

## MINUTES

### University Curriculum Committee for Liberal Education (UCCLE)

December 1, 2010

2:00 - 3:15p.m. - 230 Student Services Building

- Present:** Sheila Carter-Tod, Carolyn Meier, Marlene Preston, Scott Rennekar, Rachel Holloway, Kurt Hoffman, Cindy Wood, Dan Thorp, Donna Cassell Ratcliffe, Lisa McNair, Joao Setubal,
- Guests Present:** Karen Strickler
- Absent:** Brandon Carroll, Ally Hammond, Meir Schneller, Alan McDaniel, Kate McConnell, Mitzi Vernon, Elizabeth Fine

1. **CALL TO ORDER** - The meeting was called to order by Sheila Carter-Tod, Chair.

2. **APPROVAL OF AGENDA** –

A motion was made and seconded to approve the agenda. Motion carried.

3. **CLE AREAS SUBCOMMITTEE**

#### **Recommendations for First Reading – None**

#### **Recommendations for Second Reading –**

AHRM 2654, Housing Environments, Area 6, effective Fall 2010.

While the AHRM 2654 course has a nice broad introduction and is a good course it does have a one-hour prerequisite that is limited in terms of possible student enrollment. While the proposal does say that students may take the class with the permission of the instructor, students who may want to take the course and contact the instructor for permission may still lack required drafting skills needed to take the course. Area 6 does not have many offerings and this would be an interesting piece but it would not be accessible as access is narrowed to the major due to the one-hour prerequisite

- A motion was made and seconded to deny AHRM 2654, Housing Environments, Area 6, effective Fall 2010. Motion carried.

EDCI 3024, Issues in American Schooling, Area 3, Spring 2011 (already in Area 3 as a 2 credit course – seeking approval as a 3 credit course)

- Approved by UCCLE electronic vote November 19, 2010.

4. **SUBCOMMITTEE UPDATES** –

*Processes and Policies Subcommittee* – Kurt Hoffman stated that he had spoken with Todd Ogle from the Registrar's Office about getting a list of CLE courses, which have not been taught for some time. Todd will be working on getting this in the coming months. The subcommittee also discussed a process for reviewing courses. They are not sure what criteria to use for reviewing the courses. They are discussing using the criteria we have but are hesitant to use those if major changes will be coming. At this time they are taking a "wait and see" approach.

#### *Planning and Directions Subcommittee* –

Marlene Preston stated that the subcommittee has been tasked with figuring out how the AAC&U learning outcomes match up with the goals we currently have in the CLE. She distributed a handout (developed by the subcommittee) comparing the current CLE goals with the AAC&U Essential Learning Outcomes. This is an

initial attempt at mapping and starting place to show how some of the things we currently have matchup at least in a broad sense.

The current goals are hard to access and we need to have accessible outcomes. The committee discussed the handout and made some suggestions. Sheila Carter-Tod suggested that the area groups meet during the off time to look at the document for their respective areas to discuss what they see as possibilities, additions, and/or complications for the proposed mapping those areas. The area subcommittees can then bring information back to the full committee for discussion.

## 5. OTHER BUSINESS –

### Update from Dan Thorp on the CLE Office Planning and Implementation –

Dan has submitted a budget to Dr. Wubah. He has received permission to hire a work-study student if he can find anyone. He would like to be able to use that person to scan the historical documents in Karen's closet and put them on Scholar. The workshop with Paul Gaston will be February 24<sup>th</sup> in the Hillcrest Hall Dining Room from 12:30 – 4:30. Dan may need to meet with the CLE committee before the February 2<sup>nd</sup> meeting to plan for the workshop.

### Vice-Chair Election –

Sheila stated that she had spoken with both Mitzi Vernon and Scott Rennecker who both agreed to be nominated for Vice Chair. Ballots were distributed to those present. Scott Rennecker was unanimously elected as Vice Chair of the UCCLE for 2010-11. Sheila also wanted to thank Mitzi for her willingness to serve.

## 6. ADJOURNMENT -

The meeting adjourned at 2:55p.m.

Submitted by,  
Karen W. Strickler  
Recording Secretary