Present: Carolyn Copenheaver (CNRE), Patricia Lavender (CLAHS), Carolyn Meier (UCCGE), Stephen Skripak (PCOB), Pamela VandeVord (COE)

Absent with notification: Jim Bassett (CAUS), Anna-Marion Bieri (COS), Stephen Martin (Chair), Monica Ponder (CALS), Kimberly Smith (Enrollment Services)

Absent without notification: Ashley Roberts (Staff Senate)

Visitors: Elizabeth Grabau (PPWS), Jill Kiecolt (SOC), Chelsea Lyles (REAL), Shelly Rhoads (APSC), Nora Sullivan (SYSB), Dane Webster (SOVA), Jim Westwood (PPWS), Audrey Zink-Sharp (SBIO), Gary Costello, Gary Kinder, Justin D. Sanders

The meeting was called to order at 2:00 PM by Carolyn Copenheaver, Acting Chair.

The motion to adopt the agenda as amended (adjustment in order of items to accommodate presenters) was made, seconded, and approved.

Announcement of approval of minutes: March 25, 2016 – Minutes voted on electronically.

OLD BUSINESS

College of Agriculture and Life Sciences

Course: ALS 3304 Physiology of Reproduction (Previously Tabled on March 25, 2016) (Revised) Fall 2016 (CM-2822)

Motion was made and seconded to APPROVE ALS 3304 Physiology of Reproduction (Previously Tabled on March 25, 2016) (Revised) Fall 2016 (CM-2822), with no modifications.

Motion passed unanimously.

Course: ALS 3314 Physiology of Reproduction Lab (Previously Tabled on March 25, 2016) (New) Fall 2016 (CM-2820)

Motion was made and seconded to APPROVE ALS 3314 Physiology of Reproduction Lab (Previously Tabled on March 25, 2016) (New) Fall 2016 (CM-2820), with no modifications.

Motion passed unanimously.
Revised Option

**Checksheet:** Bachelor of Science (BS), Major: Animal and Poultry Sciences (APSC), Option: Pre-Vet (PVT) (Deferred from March 25, 2016 Agenda) (Revised). Effective for students graduating in the calendar year 2018. (CM-2637)

Motion was made and seconded to **APPROVE** Bachelor of Science (BS), Major: Animal and Poultry Sciences (APSC), Option: Pre-Vet (PVT) (Deferred from March 25, 2016 Agenda) (Revised). Effective for students graduating in the calendar year 2018. (CM-2637), **with no modifications.**

**Motion passed unanimously.**

**NEW BUSINESS**

**College of Agriculture and Life Sciences**

**Course:** PPWS 3754 Weeds that Shape our World (New) Fall 2016 (CM-2860)

Motion was made and seconded to **APPROVE** ALS 3304 Physiology of Reproduction (Revised) Fall 2016 (CM-2822), **with no modifications.**

**Motion passed unanimously.**

**New Minor**

**Minor:** Establishment of New Minor: Minor in Plant Health Sciences (PPWS). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Spring 2018 (CM-2836)

Motion was made and seconded to **APPROVE** Establishment of New Minor: Minor in Plant Health Sciences (PPWS). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Spring 2018 (CM-2836), **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Minor in Plant Health Sciences (PPWS). Effective for students graduating in calendar year 2018; First effective date to declare minor: Fall 2016; First effective date to graduate: Spring 2018 (CM-2836)

Motion was made and seconded to **APPROVE** Establishment of New Minor: Minor in Plant Health Sciences (PPWS). Effective for students graduating in calendar year 2018; First effective date to declare minor:
Fall 2016; First effective date to graduate: Spring 2018 (CM-2836), with modifications:

- Checksheet Informational Sheet: Please edit “…a minimum of 20 credits…” to read “a minimum of 19 credits…”
- Checksheet: Total Credits—Please change “Credits required for Plant Health Sciences Minor” to 19.

Motion passed unanimously.

Revised Option

Checksheet:  Associate of Agriculture (AAG), Major: Agricultural Technology (AT), Option: Applied Agricultural Management (AAM) (Revised). Effective for students graduating in the calendar year 2018. (CM-2663)

Motion was made and seconded to APPROVE Associate of Agriculture (AAG), Major: Agricultural Technology (AT), Option: Applied Agricultural Management (AAM) (Revised). Effective for students graduating in the calendar year 2018 (CM-2663), with no modifications.

