

UNIVERSITY COUNCIL MEETING

October 7, 2013

3:00 p.m.

1045 Pamplin Hall

AGENDA

1. Adoption of Agenda Dr. Mark McNamee

2. Announcement of approval and posting of minutes of May 6, 2013 Dr. Mark McNamee

These minutes have been voted on electronically and will be posted on the University web.

3. New Business Dr. Mark McNamee

Commission on Faculty Affairs

Resolution 2013-14A

Resolution to Approve "The Faculty of Health Sciences"

Dr. Mayuresh Patil

Commission on Undergraduate Studies and Policies

Resolution 2013-14A

Resolution to Approve the Degree Name Change from Forestry and Wildlife to Forest Resources and Environmental Conservation in the College of Natural Resources and Environment

Dr. Dean Stauffer

4. Reports from Commission Chairs Dr. Mark McNamee

• Commission Chair Briefings

- Commission on Administrative and Professional Faculty Affairs
- Commission on Equal Opportunity and Diversity
- Commission on Faculty Affairs
- Commission on Graduate Studies and Policies
- Commission on Outreach and International Affairs
- Commission on Research
- Commission on Staff Policies and Affairs
- Commission on Student Affairs
- Commission on Undergraduate Studies and Policies
- Commission on University Support

Ms. Jennifer Hundley
Ms. Lesley Moyo
Dr. Mayuresh Patil
Dr. Joseph Eifert
Dr. Carlyle Brewster
Dr. Jesus de la Garza
Mr. Dan Cook
Ms. Kylie Gilbert
Dr. Dean Stauffer
Ms. Maxine Lyons

5. Announcement of acceptance and posting of Commission Minutes Dr. Mark McNamee

These minutes have been accepted for filing by electronic vote and will be posted on the University web. Note that the purpose of voting on Commission minutes is to accept them for filing. University Council By-laws require that policy items be brought forward in resolution form for University Council action.

Commission on Administrative and Professional Faculty Affairs

May 8, 2013

Commission on Faculty Affairs

February 22, 2013

March 22, 2013

Commission on Graduate Studies and Policies

April 17, 2013

September 4, 2013

Commission on Outreach and International Affairs

May 9, 2013

Commission on Research

May 8, 2013

Commission on Student Affairs
April 25, 2013

Commission on Undergraduate Studies and Policies
September 9, 2013

6. **For Information Only**

Dr. Mark McNamee

Minutes of the University Advisory Council on Strategic Budgeting and Planning
April 25, 2013
August 29, 2013

7. **Adjournment**

Dr. Mark McNamee

University Council Minutes
October 7, 2013
3:00 PM
1045 Pamplin Hall

Present: Mark McNamee (presiding), Richard Benson, Lay Nam Chang, Cyril Clarke, Sonia Hirt for Jack Davis, Karen DePauw, Angela Hayes for Elizabeth Flanagan, Gerhardt Schurig for Guru Ghosh, Said Mostaghimi for Alan Grant, William Lewis, Scott Midkiff, Kim O'Rourke, Sue Ott Rowlands, Patricia Perillo, Laura Rugless, Debbie Greer for Dwight Shelton, Robert Sumichrast, Sherwood Wilson, Paul Winistorfer, Carlyle Brewster, Dan Cook, Jesus de la Garza, Joseph Eifert, Kylie Gilbert, Jennifer Hundley, Lesley Moyo, Mayuresh Patil, Dean Stauffer for Audrey Zink-Sharp, Susan Anderson, Charlene Eska, Scott Nelson, Eugene Brown, Paul Herr, William Huckle, Carola Haas for Tom Fox, Sam Riley, Feng Guo, Judy Alford, Darla Chudzik, Melissa Means, Jen Mirabella, Marwa Abdel Latif, Brett Besag, Morgan Esters, Kyrille Goldbeck DeBose, Robin Lawson, Michael Martin, Samantha Erwin, Brent Ashley, Johnson Bray, Jordan Disney, Elizabeth Lazor, Bryan Mitchell, Daniel Pierce-Parra, Joe Merola, Sue Teel, Nick Warrington, Erica Wood

Absent: Charles Steger (with notice), Tom Tillar, Robert Walters, Tyler Walters, Maxine Lyons (with notice), Bruce Pencek, Susanna Rinehart, Mike Denbow, Dave Dugas, Ana Agud (with notice), Cyndy Graham, Stacey Poertner (with notice), Karisa Moore (with notice), Shaimaa Abdallah, Mordecai Harvey,

Guests: Justin Camputaro, Jack Finney, Natalie Hart, Sharon Kurek, April Myers, Ellen Plummer, Janet Webster

Dr. McNamee called the meeting to order at 3:00 p.m. A quorum was present.

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda. The motion carried.

2. Announcement of approval and posting of minutes of May 6, 2013

Dr. McNamee noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (<http://www.governance.vt.edu>). (Note that the meetings scheduled for September 2, 2013, and September 16, 2013, were cancelled.)

3. New Business

Commission on Faculty Affairs

Resolution 2013-14A

Resolution to Approve "The Faculty of Health Sciences"

Dr. Mayuresh Patil presented the resolution for first reading. Dr. Patil indicated that the creation of the Faculty of Health Sciences (FHS) was discussed last year, and it was determined that there was need for university governance approval. The new FHS will promote continued growth, improvement, and integration in biomedical and health sciences research and educational programs. The Associate Provost for Health Sciences will chair the FHS. Faculty appointments are term appointments, and faculty will maintain their primary appointment. The FHS does not award tenure.

