UNIVERSITY COUNCIL MEETING
November 13, 2017
3:00 p.m.
1045 Pamplin Hall
AGENDA

1. Adoption of Agenda

2. Announcement of approval and posting of minutes of October 2, 2017
(Note: The October 16, 2017 meeting was cancelled)

These minutes have been voted on electronically and will be posted on the University web.

3. Old Business

   Commission on Outreach and International Affairs
   Resolution COIA 2017-18A
   Resolution to Recommend Authorization of the Establishment of a Center for International Research, Education and Development (CIRED)
   Dr. Jan Helge Bøhn

4. New Business

   Commission on Undergraduate Studies and Policies
   Resolution CUSP 2017-18B
   Resolution to Approve New Major: Philosophy, Politics, and Economics (PPE), in Bachelor of Arts in Philosophy
   Dr. Dean Stauffer

5. Announcement of acceptance and posting of Commission Minutes

These minutes have been accepted for filing by electronic vote and will be posted on the University web. Note that the purpose of voting on Commission minutes is to accept them for filing. University Council By-laws require that policy items be brought forward in resolution form for University Council action.

   Commission on Administrative and Professional Faculty Affairs
   September 13, 2017
   October 11, 2017

   Commission on Faculty Affairs
   September 22, 2017
   October 6, 2017
   October 20, 2017

   Commission on Graduate Studies and Policies
   September 6, 2017
   September 20, 2017
   October 4, 2017
   October 18, 2017

   Commission on Outreach and International Affairs
   August 31, 2017
   September 21, 2017

   Commission on Research
   September 6, 2017
   October 4, 2017

   Commission on Undergraduate Studies and Policies
   September 25, 2017
   October 9, 2017
6. For Information Only
   Dr. Cyril Clarke

   Minutes of the University Advisory Council on Strategic Budgeting and Planning
   September 21, 2017

7. Presentation
   Chief Kevin Foust
   Safety and Security
   Mr. Mike Mulhare

8. Adjournment
   Dr. Cyril Clarke
Dr. Sands called the meeting to order at 3:00 p.m. A quorum was present.

1. Adoption of Agenda

A motion was made and seconded to adopt the agenda. The motion carried.

2. Announcement of approval and posting of minutes of September 18, 2017

Dr. Sands noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (http://www.governance.vt.edu).

3. Old Business

Commission on Outreach and International Affairs
Resolution COIA 2017-18A
Resolution to Recommend Authorization of the Establishment of a Center for International Research, Education, and Development (CIRED)

Dr. Jan Helge Bøhn presented this resolution for second reading. President Sands informed the members that he has received a request to defer this resolution to allow time for the Vice President for Finance and Chief Financial Officer to review in accordance with Policy 13005. With no objections, the resolution was deferred and will be brought back at the November 13 meeting.

Commission on Undergraduate Studies and Policies
Resolution CUSP 2017-18A
Resolution to Approve New Degree, Bachelor of Science in Public Health

Dr. Dean Stauffer presented the resolution for second reading and made a motion to approve. The motion was seconded, and the motion passed.
4. **Announcement of Approval and Posting of Commission Minutes**

These minutes have been voted on electronically and will be posted on the University web (http://www.governance.vt.edu). Note that the purpose of voting on Commission minutes is to accept them for filing. University Council By-laws require that policy items be brought forward in resolution form for University Council action.

- Commission on Faculty Affairs  
  September 8, 2017

- Commission on Undergraduate Studies and Policies  
  September 11, 2017

5. **Presentation**

Ms. Tracy Vosburgh and Ms. Melanie Schramm gave a verbal update on the university branding initiative.

6. **Adjournment**

There being no further business, a motion was made to adjourn the meeting at 3:49 p.m.
WHEREAS, the Commission on Outreach and International affairs (COIA) exists to study, formulate, and recommend to University Council policies and procedures concerning the engagement of the University in service, outreach, and international affairs; and

WHEREAS, the Office of International Research, Education and Development (OIRED) has submitted a proposal to form a university-level Center for International Research, Education and Development (CIRED) reporting to the Office of the Vice President of Outreach and International Affairs; and

WHEREAS, the aforementioned Center will support Virginia Tech’s global mission by developing and managing projects that draw on Virginia Tech’s knowledge and applying it to raising standards of living in developing countries; and

WHEREAS, the objectives of the Center will include providing opportunities and building capacity for the university’s involvement in international research, education and development; identifying and promoting high-priority themes and issues and strategically focusing on country- and region-specific collaborations; generating and communicating information to a range of audiences about the University’s and the Center's international activities; and increasing and diversifying funding sources; and

WHEREAS, the establishment of a Center for International Research, Education and Development will increase the visibility of the University’s international engagement to more effectively attract and assist internal clients and stakeholders, as well as engage more effectively with external partners;

NOW, THEREFORE, BE IT RESOLVED, that the COIA recommend authorization of the establishment of a university-level Center for International Research, Education and Development.
Overview:

Transitioning the Office of International Research, Education, and Development (OIRED) to the Center for International Research, Education and Development (CIRED) will increase its visibility and create a stronger campus presence that will allow the Center to more effectively attract and assist its various internal clients and stakeholders; this in turn will enhance engagement with external constituents.

The impetus for the transition to become a Center is an expanded vision of the opportunities available from drawing together multidisciplinary faculty teams to develop innovative responses to complex global problems. Propelled by the University’s renewed focus on increasing international collaboration, Beyond Boundaries, CIRED will be central to strategic approaches and practical models for international engagement that will position Virginia Tech as a pre-eminent global land-grant university leader.

Background:

Since its creation in 1993, the Office of International Research, Education, and Development has provided essential support and resources to the University faculty, administration and staff to acquire and implement international projects and activities. This is accomplished by drawing on and strengthening the expertise of faculty, staff and students in units, departments and colleges across Virginia Tech’s campus. The result has been an international research, education and development operation that has brought in more than $150 million since 1993 and has a current sponsored research and education portfolio of $60 million.

Vision:

The vision of the Center is to link Virginia Tech to the world, supporting the university’s global mission by developing and managing projects that draw on Virginia Tech’s vast knowledge and applying it through multi-disciplinary and multi-institutional partnerships to raising standards of living in developing countries. Providing opportunities for faculty and student involvement in research, teaching and development of solutions to problems beyond our nation’s boundaries, results in benefits to the university and to the people and communities it serves throughout the Commonwealth of Virginia.
Short- and Medium-Term Objectives:

- Support university efforts to become a premier global land-grant university
- Provide opportunities and build capacity for the university’s high-quality involvement in international research, education and development
- Identify and promote high-priority themes and issues that will establish and leverage the university’s expertise and excellence abroad
- Strategically focus on comparative advantages and niches that lead to country- and region-specific collaborations
- Provide technical, financial and human resource support and assistance to university global engagement through strategic partnerships
- Provide leadership for new and innovative approaches to global problems, challenges and opportunities
- Help create campus policies and structures that support responsive and robust international programs and projects
- Generate and communicate information to internal and external audiences about the University’s and the Center’s international activities, successes and the benefits of global engagement
- Increase and diversify funding sources with the goal of growing the Center’s program and project portfolio

Clientele:

The Center will operate at the university level, serving faculty, administrators, staff and students involved in international affairs. As part of a public university with the mission to serve the needs of the Commonwealth of Virginia, the Center recognizes mutually beneficial relationships with a wide range of agencies and citizens, and will cultivate these relationships accordingly. Clientele also include an array of international partners, for example foreign universities and research institutions, international centers, governments, non-governmental organizations, and foundations and funding agencies such as U.S. Agency for International Development (USAID). A current representation of the Center’s projects and programs includes:

- The USAID Integrated Pest Management (IPM) Innovation Lab (IPM I L), which develops and implements approaches to pest management that help raise the standard of living
and improve the environment in select developing countries. Approaches developed in this project have global application and benefit.