Motion passed unanimously.

College of Architecture and Urban Studies

Revised Minor

Checksheet:  Minor in Real Estate (REAL) (Revised). Effective for students graduating in calendar year 2018. (CM-2804)

Motion was made and seconded to APPROVE Minor in Real Estate (REAL) (Revised). Effective for students graduating in calendar year 2018 (CM-2804), with no modifications.

Motion passed unanimously.

College of Engineering

Revised Major

Checksheet:  Bachelor of Science in Material Science and Engineering (BSMSE), Major: Materials Science and Engineering (MSE) (Revised). Effective for students graduating in the calendar year 2018. (CM-2585)

Motion was made and seconded to APPROVE Bachelor of Science in Material Science and Engineering (BSMSE), Major: Materials Science
and Engineering (MSE) (Revised). Effective for students graduating in the calendar year 2018 (CM-2585), with modification:

- Revision Memorandum: 3rd Bullet—Please strike “(or ECON 2006)” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.

Revised Major

**Checksheet:** Bachelor of Science in Mining Engineering (BSMNE), Major: Mining Engineering (MINE) (Revised). Effective for students graduating in the calendar year 2018. (CM-2577)

Motion was made and seconded to **APPROVE** Bachelor of Science in Mining Engineering (BSMNE), Major: Mining Engineering (MINE) (Revised). Effective for students graduating in the calendar year 2018. (CM-2577), with no modifications.

Motion passed unanimously.

Revised Option

**Checksheet:** Bachelor of Science in Material Science and Engineering (BSMSE), Major: Materials Science and Engineering (MSE), Option: Nuclear Materials (NUCM) (Revised). Effective for students graduating in the calendar year 2018. (CM-2586)

Motion was made and seconded to **APPROVE** Bachelor of Science in Material Science and Engineering (BSMSE), Major: Materials Science and Engineering (MSE), Option: Nuclear Materials (NUCM) (Revised). Effective for students graduating in the calendar year 2018. (CM-2586), with modification:

- Revision Memorandum: 3rd Bullet—Please strike “(or ECON 2006)” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.

Motion passed unanimously.

**College of Liberal Arts and Human Sciences**

Revised Minor

**Checksheet:** Minor in English-Creative Writing (CENG) (Revised). Effective for students graduating in the calendar year 2018. (CM-2738)
Motion was made and seconded to Minor in English-Creative Writing (CENG) (Revised). Effective for students graduating in the calendar year 2018 (CM-2738), with no modifications.

Motion passed unanimously

Revised Minor

Checksheet: Minor in Language Sciences (LNGS) (Revised). Effective for students graduating in the calendar year 2018. (CM-2744)

Motion was made and seconded to APPROVE Minor in Language Sciences (LNGS) (Revised). Effective for students graduating in the calendar year 2018 (CM-2744), with modification:

- Checksheet: Footnotes—Consider removing repeated footnote and references to “Some courses listed on this checksheet have prerequisites; please consult the University Course Catalog, or check with your advisor” and instead make one statement on checksheet regarding prerequisite courses.

Motion passed unanimously

Revised Minor

Checksheet: Minor in Peace Studies and Violence Prevention (PSVP) (Revised). Effective for students graduating in the calendar year 2018. (CM-2830)

Motion was made and seconded to APPROVE Minor in Peace Studies and Violence Prevention (PSVP) (Revised). Effective for students graduating in the calendar year 2018 (CM-2830), with modification:

- Checksheet: Track Description—Please add the words ”and Violence Prevention” to read “…Minor in Peace Studies and Violence Prevention has two tracks:…”

Motion passed unanimously

New Option

Option: Establishment of New Option: Bachelor of Fine Arts (BFA); Major: Art (ARTF); Option: Creative Technologies in Art (CTCH). Effective for students graduating in calendar year 2018; First effective date to declare option: Fall 2016; First effective date to graduate: Spring 2018 (CM-2805)

Motion was made and seconded to APPROVE Establishment of New Option: Bachelor of Fine Arts (BFA); Major: Art (ARTF); Option: Creative Technologies in Art (CTCH). Effective for students graduating
in calendar year 2018; First effective date to declare option: Fall 2016; First effective date to graduate: Spring 2018 (CM-2805), with no modifications.

Motion passed unanimously.

