MEMBERS:
Members Present: John Beech (for Mike Coleman), Lora Cauvoto, Greg Fansler (for T. Tillar), Heidi McCoy (for Sherwood Wilson), Leslie O’Brien (Chair), Henry Pineda, Sue Teel, Jim Tokuhisa, Sherwood Wilson (arrived late), Daniel Wubah

Members Absent: Erv Blythe, Jack Davis, Michael Evans (with notice), Betsy Flanagan, Jason Grant (with notice), Suzannah Grubb, Judy Jones, Mike Martin, Joyce Rothschild, Guy Sims (with notice)

Recorder: Kayla Smith

1. Approval of agenda
   The meeting was called to order at 2:15 p.m. The agenda was approved without changes.

2. Announcement of approval of March 17, 2011 minutes
   These minutes were approved electronically.

3. Old Business
   N/A

4. Reports from Committee Chairs/Representatives
   Mr. Beech indicated there were no updates from the Building or Energy and Sustainability Committees beyond the items presented in each Committee’s minutes.

5. New Business
   Election of a Chair – Ms. O’Brien nominated Jim Tokuhisa to serve as Chair of the Committee for 2011-12. The nomination was seconded by Mr. Fansler and passed unanimously.

   Election of a Vice-Chair – Ms. O’Brien stated that this position would ideally serve as the Chair during 2012-13 to provide continuity in leadership. Ms. O’Brien nominated Sue Teel to serve as Vice-Chair of the Committee for 2011-12. Ms. Teel accepted but reminded the Committee that her term of appointment will end in spring 2012 and a new member of Staff Senate may be selected to replace her. Ms. O’Brien clarified that if that situation were to occur, the Committee would elect both a Chair and Vice-Chair next spring. The nomination was seconded by Mr. Tokuhisa and passed unanimously.
Selection of Representative to Transportation and Parking Committee – Ms. O’Brien suggested that the selection of a representative to the Transportation and Parking Committee be tabled until the next meeting when more individuals would be present and available to volunteer.

6. **Acceptance of Committee Minutes**
   - Building Committee Minutes - September 30, 2010
   - Energy and Sustainability Committee - February 28, 2011
   - Transportation and Parking Committee - December 12, 2010

7. **Next year’s meeting dates**
   At the suggestion of Mr. Tokuhisa, the Committee agreed to retain the meeting time as the third Tuesday of each month from September through April with the exception of December. Therefore, the meeting dates for next year will be:
   - **Fall Semester**
     - September 16
     - October 21
     - November 18
   - **Spring Semester**
     - January 20
     - February 17
     - March 16
     - April 20

**Adjourned** by a motion from Dr. Wilson at 2:26 p.m.

Respectfully submitted,

Kayla M. Smith