- The USAID Innovation for Agricultural Training and Education (InnovATE) Program, which works to achieve sustainable food security, reduce poverty, promote rural innovation and stimulate employment by building human and institutional capacity.

- The Women and Gender in International Development Program (WGD), which works towards gender equity in development by promoting gender sensitivity in every project through training and interdisciplinary research and ensuring that women and other disadvantaged groups benefit.

- The USAID Education and Research in Agriculture (ERA) in Senegal, which strengthens the country’s institutional and human capacity in agricultural education, training, research and outreach.

- The USAID Youth in Agriculture (YIA) project in Senegal, which aims to transform the agricultural sector through youth engagement, empowerment, education, and training.

- The USAID BHEARD Higher Education in Agriculture Initiative, which supports graduate education at Virginia Tech by four South Sudan students.

Through its broad mission of research and education, the Center will collaborate with most of the university’s colleges and research institutes for expertise, including the

- College of Agriculture and Life Sciences
- College of Architecture and Urban Studies
- College of Liberal Arts and Human Sciences
- College of Natural Resources and Environment
- Graduate School
- Pamplin College of Business
- Virginia-Maryland Regional College of Veterinary Medicine
- Virginia Tech Carilion School of Medicine and Research Institute
Governance:

CIRED will be a university-level center housed in Outreach and International Affairs (OIA) reporting to the Vice President for Outreach and International Affairs. The Center Executive Director will plan and develop projects, programs and activities in consultation with the Vice President of OIA and the Associate Vice President for International Affairs, including providing the annual center report, and other reports as requested.

As part of its governance structure, the Center will form a stakeholder/advisory committee to support and provide guidance to the aims and objectives of the Center, including serving as a conduit of information for university and other stakeholders on the Center’s international work; generating new ideas and directions for the Center’s future international engagement; and identifying topics and target areas to further the Center’s work and its capacity to contribute to the university’s goal of becoming a leading global university. The stakeholder committee will be comprised of the Executive Vice President and Provost or his/her designee, who will serve as the Administrator of the Center; the university Chief Financial Officer; the Academic Deans of collaborating colleges; Directors of collaborating centers and institutes; Heads of Departments and other faculty who collaborate closely with the Center’s work. The Center will invite distinguished and promising Virginia Tech faculty as well as international scholars and practitioners to become affiliated with the Center.

Anticipated Resource Needs:

The Center will continue to be funded by a combination of base university funding, sponsored projects and returned overhead. The university funding includes support for the Executive Director; Director, Women and Gender in International Development; Director, International Finance and Administration; Associate Director, Finance and Administration; and Administrative Assistant to the Executive Director and partial funding of office space. Sponsored funding supports project and program specific positions within the Center and returned overhead funds the remaining resource needs of the Center. The current combination of university base funds, sponsored funding and returned overhead provides adequate support to the Center’s current activities.

Forecast of External Funding:

The center receives E&G funding each year to fund salaries and operations. For the current fiscal year, the E&G base funding totals $562k, and the projection is for a similar amount in the future. During the prior two fiscal years OIRED, generated $388k & $364k respectively in returned
overhead funds. We forecast comparable levels of generated returned overhead in the future. Ongoing project funds directly support salaries, fringes and operating expenses in OIRED and in several colleges.

**Anticipated Distribution of Returned Indirect Costs:**

The Center will continue OIRED’s policy of establishing departmental grant funds to support the activities of VT faculty collaborators. The college portion of returned overhead from these departmental funds will continue to be shared 50/50% with CIRED. This sharing of returned overhead generates funding for VT departments and CIRED.
Statement of Executive Director’s Qualifications:

Van Crowder has a PhD from Cornell University in Adult and Continuing Education. He started his international career with the University of Florida (UF) working on a project in Bolivia funded by USAID. He subsequently worked at UF as Assistant Director, International Programs in Agriculture, as well as Associate Professor in the Department of Agricultural Education and Communication. He has extensive experience with international development agencies and projects, including work with the Food and Agriculture Organization of the United Nations (FAO) and the Millennium Challenge Corporation (MCC/Department of State). At MCC, he served as Senior Director for the Education, Health, and Community Development portfolio. At FAO, he served as Agricultural Education Officer, Senior Officer Communication for Development, and as the Country Representative in Nicaragua. He has consulted with the World Bank and USAID, among other organizations, in numerous countries in Latin America, Africa, and Asia. In addition to Executive Director OIRED, he holds a tenured professorship in Virginia Tech’s Department of Agricultural, Leadership and Community Education.
March 23, 2017

Dr. Guru Ghosh
Office of the Vice President for Outreach and International Affairs
Gateway Center 120
902 Prices Fork Road
Blacksburg, VA 24061

Dear Dr. Ghosh,

I am writing this letter in support of the proposal to transition the Office for International Research, Education and Development (OIREd) to a college-level Center for International Research, Education and Development (CIRED) to be located in the Office of Outreach and International Affairs.

For many years, OIREd has provided essential support and resources to the university faculty, administration, and staff to acquire and implement international projects and activities. This is accomplished by drawing on and strengthening the expertise of faculty, staff, and students in units, departments, and colleges across Virginia Tech’s campus. As a center, it will be even better positioned to draw on the university’s expertise to address complex global problems, and thus contribute more significantly to Virginia Tech’s role as a global land-grant university.

Numerous faculty in our college/unit are currently engaged in international activities, or have expressed interest in such engagement. The proposed creation of CIRED will assure increased accessibility to services and support for our faculty in development of international projects and pursuit of funding, which will strengthen and broaden the impact of international activities in our college. The new center will improve the visibility of our international endeavors across campus and enhance our engagement with external stakeholders.

I endorse the mission of CIRED to support the university’s global mission by developing and managing projects that draw on Virginia Tech’s vast knowledge and applying this knowledge through multi-disciplinary, multi-institutional partnerships to raise standards of living in developing countries. I believe this is an exciting opportunity to establish Virginia Tech as a leader globally for Research, Education, and Development. CIRED will be central to strategic approaches and practical models for international engagement that will position Virginia Tech as a pre-eminent global land-grant leader.

Invent the Future

VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
An equal opportunity, affirmative action institution
The College of Natural Resources and Environment looks forward to continuing our relationship with CIRED and fully supports the creation of this center. We appreciate the opportunity to expand the university’s capacity in this area.

Sincerely,

[Signature]

Paul M. Winistorfer
Dean
April 27, 2017

Dr. Guru Ghosh
Office of the Vice President for Outreach and International Affairs
Gateway Center 120
902 Prices Fork Road
Blacksburg, VA 24061

Dear Guru,

I am writing this letter in support of the proposal to transition the Office for International Research, Education and Development (OIRED) to a Center for International Research, Education and Development (CIRED), to be located in the Office of Outreach and International Affairs.