Checksheets:

Bachelor of Fine Arts (BFA); Major: Art (ARTF); Option: Creative Technologies in Art (CTCH). Effective for students graduating in calendar year 2018; First effective date to declare option: Fall 2016; First effective date to graduate: Spring 2018 (CM-2805)

Motion was made and seconded to APPROVE Bachelor of Fine Arts (BFA); Major: Art (ARTF); Option: Creative Technologies in Art (CTCH). Effective for students graduating in calendar year 2018; First effective date to declare option: Fall 2016; First effective date to graduate: Spring 2018 (CM-2805), with modification:

- Checksheet: Page 2—Curriculum For Liberal Education Requirements—Please strike sentence fragment “The university”

Motion passed unanimously.

College of Natural Resources and Environment

Revised Major

Checksheets: Bachelor of Science in Packaging Systems and Design (BSPSD), Major: Packaging Systems and Design (PSD) (Revised). Effective for students graduating in the calendar year 2018. (CM-2525)

Motion was made and seconded to APPROVE Bachelor of Science in Packaging Systems and Design (BSPSD), Major: Packaging Systems and Design (PSD) (Revised). Effective for students graduating in the calendar year 2018 (CM-2525), with no modifications.

Motion passed unanimously.

Revised Minor

Checksheets: Minor in Forestry (FORS) (Revised). Effective for students graduating in the calendar year 2019. (CM-2853)

Motion was made and seconded to APPROVE Minor in Forestry (FORS) (Revised). Effective for students graduating in the calendar year 2019. (CM-2853), with no modifications.

Motion passed unanimously.
College of Science

Revised Major

Checksheet: Bachelor of Science in Systems Biology (BSSYS), Major: Systems Biology (SYSB) (Revised). Effective for students graduating in the calendar year 2018. (CM-2590)

Motion was made and seconded to APPROVE Bachelor of Science in Systems Biology (BSSYS), Major: Systems Biology (SYSB) (Revised). Effective for students graduating in the calendar year 2018. (CM-2590), with modifications:

- Checksheet:
  - “III. Additional Mathematics and Science (21 credit hours)”—Please edit title to read “V. Additional Mathematics and Science (21 credit hours)”
  - “IV. Restricted Electives (9 credit hours)”—Please edit title to read “VI. Restricted Electives (9 credit hours)”
  - “V. Free Electives”—Please edit title to read “VII. Free Electives (12 credit hours)

Motion passed unanimously

Virginia-Maryland Regional College of Veterinary Medicine

Course: PHS 3004 Introduction to Public Health (New) Spring 2017 (CM-2842)

Motion was made and seconded to TABLE PHS 3004 Introduction to Public Health (New) Spring 2017 (CM-2842), pending receipt of the following:

- Section I Catalog Description—1st Sentence: Consider editing sentence to read “Examination of how public health core disciplines (biostatistics…environmental health) work…”
- Section II Learning Objectives: Consider adding additional learning objectives related to the topics of “biostatistics” and “health informatics,” to better align with catalog description
- Section III Justification—Justification for 3000 level:
  - 1st Sentence—Consider editing sentence to read “the course builds on concepts…level physical, biological, and social science courses.”
  - 2nd Sentence—Consider striking sentence.
- Section VI Syllabus: Consider adding additional syllabus topics of “biostatistics” and “health informatics,” to better align with catalog description and expanded learning objectives
- Dean’s Support Letter:


- Please add “PHS 4054—Concepts in One Health” to list of courses. Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.
- Please add “3 credits” to “PHS 4074” to read “PHS 4074—Practicum in Public Health: 3 credits” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.

Motion passed unanimously.

Course: PHS 3014 Introduction to Environmental Health (New) Spring 2017 (CM-2843)

Motion was made and seconded to APPROVE PHS 3004 Introduction to Public Health (New) Spring 2017 (CM-2842), with modifications:
- Section I Catalog Description:
  - 1st Sentence—Consider editing sentence to read “Overview of environmental health. Examining…frameworks.”
  - 3rd Sentence—Consider editing sentence to read “Special emphasis...causes of disease. Find the…health outcomes.”
- Dean’s Support Letter:
  - Please add “PHS 4054—Concepts in One Health” to list of courses. Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.
  - Please add “3 credits” to “PHS 4074” to read “PHS 4074—Practicum in Public Health: 3 credits” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.

