the motion passed unanimously.

### **Committee on Academic Support**

Mike Denbow presented the Committee on Academic Support minutes of October 20, 2011 for approval. Mike explained that currently the Committee is surveying faculty and students to gauge the reaction to shortening Thanksgiving break and extending fall break. The motion was made and seconded to approve the minutes of October 20, 2011 as corrected, the motion passed unanimously.

### **University Library Committee**

Allison Scripa presented the University Library Committee minutes of October 4, 2011 and November 2, 2011. She explained the library has been working hard to improve conditions and services for students. She explained the library will be open 24 hours a day from Sunday at 9am until Friday at 8pm beginning January 17, 2012. The library will start to issue courtesy notices one week before items are due for Interlibrary Loan items and offer a book delivery service to departments. The library will also offer electronic device checkout. She discussed the information in the University Library Strategic Decisions Packet and “What’s New in Access Services” describing new areas such as study zones as well as new services offered. The motion was made and seconded to approve the minutes of October 4, 2011 and November 2, 2011, the motion passed unanimously.

### **Other Business**

The meeting was adjourned at 3:18 pm

Submitted by,  
Megan Maloney  
Office of the University Registrar