Present: J. Arthur; G. Chandler-Smith; C. Clemenz for R. Sumichrast; A. Dickow; T. Gilmore for M. Finn; C. Harris for S. Hirt; G. Kirk; A. Knoblauch; G. Long for L.N. Chang; B. Martin; S. Martin (Chair); A. Schoka; J. Sible; A. Smith; D. Smith; S. Sumner for Alan Grant; D. Tewari; E. Westman for R. Benson; G. Yee; A. Zink-Sharp.

Absent with Notification: L. Geyer; Z. Montgomery; D. Stauffer; R. Stephens

Absent without Notification: C. Clarke; M. Hajj; R. Holloway; T. Meyer; C. Schwing

Visitors: W. Ashton; S. Biscotte; G. Costello; S. Gervais

Call to Order and Announcements
The meeting was called to order at 3:02 PM by Stephen Martin, Chair.

Adoption of the Agenda
Motion was made and seconded to adopt the agenda. The motion to approve the agenda passed unanimously.

Announcement of Approval and Posting of Minutes
Stephen Martin announced the Oct. 27, 2014 minutes were electronically approved and can be accessed via the University Registrar’s website: http://www.registrar.vt.edu/documents/governance/2014-2015/CUSP_Minutes_October_27_2014_Meeting_FINAL_as_of_OCT_29_4_PM.pdf

Reports and Minutes from Commission Committees/Sub-Committees

Undergraduate Curriculum Committee

Gena Chandler-Smith announced the report of the University Curriculum Committee meeting of Oct. 31, 2014 was approved electronically Nov. 7, 2014.

Motion was made and seconded to approve the Undergraduate Curriculum Committee Report of Oct. 31, 2014.

The motion passed unanimously.
For “First Reading”
Non-Unanimous Approval

<table>
<thead>
<tr>
<th>Courses</th>
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<tr>
<td>New:</td>
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<tr>
<td><strong>Spring 2015</strong></td>
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<td><strong>College of Engineering</strong></td>
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<td>ECE 4424 Machine Learning (CM-1802)</td>
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For “First and Second Reading”
Unanimous Approval

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<th>Courses</th>
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<td>New:</td>
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<td><strong>Spring 2015</strong></td>
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<td>ECE 4805-4806 Senior Design Project (CM-1722)</td>
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<td><strong>Liberal Arts and Human Sciences</strong></td>
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<td>SOC 1024 First Year Experience in Sociology (CM-1845)</td>
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<td><strong>College of Science</strong></td>
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<td>BIOL 4824 Bioinformatic Methods (CM-1891)</td>
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<td><strong>Fall 2015</strong></td>
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<td><strong>Pamplin College of Business</strong></td>
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<tr>
<td>FIN 3054 Legal and Ethical Environment of Business (CM-1859)</td>
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<tr>
<td>MKTG 4264 Analytics of Marketing (CM-1839)</td>
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</tbody>
</table>
Revised:

Spring 2015

College of Engineering

AOE 2104 Introduction to Aerospace Engineering (CM-1828)

Discontinued:

Fall 2015

Pamplin College of Business

FIN 3055-3056 Legal Environment of Business (CM-1859)

For “First and Second Reading”
Unanimous Approval

Degrees, Majors, Options, Minors

Minors

New:

Effective Graduating Calendar Year 2016

Liberal Arts and Human Sciences

Establishment of new Minor: Arabic (ARBC). First enrollment effective Spring 2015. First Term and Year of Graduation Spring 2016 (CM-1860)

Checksheets: Minor in Arabic (ARBC) (CM-1860)

Revised:

Effective Graduating Calendar Year 2016

College of Agriculture and Life Sciences

Minor in Dairy Science (DASC) (CM-1606)
University Academic Appeals Committee

Susan Sumner presented the report of the University Academic Appeals Committee, dated November 10, 2014. The following were highlighted:

- Overview of the procedure
- Review of UAAC report figures

Subsequent discussion topics included:

- Report totals corrections were identified. Corrections will be made and revised report posted
- Outline of qualifying appeal criteria

Motion was made and seconded to approve the University Academic Appeals Committee report of Nov. 10, 2014, pending receipt of correction of report.

The motion passed unanimously.

Other Business

University Curriculum Committee for Liberal Education

Anne-Marie Knoblauch reported updates of University Curriculum Committee for Liberal Education meeting of Nov. 5, 2014. The following discussion topics were highlighted:

- Minutes are forthcoming
- Committee has reviewed and considered comments contributed by university community in the preparation of the proposal revision
- Committee has a goal to present proposal to CUSP at the Dec. 8, 2014 meeting

Subsequent discussion topics included:

- Procedures/mechanisms for approval process for updating courses and programs in support of the pathways implementation
- Implementation discussions ongoing with colleges/departments
- Implementation procedures will be incorporated into revised proposal

Adjournment

A motion was made and seconded to adjourn the meeting at 3:14 PM.

Respectfully submitted,

Gary S. Kinder
Office of the University Registrar