For many years, OIRED has played an important role in developing and managing international projects and activities. This has been accomplished by engaging the expertise of faculty, staff and students in units, departments and colleges across Virginia Tech’s campus, including the College of Veterinary Medicine. Moving forward, it is clear that OIRED will become increasingly important as Virginia Tech seeks to expand its global position.

For the College of Veterinary Medicine, global reach is a necessary perspective to enable success in achieving our aspirations in regard to One Health, which recognizes the inextricable linkages between animal health, public health and the environment across the world. Specifically, we need to establish and grow international partnerships that provide experiential opportunities for students to learn about global health and research opportunities for faculty and graduate students to work with international colleagues to address global health problems. A good example of such an activity is the partnership that the College currently is developing with Sokoine University in Tanzania, which OIRED initiated and is facilitating.

As a Center, OIRED would be better positioned to accomplish these important tasks because of the enhanced visibility on and off campus, as well as the clearer identity in regard to submission of external grant applications. The College of Veterinary Medicine looks forward to continuing our relationship with a newly established CIRED and fully supports the creation of this Center.

Sincerely

Dr. Cyril R. Clarke
Dean
October 11, 2016

From: Dr. L. Van Crowder, Executive Director
Office of International Research, Education and Development

To: Dr. Guru Ghosh, Vice President for Outreach and International Affairs

Subject: Request to create the Center for International Research, Education and Development (CIRED)

I am submitting this letter of intent to request approval to convert the Office of International Research, Education and Development (OIRED) into the Center for International Research, Education and Development (CIRED). This will increase the visibility of OIRED’s work and create a stronger campus presence that more effectively attracts and assists internal clients and stakeholders, as well as allow the center to engage more effectively with external partners.

The center will support Virginia Tech’s global mission by developing and managing projects that draw on Virginia Tech’s vast knowledge and applying it to raising standards of living in developing countries.

Objectives of the center will include providing opportunities and building capacity for the university’s involvement in international research, education and development; identifying and promoting high-priority themes and issues and strategically focusing on country- and region-specific collaborations; generating and communicating information to a range of audiences about the University’s and the center’s international activities; and increasing and diversifying funding sources.

CIRED will be a college-level center housed in Outreach and International Affairs (OIA). The CIRED Executive Director will plan and develop projects, programs and activities in consultation with the Vice President of OIA and the Associate Vice President for International Affairs.

As part of its governance structure, the center will form a stakeholder/advisory committee to support and provide guidance to the aims and objectives of the center. As is the case with OIRED, the center will continue to be funded through a combination of university funding, sponsored projects and returned overhead. Through its broad mission of research and education, the center will collaborate with the university’s colleges, schools, institutes and other centers.

If the proposal to create CIRED meets with your approval, I am prepared to proceed with a formal proposal that includes a full charter and letters of endorsement from units that will have a significant role in the proposed Center for International Research, Education and Development.
March 28, 2017

Dr. Guru Ghosh  
Office of the Vice President for Outreach and International Affairs  
Gateway Center 120  
902 Prices Fork Road  
Blacksburg, VA 24061

Dear Dr. Ghosh,

I am writing this letter in support of the proposal to transition the Office for International Research, Education and Development (OIRED) to a college-level Center for International Research, Education and Development (CIRED) to be located in the Office of Outreach and International Affairs.

For many years, OIRED has provided essential support and resources to the University faculty, administration and staff to acquire and implement international projects and activities. This is accomplished by drawing on and strengthening the expertise of faculty, staff and students in units, departments and colleges across Virginia Tech's campus. As a Center, it will be even better positioned to draw on the university’s expertise to address complex global problems, and thus contribute more significantly to Virginia Tech’s role as global land-grant university.

Numerous faculty members in the College of Agriculture and Life Sciences are currently engaged in international activities, or have expressed interest in such engagement. The proposed creation of CIRED will assure increased accessibility to services and support for our faculty in development of international projects and pursuit of funding, which will strengthen and broaden the impact of international activities in our college. The new Center will improve the visibility of our international endeavors across campus and enhance our engagement with external stakeholders.

I endorse the mission of CIRED to support the university’s global mission by developing and managing projects that draw on Virginia Tech’s vast knowledge and applying this knowledge through multi-disciplinary, multi-institutional partnerships to raise standards of living in developing countries. I believe this is an exciting opportunity to establish Virginia Tech as a leader globally for Research, Education and Development. CIRED will be central to strategic approaches and practical models for international engagement that will position Virginia Tech as a pre-eminent global land-grant university leader.
The College of Agriculture and Life Sciences looks forward to continuing our relationship with CIRED and fully supports the creation of this Center. We appreciate the opportunity to expand the university's capacity in this area.

Sincerely,

[Signature]

Alan Grant
Dean, College of Agriculture and Life Sciences
April 11, 2017

Dr. Guru Ghosh  
Office of the Vice President for Outreach and International Affairs  
Gateway Center 120  
902 Prices Fork Road  
Blacksburg, VA 24061

Dear Dr. Ghosh:

I am writing to support the proposal to transition the Office for International Research, Education and Development (OIRED) to a university-level Center for International Research, Education, and Development (CIRED) to be located in the Office of Outreach and International Affairs.

For many years, OIRED has provided essential support and resources for implementation of international projects and activities. As a Center, CIRED will be even better positioned to draw on the university’s expertise to address complex global problems, and thus contribute more significantly to Virginia Tech’s role as a global land-grant university.

Numerous faculty in our college are currently engaged in international activities. The proposed creation of CIRED will assure increased accessibility to services and support as they develop international projects and pursue funding. The new Center will improve visibility of international endeavors across campus and enhance engagement with external stakeholders.

I endorse the intention of CIRED to support the university’s global mission by developing and managing projects that draw on Virginia Tech’s vast knowledge and applying this knowledge through multi-disciplinary, multi-institutional partnerships to raise standards of living in developing countries. CIRED will be central to strategic approaches and practical models for international engagement that will position Virginia Tech as a pre-eminent global land-grant university leader.

Faculty in the College of Liberal Arts and Human Sciences look forward to having a productive relationship with CIRED and I fully support the creation of this Center.

Sincerely,

Rosemary Blieszner  
Interim Dean  
Alumni Distinguished Professor  
College of Liberal Arts & Human Sciences

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VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY  
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Resolution to Approve New Major: Philosophy, Politics, and Economics (PPE), in Bachelor of Arts in Philosophy

WHEREAS, a significant number of faculty members in the Department of Philosophy and the Program in Philosophy, Politics, and Economics (PPE) have international standing, active research agendas, outreach activities, and teaching expertise in the area of philosophy, politics, and economics; and

WHEREAS, the PPE Major not only strengthens the integration of the undergraduate curriculum at Virginia Tech by interdisciplinary curricular development, but also complements current degree offerings without competing directly with any of them; and

WHEREAS, the PPE Major equips students with foundational skills that arise from actively engaging in the social sciences combined with philosophical reflection and that are essential to engaging in meaningful interdisciplinary research in the humanities and social sciences; and

WHEREAS, the PPE Major trains students to develop comprehensive solutions to interdisciplinary decision-making problems that involve social, ethical, political, and economic dimensions in an interdependent globalized world; and

WHEREAS, the PPE Major promotes the educational mission of Virginia Tech to offer its students an innovative, interdisciplinary learning environment in which they can grow individually and collectively and become reflective and engaged global citizens; and

WHEREAS, due to its analytic rigor and emphasis on the development of transferable skills, the PPE Major prepares students well for a wide variety of careers in the private and public sectors and for academic programs, in particular masters and doctoral programs in philosophy, political science, and economics, as well as related social sciences,

THEREFORE LET IT BE RESOLVED that the Major in Philosophy, Politics, and Economics be approved for addition to the Bachelor of Arts in Philosophy effective Spring 2018 and the proposal forwarded through University governance and to the President for approval.
Memorandum

TO: CLAHS Undergraduate Curriculum Committee
FROM: Douglas Lind,
      Head, Department of Philosophy
RE: Proposed major in Philosophy, Politics, and Economics
DATE:

The Department of Philosophy endorses the proposed undergraduate major in Philosophy, Politics, and Economics, to be housed in the Department of Philosophy. The Department welcomes the enrollment of additional students in the Philosophy courses included in the proposed major, and we acknowledge that no additional resources are needed.

