Minutes

COMMISSION ON FACULTY AFFAIRS

Burruss Hall 130 (Conference Room)

September 9, 2016


Guests: E. Plummer.

1. Welcome. Robinson welcomed commission members.

2. Review of Currently Planned Issues for CFA.
   a. Finney distributed and reviewed the governance organizational chart (handout).
   b. Finney and Robinson reviewed the table of governance-related topics for consideration by CFA members (handout). These topics include several new initiatives and resolutions directed at adjusting language in the Faculty Handbook.
      i. New Initiatives include:
         1. a proposal for a university-wide ombuds function
         2. integration of the school of medicine
      ii. Resolutions for additions and revisions to the Faculty Handbook include:
         1. UDP/ADP language revisions – a draft of this resolution will be shared with the commission in anticipation of a first reading at the September 16 meeting of the commission (attachment). The resolution will also be shared with the Faculty Senate.
         2. Collegiate Professors – promotion guidelines, governance participation, and sample Memorandum of Agreement language
         3. Promotion and Tenure adjustments - fall appeal process, non-mandatory year appeals, process for hiring with tenure
         4. Library Faculty – review of handbook language to properly reflect continued appointment processes
         5. Language and Culture Institute instructors – clarifying appointment language in handbook
         6. VTC School of Medicine integration
         7. Research Faculty – work with Commission on Research regarding several clarifications and improvements to handbook language regarding research faculty (e.g. promotion processes, among others).
3. **Other Business**
   b. Discussion regarding the varied use and effectiveness of SPOT (teaching) evaluations.

3. **Adjournment.** The meeting adjourned at 12:30 p.m.