Commission on Undergraduate Studies and Policies

Resolution 2013-14A

Resolution to Approve the Degree Name Change from Forestry and Wildlife to Forest Resources and Environmental Conservation in the College of Natural Resources and Environment

Dr. Dean Stauffer presented the resolutions for first reading. This name change represents how the College of Natural Resources and Environment has expanded and diversified. Forest Resources and Environmental Conservation will better reflect the interest and scholarship of undergraduate students in the program.

4. Commission Chair Reports

Dr. McNamee asked the Commission chairs to present briefly their goals for the academic year.

1. Commission on Administrative and Professional Faculty Affairs – Ms. Jennifer Hundley, Chair
 - a. Update on the effect of the Affordable Care Act
 - b. Review of health resources on campus and update on open enrollment for new Aetna plan and health savings plan
 - c. Encouragement of AP participation in Employee Climate Survey
 - d. Plans to increase awareness and communication of AP Faculty Consulting policy
 - e. Update on the new hybrid retirement plan
2. Commission on Equal Opportunity and Diversity – Ms. Lesley Moyo, Chair
 - a. Development of a stronger web presence
 - Linking a webpage from the Office of Diversity and Inclusions website
 - Use of social media tools on this platform to highlight various topics pertaining to diversity and inclusion
 - b. Collaborate with the Office of Diversity and Inclusion in establishing an Executive Briefing series to educate the campus on diversity and inclusion matters at state and national levels as they impact Virginia Tech
 - c. Advance recommendations made by the previous year's five working groups
 - Working group on Diversity Strategic Plan
 - Working group on CEOD effectiveness
 - Working group infrastructure, facilities, and services as related to ADA, cultural, and religious issues
 - Working group on university climate (faculty & staff), hiring, retention, and conflict resolution and mediation process
 - Working group on admissions, enrollment, and university climate (students)
3. Commission on Faculty Affairs – Dr. Mayuresh Patil, Chair
 - a. Approval of the Faculty of Health Sciences
 - b. Understanding and distributing information on the reorganization in technology enhanced learning office
 - c. Active participation and feedback on the CLE

4. Commission on Graduate Studies and Policies – Dr. Joseph Eifert, Chair
 - a. Implementation of the new online graduate admissions system
 - b. Implementation of the policy on ethics training for all graduate students
 - c. Discussions on ways to increase graduate enrollment
 - d. Review of policies on fees associated with continuous enrollment
 - e. Review of policies on costs associated with cooperative education programs

5. Commission on Outreach and International Affairs – Dr. Carlyle Brewster, Chair
 - a. University Council on International Affairs (UCIA) policy matters
 - Issues relating to enrollment procedures for students in the study-abroad programs
 - Establishment of better standards for the initiation of Memoranda of Understanding (MOU). Guideline needed for the creation of new MOUs and for creating a new option for letters of intent
 - Creation of financial/tuition structure for study abroad. Rising cost of summer tuition makes it very difficult for students to participate in VT's study abroad programs
 - b. Additional fine tuning of the Alumni Award for Outreach Excellence in order to increase participation and reduce overlap with the Alumni Award for International Outreach & Research
 - c. Carnegie Community Engagement Reclassification
 - Will help Virginia Tech with the establishment of a baseline for engagement
 - Development of a survey mechanism to capture the current climate of engagement at Virginia Tech
 - Will aid in the development of a university "Engagement Academy"
 - d. Dean's forum on Global Engagement

6. Commission on Research – Dr. Jesus de la Garza, Chair
 - a. Issues relating to Research Faculty
 - Continuing development of programs for post-docs
 - Mentoring and career development for Research Faculty
 - Looking at long-term appointments for Research Faculty and the bridging that may be necessary
 - Representation of Research Faculty in governance
 - Promotion process for Research Faculty
 - b. Review of policy 13025 to address removal of Principal Investigator

7. Commission on Staff Policies and Affairs – Mr. Dan Cook, Chair
 - a. Find new and innovative ways to streamline staff awards
 - b. Find a more friendly and efficient nomination and selection process for staff awards
 - c. Discussions on the Affordable Care Act
 - d. Discussions on the new hybrid retirement plan

8. Commission on Student Affairs – Ms. Kylie Gilbert, Vice Chair
 - a. Review of Student Budget Board policies and procedures
 - b. Researching dining options for students that have non-traditional diets
 - c. Review the 8000 series policies (regarding student organizations)

- d. Exploration of inclusion of gender identity expression to the non-discrimination clause in the Principles of Community
 - e. Resolution on the printing of Dining Hall receipts
 - f. Dining halls options during breaks
 - g. Researching religious holidays included on the academic calendar
9. Commission on Undergraduate Studies and Policies – Dr. Dean Stauffer
- a. Continuing dialog on the CLE
 - b. Review of enrollment management issues associated with overload of a maximum of 19 credit hours for undergraduate students
 - c. Review of Presidential Policy Memorandum 91(Eligibility for Continued Enrollment)
 - d. Review of Presidential Policy Memorandum 196 (Course Withdrawal Policy)
 - e. Require policy review of State policy enacted in 2013 that requires review of transfer credit policies for veterans
 - f. Continuing review of undergraduate check-sheets and discussion of standardizing
10. Commission on University Support

Dr. McNamee announced that Maxine Lyons, chair of the Commission on University Support, could not be at the meeting. Dr. McNamee announced that currently there are no business items to report for the commission.

5. Announcement of Approval and Posting of Commission Minutes

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April 25, 2013

August 29, 2013

7. Announcement

Dr. Joe Merola, President of Faculty Senate, made a request for Commission Chairs to contact the Faculty Senate directly to ensure that issues concerning faculty receive the widest possible airing. Dr. Merola's request was echoed by Ms. Sue Teel, Staff Senate President, for staff issues.

8. Adjournment

There being no further business, a motion was made to adjourn the meeting at 3:29 p.m.