Douglas Lind
4 April 2017

Professor Michael Moehler
Department of Philosophy

Dear Michael,

The check sheet for the potential major in Philosophy, Politics and Economics (PPE) looks quite promising. We approve the inclusion of political science courses as electives, and we support the major. The political science department offers these courses on an annual basis, and this inclusion will not involve new resources.

Thanks.

Sincerely,

Karen

Karen M. Hult
Chair and Professor
April 28, 2017

Professor Michael Moehler
Department of Philosophy,

Dr. Michael,

The Department of Economics supports the establishment of a major in Philosophy, Politics and Economics. We have examined the checksheet and approve the inclusion of the listed economics courses as electives. We can accommodate students from this new major with no additional resources.

Warm Regards,

Sheryl Ball
Associate Professor and Associate Department Head
1 JUSTIFICATION

Educational value. Our world is characterized by complex individual and collective decision-making problems that often cut across the boundaries of academic disciplines. The proposed PPE Major trains students to address such interdisciplinary decision-making problems in our globalized world. It trains students to make decisions that are not only economically sound, but also socially, ethically, and politically informed. In addition, the PPE Major equips students with essential foundational skills that arise from actively engaging in the social sciences combined with philosophical reflection. In doing so, the PPE Major promotes the educational mission of Virginia Tech to offer its students an innovative, interdisciplinary learning environment in which they can grow individually and collectively and become reflective and engaged global citizens.

PPE as a program of study has a long tradition in the Anglo-American educational system and, pedagogically, fits well with the current (re)vision of the undergraduate curriculum at Virginia Tech, in particular the desire to create new interdisciplinary majors across campus. The PPE Major allows Virginia Tech to draw on a highly successful and established program of study and fulfill its current educational goal to attract a new type of student to Virginia Tech that values genuine interdisciplinary engagement and has “...the capacity to solve complex problems of a regional, national, and global scale that have yet to be envisioned.” (Timothy D. Sands, “A Letter from Virginia Tech’s President,” Beyond Boundaries).

Market analysis. PPE as a program of study has become increasingly popular over the last decade, especially in the US. Many top research universities have such a program, including the University of North Carolina at Chapel Hill, Duke University, Yale University, the University of Pennsylvania, the University of Michigan at Ann Arbor, Columbia University, the University of Arizona, the London School of Economics, Oxford University, and the Australian National University. The increased popularity of PPE as a program of study reflects not only strong student demand in this field, but it also puts pressure on Virginia Tech to offer a similar opportunity to its students in order to continue to attract students of the highest caliber, including international students.

PPE Program at Virginia Tech. The Department of Philosophy has recognized this educational need and, in the academic year 2015-2016, established a PPE Program that is tailored specifically to the environment at Virginia Tech. This interdisciplinary, interdepartmental, and intercollegiate program integrates disciplines not only in the humanities and social sciences, but also in the fields of business, engineering, urban affairs and planning, geography, agricultural and applied economics, fish and wildlife conservation, and forest resources and environmental conservation. The program involves twelve departments in seven colleges across campus and includes more than twenty faculty affiliates who teach for the program. In its current form, the PPE Program consists of four components:
I) PPE Minor. The Department of Philosophy established the PPE Minor in January 2015, and, after two years of operation, the program has now about fifty students enrolled. This academic year, the PPE Minor has also been approved as Pathways Minor. For the PPE Minor, the Department of Philosophy developed two new cross-listed undergraduate courses, namely, the PPE Gateway Course and the PPE Capstone Course, that serve as the core integrative courses of the PPE Minor curriculum. The PPE Gateway Course and the PPE Capstone Course will also serve as the core integrative courses of the PPE Major curriculum.

II) PPE Student Ambassadorships. Each academic year, the PPE Program selects up to three undergraduate students to serve as ambassadors for the program. The primary tasks of the PPE Student Ambassadors are to (i) promote the PPE Program at Virginia Tech, (ii) work closely with the PPE Program Director as well as with the program’s faculty and staff, and (iii) serve as a student contact for PPE events, such as the PPE Speaker Series and the PPE Distinguished Public Lecture. The PPE Student Ambassadorship allows selected students to develop leadership and professional skills and to gain a unique networking experience at Virginia Tech.

III) PPE Speaker Series. The PPE Program offers a public speaker series that forms an integral part of the PPE Gateway Course and the PPE Capstone Course. Each academic year, five guest speakers are invited to present their most recent work to PPE students and faculty at Virginia Tech as well as to the general public. PPE students have the opportunity to go for lunch or dinner with the guest speakers and thereby develop their academic and professional skills as well as have opportunities to network.

IV) PPE Distinguished Public Lecture. The PPE Program will offer an annual public lecture presented by a distinguished scholar of international reputation whose research cuts across the disciplinary boundaries of philosophy, political science, and economics and has significant social relevance. The goal of the Distinguished Public Lecture Series is to foster dialogue among faculty, students, and the general public about important social problems. Professor Martha Nussbaum will deliver the inaugural PPE Distinguished Public Lecture in the fall semester 2017.

Justification for the PPE Major. Establishing a PPE Major is the next step in the development of the PPE Program at Virginia Tech. The PPE Major not only strengthens the undergraduate curriculum at Virginia Tech, but also complements current degree offerings without competing directly with any of them. The primary target of the PPE Major is undergraduate students who desire to study in a genuinely interdisciplinary degree program in the humanities and social sciences at Virginia Tech and who would not necessarily enroll for a straight degree in philosophy, political science, or economics. The target group of the PPE Major is different from traditional students in philosophy, political science, and economics, although the PPE Major will increase the demand for some of the undergraduate courses in the core departments of the PPE Major.

