

Employee Benefits Committee Minutes

May 15, 2013

Present: Amanda Grose, Angela King, Yohna Chambers, Godmar Back, Hal Irvin, Judy Taylor, and Kim Dulaney

Absent: Jack Finney, Bradley Klein, Dan Cook, Patricia Rodgers and Anne Zajac

- I. **Meeting Called to Order** – Amanda Grose, Chair, called the meeting to order at 10:04 am. The committee affirmed the approval of the minutes of the April 17, 2013 meeting.

II. Old Business

Salary Increases. The additional salary increases are based on a minimum of five years of continuous service. More information regarding salary increases is forthcoming from DHRM sometime this May.

Open Enrollment.

- Becky Morris is doing a great job with the Open Enrollment Sessions.
- The health assessment takes ten minutes to complete.
- Biometric screening was discussed and this particular benefit is available August through October 2013.
- Open Enrollment Sessions continue with one scheduled next week at Torgensen. The VT Staff Senate is meeting Thursday, May 16th and Becky Morris is expected to attend to conduct an Open Enrollment Session.

Aflac Presentation in April.

- Reviewed the April presentation.
- The Employee Benefits Committee charge is to recommend policies and to advise the University Administration in matters relating to employee benefits; thus, this committee will continue to review Aflac and decide whether or not to support the proposal to offer this benefit to the VT community.
- Discussion of negotiating an Aflac contract. Anyone may go to the state procurement website to obtain information regarding the process of state contract bidding, negotiations, and procurement. Kim Dulaney briefly explained the VT process of procurement and stated we (Virginia Tech) are “piggy-backing” off the state’s competitive process.
- When the Benefits Committee reconvenes in the fall, Kim Dulaney will brief the Committee on a meeting she plans to attend during the week of May 20, regarding contract procurement.

Meeting adjourned at 10:47 am.