Motion passed unanimously.

Course: PHS 3064 Public Health Seminar (New) Spring 2017 (CM-2845)

Motion was made and seconded to APPROVE PHS 3064 Public Health Seminar (New) Spring 2017 (CM-2845), with modifications:
- Section I Catalog Description: Please edit “Pass/Fair” to read “Pass/Fail”
- Section III Justification—2nd Paragraph: Please expand paragraph to provide more information regarding the knowledge or content students receive from “3000 and above courses” used to justify course level.
- Dean’s Support Letter:
  - Please add “PHS 4054—Concepts in One Health” to list of courses. Change may be made using pen & ink notation on
Motion passed unanimously.

Course: PHS 4044 Public Health Policy and Administration (New) Spring 2017 (CM-2846)

Motion was made and seconded to APPROVE PHS 4044 Public Health Policy and Administration (New) Spring 2017 (CM-2846), with modifications:

- Section I Catalog Description:
  - 2nd Sentence—Please remove extra space between the words “health” and “and”
  - 2nd Sentence—Please strike the words “will be examined” to read “…care systems.”
  - 3rd Sentence—Please strike the words “will be covered in the course” to read “…and health law.”
  - Consider verbiage related to the topic “policy analysis,” to better align with learning objectives and syllabus.

- Section III Justification—Justification for 4000 level: Please expand paragraph to provide more information regarding the knowledge or content students receive from “1000 to 3000 level courses” used to justify course level.

- Dean’s Support Letter:
  - Please add “PHS 4054—Concepts in One Health” to list of courses. Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.
  - Please add “3 credits” to “PHS 4074” to read “PHS 4074—Practicum in Public Health: 3 credits” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.

Motion passed unanimously.

Course: PHS 4054 Concepts in One Health (New) Spring 2017 (CM-2847)

Motion was made and seconded to APPROVE PHS 4054 Concepts in One Health (New) Spring 2017 (CM-2847), with modifications:
Motion passed unanimously.

Course: PHS 4064 Modeling Infectious Diseases (New) Spring 2017 (CM-2848)

Motion was made and seconded to TABLE PHS 4064 Modeling Infectious Diseases (New) Spring 2017 (CM-2848), pending receipt of the following:

- Section I Catalog Description: Consider reformatting paragraph to clearly identify which items are topical areas or types of models
- Section III Justification—Justification for 4000 level: Please expand paragraph to provide more information regarding the knowledge or content students receive from “1000 to 3000 level courses” used to justify course level
- Section IV Prerequisites and Corequisites: The Committee wonders if a Mathematics or Statistics course is a necessary prerequisite for this course, and encourages the proposing department to contact the Department of Mathematics or Statistics to determine if a suitable prerequisite course can be identified and added.
- Dean’s Support Letter:
  - Please add “PHS 4054—Concepts in One Health” to list of courses. Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.
  - Please add “3 credits” to “PHS 4074” to read “PHS 4074—Practicum in Public Health: 3 credits” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.

Motion was made and seconded to TABLE PHS 4064 Modeling Infectious Diseases (New) Spring 2017 (CM-2848), pending receipt of the following:

- Section I Catalog Description—2nd Sentence: Please strike the words “This course focuses on the” to read “Theoretical foundations…”
- Section II Learning Objectives: Consider adding additional learning objective(s) related to “policies and practices related to One Health,” to better align with Catalog Description.
- Section III Justification—Justification for 4000 level: Please expand paragraph to provide more information regarding the knowledge or content students receive from “1000 to 3000 level courses” used to justify course level.
- Section IV Syllabus: Consider adding additional syllabus items related to “policies and practices related to One Health,” to better align with Catalog Description
- Dean’s Support Letter:
  - Please add “PHS 4054—Concepts in One Health” to list of courses. Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.
  - Please add “3 credits” to “PHS 4074” to read “PHS 4074—Practicum in Public Health: 3 credits” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.
original letter. Please include initials and date with any pen & ink changes.

- Please add “3 credits” to “PHS 4074” to read “PHS 4074—Practicum in Public Health: 3 credits” Change may be made using pen & ink notation on original letter. Please include initials and date with any pen & ink changes.

Motion passed unanimously.

A motion was made and seconded to adjourn the meeting at 3:41 p.m.

Respectfully Submitted,
Justin D. Sanders
Office of the University Registrar