2 WHOM THE MAJOR WILL SERVE

Curriculum. The PPE Major offers a novel curriculum with distinct learning outcomes and focus on undergraduate research that students would not be able to gain if they were simply to double- or triple-major in philosophy, political science, and/or economics, and/or undertake a PPE Minor at Virginia Tech. The PPE Major curriculum requires a total of 120 credit hours divided as follows: 1) Pathways for General Education Requirements (45 credit hours), 2) Philosophy Degree Core
Courses (21 credit hours), 3) PPE Major Courses (24 credit hours), and 4) Free Electives (30 credit hours). Here is a detailed list of the Philosophy Degree Core Courses and the PPE Major Courses:

**Philosophy Degree Core Courses (21 credit hours)**

A. History of Philosophy (6 credit hours). Two courses from the following list: PHIL 2115: Ancient Through Medieval Philosophy; PHIL 2116: Ancient Through Medieval Philosophy; PHIL 2125: History of Modern Philosophy; PHIL 2126: History of Modern Philosophy

B. Logic (3 credit hours). PHIL 3505: Modern Logic and Its Development

C. Value Theory (6 credit hours). Two courses from the following list: PHIL 1304: Morality and Justice or PHIL 2304: Global Ethics; PSCI 3015 (PHIL 3015): Political Theory; PSCI 3016 (PHIL 3016): Political Theory; PHIL 3314: Ethical Theory; PHIL: 3414 Aesthetics; PHIL 4304: Political Philosophy; PHIL 4324 (MGT 4324): Business and Professional Ethics

D. Core Analytic Philosophy (6 credit hours). Two courses from the following list: PHIL 1204: Knowledge and Reality; PHIL 4204: Philosophy of Mind; PHIL 4214: Metaphysics; PHIL 4224: Epistemology; PHIL 4604: Philosophy of Biology; PHIL 4614: Philosophy of Science

**PPE Major Courses (24 credit hours)**

A. Integration (6 credit hours): PHIL 2894 (PSCI 2894) (ECON 2894): Introduction to Philosophy, Politics, and Economics; and PHIL 4884 (PSCI 4884) (ECON 4884): Advanced Topics in Philosophy, Politics, and Economics

B. Concentration in Political Science and Economics (18 credit hours, 9 credit hours from each area)


Demographic of students, student benefits, and career options. The PPE Major allows students from a great variety of disciplines to widen their horizons and engage in meaningful interdisciplinary research. Moreover, due to its analytic rigor, combination of normative and empirical analyses, and emphasis on the development of transferable skills, the PPE Major prepares students well for a wide variety of careers in the private and public sectors, such as careers in management, consulting, law, investment banking, finance, business administration, journalism, government, public administration, public policy, health care, international affairs, international development, and non-profit organizations. In addition, the PPE Major prepares students for academic programs, especially masters and doctoral programs in philosophy, political science, and economics, as well as related social sciences.

Benefits to Virginia Tech. The PPE Major will create institutional synergies by increasing the interactions among existing units at Virginia Tech and by advancing the integration of the undergraduate curriculum. The PPE major will facilitate new teaching and research collaborations across campus, not only among the Department of Philosophy, the Department of Political Science, and the Department of Economics, but also among other departments on campus that work on problems that involve social, ethical, political, and economic dimensions. In addition, the PPE Major is likely to attract international students, increase diversity on campus, and lead to the development of exchange programs with universities abroad, and thus increase the visibility of the humanities and social sciences at Virginia Tech not only on campus, but also off campus.

3 RESOURCE NEEDS
No new resources are required to establish the proposed PPE Major at Virginia Tech.

4 ADMINISTRATION
The PPE Major would be administered by the Department of Philosophy, but run jointly with the Department of Political Science and the Department of Economics at Virginia Tech. The requested effective term of the PPE Major is spring 2018, with the first class of graduating students in the calendar year 2020 (some students at Virginia Tech may have already taken some of the relevant courses for the major, including the PPE Gateway Course and the PPE Capstone Course).
College of Liberal Arts and Human Sciences, Department of Philosophy
Bachelor of Arts in Philosophy: Major in Philosophy, Politics, and Economics (PPE)

Checksheets for Students Graduating in Calendar Year 2020

Student Name: _______________________________________________________  Date:____________

Last  First   Middle

A. Pathways for General Education Requirements

Please see the current Pathways for General Education Handbook and the University Catalogue for approved courses

Area 1: Discourse  (9)
Area 2: Critical Thinking in the Humanities  (6)
Area 3: Reasoning in the Social Sciences  (6)
Area 4: Reasoning in the Natural Sciences  (6)
Area 5: Quantitative and Computational Thinking  (9)
Area 6: Critique and Practice in Design and the Arts  (6)
Area 7: Critical Analysis of Identity and Equity in the United States  (3)

Integrative Learning Outcomes

Ethical Reasoning (This learning outcome can be combined with other Pathways courses and requires no additional credit hours)  (0)

Intercultural and Global Awareness (This learning outcome can be combined with other Pathways courses and requires no additional credit hours)  (0)

Total credit hours to complete the Pathways for General Education Requirements:  (45)
B. PPE Major Requirements

I) Philosophy Degree Core Courses

A. History of Philosophy (6 credit hours). Two courses from the following list:
- PHIL 2115: Ancient Through Medieval Philosophy ______ (3)
- PHIL 2116: Ancient Through Medieval Philosophy ______ (3)
- PHIL 2125: History of Modern Philosophy ______ (3)
- PHIL 2126: History of Modern Philosophy ______ (3)

B. Logic (3 credit hours)
- PHIL 3505: Modern Logic and Its Development ______ (3)

C. Core Analytic Philosophy (6 credit hours). Two courses from the following list:
- PHIL 1204: Knowledge and Reality ______ (3)
- PHIL 4204: Philosophy of Mind (3 Philosophy credits required) ______ (3)
- PHIL 4214: Metaphysics (3 Philosophy credits required) ______ (3)
- PHIL 4224: Epistemology (3 Philosophy credits required) ______ (3)
- PHIL 4604: Philosophy of Biology ______ (3)
- PHIL 4614: Philosophy of Science (3 Philosophy credits required) ______ (3)

D. Value Theory (6 credit hours). Two courses from the following list:
- PHIL 1304: Morality and Justice or PHIL 2304: Global Ethics ______ (3)
- PSCI 3015 (PHIL 3015): Political Theory (Pre: PSCI 2014) ______ (3)
- PSCI 3016 (PHIL 3016): Political Theory (Pre: PSCI 2014) ______ (3)
- PHIL 3314: Ethical Theory (3 Philosophy credits required) ______ (3)
- PHIL 3414: Aesthetics ______ (3)
- PHIL 4304: Political Philosophy (3 Philosophy credits required) ______ (3)
- PHIL 4324 (MGT 4324): Business and Professional Ethics ______ (3)

II) PPE Major Courses

A. Integration (6 credit hours)
- PHIL 2894 (PSCI 2894) (ECON 2894): Introduction to Philosophy, Politics, and Economics ______ (3)
- PHIL 4884 (PSCI 4884) (ECON 4884): Advanced Topics in Philosophy, Politics, and Economics (senior standing required, Pre: 2894 or PSCI 2894 or ECON 2894) ______ (3)

B. Concentration in Political Science and Economics (18 credit hours, 9 credit hours from each area)

Political Science (9 credit hours)
- PSCI 1014 (or H): Introduction to US Government and Politics or PSCI 2014: Introduction to Political Theory ______ (3)
- PSCI 2024: Research Methods in Political Science (Pre: 1014 or 1014H, 1024 or 1024H) ______ (3)
- PSCI 2064 (GEOG 2064) (IS 2064): The Global Economy and World Politics ______ (3)
- PSCI 3016 (PHIL 3016): Political Theory (Pre: 2014) ______ (3)
- PSCI 3234: Voting and Elections (Pre: 1014 or 1014H or 1024 or 1024H) ______ (3)
PSCI 3334: Judicial Process (Pre: 1014 or 1014H) ______ (3)
PSCI 3344 (UAP 3344): Global Environmental Issues: Interdisciplinary Perspectives (Pre: Completion of Area 4 of University Core) ______ (3)
PSCI 3364: Constitutional Law: Civil and Political Rights (Pre: 1014 or 1014H) ______ (3)
PSCI 3554: Comparative Political Economy (Pre: 1024 or 1024H) ______ (3)
PSCI 3724: Poverty and Welfare Policy (Pre: 1014 or 1014H) ______ (3)
PSCI 3744 (UAP 3744): Public Policy Analysis (Pre: 1014 or 1014H) ______ (3)
PSCI 3764: Contemporary Democratic Theory (Pre: 2014, 3015 or 3016) ______ (3)
PSCI 3774 (UAP 3774): Marxian Political Analysis (Pre: 2014, 3016 or 3554) ______ (3)

Economics (9 credit hours)
ECON 2005: Principles of Economics (micro) or ECON 2025H: Honors Principles of Economics (micro) ______ (3)
ECON 2006: Principles of Economics (macro) or ECON 2026H: Honors Principles of Economics (macro) ______ (3)
ECON 3024: Economic Justice (Pre: 2005 or 2025H, 2006 or 2026H) ______ (3)
ECON 3104: Microeconomic Theory (Pre: Must complete ECON 2005 (with a C or better) and obtain (1) a C- or better in MATH 1205, 1206 and 1114 or (2) a B- or better in MATH 1525 and 1526 or (3) a B- or better in MATH 1015, 1016 and 2015) ______ (3)
ECON 3204: Macroeconomic Theory (Pre: (2006 or 2115 or 2125 or 2026H), (3104 or 4104H), (MATH 1226 or MATH 1526 or MATH 2015 or MATH 1026)) ______ (3)
ECON 3214: Money and Banking (Pre: 2005 or 2025H, 2006) ______ (3)
ECON 4014: Environmental Economics (Pre: 2005 or 2116 or 2126 or 2025H) ______ (3)
ECON 4044: Public Economics (Pre: 3104 or 2025H) ______ (3)
ECON: 4054: Public Finance (Pre: 3104 or 2025H) ______ (3)
ECON 4074: Labor Economics (Pre: 2005 or 2116 or 2126 or 2025H, 3254) ______ (3)
ECON 4124: Growth and Development (Pre: 2006, (2025H or 3104)) ______ (3)
AAEC 4135 (ECON 4135): International Economics (Pre: 3104 or 2025H) ______ (3)
ECON 4214: Economics of Health Care (Pre: 2005 or 2025H) ______ (3)
ECON 4424: The Theory of Games and Economic Behavior (Pre: 3104 or 4104H) ______ (3)
ECON 4434: Experimental Economics (Pre: (3104 or 2025H), (BIT 2406 or STAT 2004 or STAT 3005) ______ (3)
ECON 4894: Law and Economics (Pre: 2005) ______ (3)

Total credit hours required to complete the PPE Major Requirements: (45)

C. Free Electives

Free elective courses (30)

Total credit hours required for graduation (120)
General PPE Major Requirements and Guidelines

(1) Departmental prerequisites and corequisites for all courses must be satisfied. Please consult the University Catalog for the latest statement of these requirements.

(2) The PPE Gateway Course (PHIL/PSCI/ECON 2894: Introduction to Philosophy, Politics, and Economics) must be taken before the PPE Capstone Course (PHIL/PSCI/ECON 4884: Advanced Topics in Philosophy, Politics, and Economics), which is assumed to be the final course for fulfilment of the “PPE Major Requirements”.

(3) Students must take at least five courses at the 3000-4000 level from the selection of “PPE Major Courses”.

(4) No more than 50% of the graded course credits required for the PPE Major may be double-counted by a student also enrolled in a Philosophy, Political Science, or Economics major.

(5) All courses to fulfill the “PPE Major Requirements” must be taken A/F and be completed with a minimum GPA of 2.0.

(6) Foreign language requirement: Students who did not successfully complete at least two years of a single foreign, classical, or sign language during high school must successfully complete six semester hours of a single foreign, classical, or sign language at the college level. Courses taken to meet this requirement do not count toward the hours required for graduation. Please consult the Undergraduate Catalog for details.

(7) Eligibility for continued enrollment: Checksheet requirements adhere to the “Satisfactory Progress” toward degree policy of the university (Policy 91).

(8) A minimum of 120 semester credit hours is required for graduation.
Minutes
Commission on Administrative and Professional Faculty Affairs Minutes
September 13, 2017 - 1:30pm - 2400 North End Center/WebEx


Absent: Jennifer Carter, Jeremy Daubert (with notice), Monika Lawless (with notice), Cayce Myers (with notice), Sue Teel (with notice), Kirk Wehner (with notice).

Guests: None

Ms. Austin called the meeting to order at 1:30pm. A quorum was present.

Approval of Minutes from May 10, 2017
Ms. Austin noted that these minutes have been approved electronically.

New Business

Appointment of a Vice Chairperson: Ms. Austin explained the role of the Commission Vice Chairperson and requested nominations. Hearing none, the matter was tabled until the October meeting.

Establishing goals and agenda items for FY2017-18: Based on input from the general AP faculty and CAPFA members, the following subjects were presented as potential goals and agenda items for FY2017-18.

- Develop ways to increase awareness of CAPFA. Possible ways include CAPFA listserv, VT News notices to opt-in to listserv, add CAPFA to resource page for AP faculty on the HR website, create a handout to go in orientation packets for new AP faculty, continue supporting the AP Faculty breakout session at New Faculty Orientation in the fall.

- Speaker series. We do not want to restart it in the form it was done in the past, however we would like to create a networking event with a keynote speaker and networking session afterwards. Anticipate this event to be held in spring 2018.

- Outreach project. Partner with VT Engage to sponsor an outreach project such as Micah’s backpack, school supply drive, hurricane relief drive. Include all AP faculty, especially our Extension agents around the Commonwealth.

All of these items were decided to be of significant interest to the members and will be discussed during future meetings.
Commission Reports:

- Student Government Association – Prateek Mishra indicated that SGA is working on their budget for the coming year.

- Commission on Student Affairs – Mallory Foutch indicated this commission had a retreat last week. They addressed underrepresented students who are feeling uncomfortable with being on campus due to recent national events. There is also question about how civility and the Principles of Community are being enforced within the university.

- Commission on Undergraduate Studies and Policies – David Clubb indicated at this first meeting of this commission the charge of the commission was reviewed. The commission has two goals for this year: (1) considering guidelines for military service credits, and (2) policies to support destination areas, strategic growth areas, and Pathways.

Adjournment:

There being no further business, the meeting was adjourned at 2:25p.m.

Next meeting: October 11, 2017

Respectfully submitted,

Janice Austin

CAPFA chairperson
Ms. Austin called the meeting to order at 1:33 pm. A quorum was present.

Approval of Minutes from September 13, 2017

Ms. Austin made note that the correction and approval of the minutes from the Sept. 13 meeting was done electronically.

Old Business

Appointment of a Minutes Recorder: It was noted in John Benner and Heather Slosman will alternate as secretary and will write up minutes for review and approval on a timely basis.

Appointment of a Vice Chairperson: Ms. Austin again announced and described the role of the Vice Chairperson. Monika Lawless expressed interest. The action was tabled until the November meeting for voting.

New Business

Nomination of a CAPFA member to the academies of Faculty Service and Leadership review committee: The Academy of Faculty Service works to recognize exceptional service by faculty members. The Academy of Faculty Leadership works to recognize exceptional leadership within the university by faculty members. CAPFA must name one of its members to serve on the committee to hear nominations for both these academies. Heather Slosman agreed to step forward and fill this role.

Working Groups: Ms. Austin reflected on the three potential goals and agenda items established in the Sept. meeting and stated that one way to accomplish these goals would be to establish several working groups within CAPFA to develop each project. Thus, three working
groups would be established with CAPFA members volunteering to join one or several working groups. The three working groups are:

- **CAPFA Awareness** – Working group will develop ways to make faculty aware of CAPFA as an organization and find ways for CAPFA to be of service to faculty members.
- **Networking event in spring 2018** – Possibly modeled after the McComas Staff Leadership Seminar at Virginia Tech, event would be designed to foster communication among faculty members across disciplines and across campus.
- **Outreach project** – Work with VT Engage, University Outreach, Extension to develop a philanthropy and outreach project. It was mentioned that Karisa Moore, though not in attendance for today’s meeting, would be interested in being on the Outreach project working group.

**Commission Representative Reports**

**Extension** – John Benner mentioned that the ag agents (Virginia Association of Agricultural Extension Agents) is working to put together their 2020 national meeting to be hosted at Virginia Beach. Janice Austin also mentioned that Dr. Maria Balota, Extension specialist and associate professor of crop pathology would be serving as the CAPFA representative for Extension on the University Advisory Council for Strategic Budgeting and Planning. John also mentioned he would step forward to serve as the Extension representative on the Commission on University Support.

Margaret Radcliffe – Margaret mentioned some possible changes to the teleworking agreement. Margaret also mentioned that due to top down changes in HR, there are considerations to abandon the staff climate survey. Previously the staff climate survey had provided data for considering policy changes. She reported that the current winter holiday leave policy is under review. It was expected to reduce operating expenses, but has not done so and many units are required to stay open over the holidays so the university doesn’t really shut down. They are also updates coming to the staff career achievement award. The University’s new Strategic Plan and Master Plan are in development. Staff employees have a representative on these committees. Margaret raised the question of whether AP Faculty employees have a representative and, if so, whether we are in communication with this person so we can provide input.

**SGA** – Mr. Mishra reported that there is a GTA in the English Dept. that could be an issue.

**Student Affairs** – Ms. Foutch reported there is some varying opinion and pushback concerning the new VT logo. Concerns more or less focusing on the expense of updating to the new logo. Ms. Foutch also shared the interest in the HR restructure. It was mentioned that it would be a benefit to have Lisa Wilkes of HR come and present at a CAPFA meeting on the HR restructuring. Some of the points to review would be enumerating the differences between research faculty and AP faculty.

Final discussion of the Commission centered on what guest speakers, reps and members would be of interest for future meetings.

The meeting was adjourned at 2:00 pm.

Absent:  R. Hicok

Guests:  T. Bluestein, A. Cronley, E. Plummer

Upcoming Meetings:  6 Oct., Oct. 20

1. Welcome and Approval of Agenda  J. Ferris
   Meeting called to order at 10:33 a.m.
   The agenda was approved unanimously.

2. Approval of September 8, 2017 Minutes  J. Ferris
   The minutes were approved unanimously.

3. Presentation and Discussion of Retiree Health Benefits for Tenured Faculty  A. Cronley
   Ann Cronley, PHR, Retirement Coordinator, Department of Human Resources made a presentation about retiree health benefits for tenured faculty. The Commission engaged in questions about the topic and reviewed the presentation. G. Amacher was asked to review the new policy (Policy 4410) with the Employee Benefits Committee and report back to CFA with any new recommendations.

4. Equity in Access: large-scale facilities and research proposals  J. Ferris
   The Commission reviewed the notes of Chair, J. Ferris about equity in access. J. Ferris suggested inviting Dr. Theresa Mayer, Vice President for Research and Innovation and Dr. Monty Abbas to attend the October 6, 2017 Commission meeting to discuss the issues. Specifically, the Commission is interested in understanding how Destination Areas and Strategic Growth may help promote access to Institute facilities for all faculty, as well as access to large research proposal groups associated with Institutions.

5. Faculty Morale, Recruiting, and Retention  J. Ferris
   The Commission continued to review the notes of Chair, J. Ferris and discussed that the charge of the Commission includes faculty morale. Specifically, there is uncertainty amongst the faculty due to changes such as Beyond Boundaries, PIBB, Destination Areas, Strategic Growth Areas, Department benchmarking, faculty peer cohorts, eFARs, and Pathways. It was suggested that the Commission invite Dr. Ken Smith, Vice Provost for Academic Resource Management, Jeff Earley, Associate Vice Provost for Finance, and David Guerin,
Associate Vice Provost for Communication, to a future meeting to discuss some of these changes. A policy resolution regarding faculty morale, recruiting, and retention is the hopeful goal of this consideration.

6. Promotion and Tenure (P&T) Process-Sequence of Concerns  

J. Ferris

The Commission discussed numerous questions related to Promotion and Tenure concerns and questions raised at previous meetings. The Commission expressed interest in reviewing Promotion and Tenure procedures by investigating how other land-grant institutions handle P&T. Additionally, the Commission would like to review the findings of the Promotion and Tenure Task Force, assembled during the 2016-2017 academic year. Chair J. Ferris agreed to gather the report from the Task Force and distribute it to Commission members. The Commission also agreed that one or more sub-committees may be established to review P&T, as well as desiring to undertake a review of the Faculty Handbook sections on P&T for any inconsistencies. The Commission also expressed interest in reviewing sections of the Faculty Handbook relating to P&T, and an editable copy will be distributed for members to mark and offer suggestions on.

7. Other Business  

J. Ferris

No other business was discussed.

8. Adjourn  

J. Ferris

The meeting adjourned at 12:00 p.m.
Commission on Faculty Affairs
Minutes
October 6, 2017
10:30 a.m.-12:00 p.m.
130 Burruss Hall

In Attendance:  J. Ferris (Chair), G. Amacher, S.-Y. Chien, C. Clarke, J. Finney, M. McGrath, D. Stoudt (for R. Blieszner), T. Schenk, R. Speer, J. Spotila, R. Willis, P. Young

Absent:  L. Brogdon, L. Geyer, V. Groover, R. Hicok

Guests:  M. Abbas, T. Bluestein, S. Duma, T. Mayer, E. Plummer

Upcoming Meetings:  Oct. 20, Nov. 3

1. Welcome and Approval of Agenda
   Meeting called to order at 10:32 a.m.
   The agenda was approved unanimously.

2. Approval of September 22, 2017 Minutes
   The minutes were approved unanimously.

3. Presentation and Discussion
   Equity in Access: large scale facilities and research proposals
   Dr. Monty Abbas made a presentation to detail the Access and Inclusion issue that the Commission and Faculty Senate have discussed. Dr. Abbas’ presentation made note of a resolution passed by the Faculty Senate regarding the topic of access and inclusion for all faculty members, including access to Institute resources. Dr. Theresa Mayer, Vice President for Research and Innovation, and Dr. Stefan Duma, Executive Director of ICTAS, spoke in regards to the Commission’s questions and the presentation and proposed that the Commission put together a list of questions including how Institutes will affect Destination Areas and Strategic Growth Areas, as well as questions regarding Facilities and Administration rates, resource allocations, and revenue generation. At the next Faculty Senate meeting, T. Schenk will ask Senators for a list of questions for Dr. Mayer to address at a future meeting in addition to the list generated by the Commission.

4. Academies of Faculty Service and Leadership nomination
   R. Speer volunteered to be the Commission on Faculty Affairs representative to the Academies of Faculty Service and Leadership selection committee.

5. Retiree Health Benefits for Tenured Faculty
   G. Amacher
   G. Amacher, CFA Representative to the Employee Benefits Committee, reported that the committee has not yet met, but that the first meeting should occur in the next few weeks. He will bring the concerns of the Commission, discussed at the previous Commission
meeting during the presentation about retiree benefits for tenured faculty at the first meeting of the Employee Benefits Committee.

6. Faculty Morale, Recruiting, and Retention  J. Ferris

The Commission reviewed and discussed the Provost’s Memo to Hans Robinson, which was in response to a meeting between the Provost and Faculty Senate cabinet. Discussion centered around timing of initiatives and the Promotion and Tenure process. J. Ferris will continue to try to schedule a meeting where Dr. Ken Smith, Vice Provost for Academic Resource Management, Jeff Earley, Associate Vice Provost for Finance, and David Guerin, Associate Vice Provost for Communication can attend to discuss the PIBB and other initiatives.

7. Promotion and Tenure (P&T) process  J. Ferris

The Commission reviewed the “Preliminary Summary of the 2017 P&T Task Force Recommendations” document. J. Ferris reported that the Faculty Senate is interested in creating a work group regarding alignment of the Faculty Handbook P&T sections. J. Ferris suggested, and the Commission agreed, that a combined Work Group should be established to review the Faculty Handbook for policy recommendations for the Commission to consider. Commission members G. Amacher, M. McGrath, C. Clarke, and J. Finney volunteered to serve in this Work Group. J. Ferris will contact the Faculty Senate and Department Heads Council to provide additional representatives to the group. The Work Group will work to identify inconsistencies in the current Faculty Handbook and make other recommendations for the Commission’s consideration.

8. Other Business  J. Ferris

No other business was discussed.

9. Adjourn  J. Ferris

The meeting adjourned at 12:00 p.m.
Commission on Faculty Affairs
Minutes
October 20, 2017
10:30 a.m.-12:00 p.m.
130 Burruss Hall


Absent: L. Brogdon, V. Groover, R. Hicok

Guests: P. Donovan (for V. Groover), T. Mayer

Upcoming Meetings: Nov. 3 in 330E Burruss, Nov. 17 in 330E Burruss

1. Welcome and Approval of Agenda J. Ferris

Meeting called to order at 10:30 a.m.
The agenda was approved unanimously.

2. Approval of October 6, 2017 CFA Minutes J. Ferris

The minutes were approved unanimously.

3. Presentation and Discussion T. Mayer

a. Equity in access: large-scale facilities and proposals
b. Faculty role in VP Research vision

Comments collected from faculty senators on issues related to ‘equity in access’ and ‘faculty role in VP Research vision’ shared with group. The ‘Faculty Senate Resolution on Free Inquiry’ passed in Spring, 2017 was also displayed. T. Mayer shared slides on OVPRI’s strategy for how VT can become a top 100 research institution. T. Mayer emphasized that while it can appear lost among the major initiatives underway, VT very much still values discovery-driven research and the role of individual investigators. Diversity of disciplines, approaches, funding sources and so on is our strength. Challenge is, given limited resources, how do we start to prioritize? Within each area, faculty need to help identify. T. Mayer slides illustrate where we are vis-à-vis our peers in various areas, and thus where we need to strengthen as an institution (including scholarly works, competitive federal funding, faculty awards, intellectual property and licensing, startups, and important accreditation). VT faculty disproportionately dependent on high level of ‘institutional support’ (43%).

In terms of (perceived) internal competition among and between institutes and colleges, there is not a single model in place. Also reasons why some might get back more of the
F&A, like the debt service they carry on their facilities. In general, it is challenging to figure out when/how to wave overhead or make a voluntary cost-share. Can be contentious and risky to wave because of the precedent it sets, and need for this F&A to cover costs. Most of the F&A is going back to colleges and departments (OVPRI only keeps 8.9%). Ongoing conversations with institutes around how to develop a more coordinated approach, and need to have further conversations with faculty around how best to interact with each type of institute. Issues like shared facilities, not just within institutes, is a high priority that OVPRI is working on.

Recognition that we need to fix administrative elements of the system so that they are not the barrier. OVPRI is focusing on how to support more effective research and innovation, including via better university-wide coordination so that faculty do not fall through cracks; a coordinated innovation strategy, rather than siloed operations; streamlined bureaucracy; and allocation of staff to key areas. Currently realigning along a new ‘OVPRI Functional Focus Model’.

CFA members present provided various feedback, including that: The cultivation of relationships with program officers and others is very important, and we would benefit from having support staff that can facilitate access by setting up meetings, maintaining connections and so on. Faculty need to see acknowledgement and reward for taking chances on larger proposals, in the P&T process, with course buyouts and so on; we want at least some faculty to go after really prestigious awards with low chances. Much of the process of establishing what we value and how it will be encouraged and recognized is outside the scope of OVPRI, but they can provide the scaffolding.

4. Academies of Faculty Service and Leadership nomination J. Ferris

R. Speer volunteered to be the Commission on Faculty Affairs representative at the Oct 6th CFA meeting.

5. Employee Benefits Committee G. Amacher
   a. Guidance and expectations for committee actions
   b. Retiree Health Benefits for Tenured Faculty

Topic tabled for future CFA meeting.

6. Faculty Morale, Recruiting and Retention J. Ferris

Noted that ongoing meetings between Provost, others from Provost’s Office, Faculty Senate Cabinet and (going forward) other senators.

7. Promotion and Tenure (P&T) process J. Ferris
   a. Work Group – membership and next steps

Work group has been formed. The first status report will be provided to CFA at the Nov 3rd meeting.
8. **Other business**
   No other business was discussed.

9. **Adjourn**
   Meeting adjourned at 12:02 p.m.
MINUTES

Commission on Graduate Studies & Policies
September 6, 2017
3:30 – 5:00 p.m.
Graduate School Conference Room

Present: Kevin Edgar (Chair), Lujean Baab, Adwoa Baah-Dwomoh, Rajesh Bagchi, Nancy Bodenhorn, Karen DePauw (ex officio), Alex Hyler, Erin Lavender-Stott, Brett Netto, Sally Paulson, Libbie Sonnier-Netto, Gina French (for Robert Sumichrast), Martina Svyantek, Tyler Walters (ex officio),

Absent with notification: Sudip Bhattacharjee, Rachel Holloway (ex officio), Peizhen Lu, Xin Luo, Hannah Parks, Annie Pearce, Zhiwu Xie, and Ying Zhou.

Absent without notification: none.

Visitors and invited guests: Janice Austin, Muhammed Hajj, Bill Huckle, Tsai Yu Hsu, and Kenneth Wong.

Call to Order

The meeting was called to order by Dr. Edgar at 3:30 p.m. Everyone introduced themselves and identified their role with the commission.

Approval of the Agenda

The agenda was approved as presented.

Approval of the Minutes

The minutes of May 3, 2017 were approved as presented.

Committee Reports

Graduate Curriculum Committee

The minutes of August 31, 2017 were accepted as presented. Dr. Bagchi reported the committee is considering additional processes to improve the efficiency of proposal review.

Graduate Student Appeals Committee

Dr. DePauw announced there are two appeals pending. She gave examples of types of appeals reviewed by the committee. Dr. Edgar will contact commission members to serve on this committee.

Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee
The following commission members were elected to the committee: Lujean Baab, Martina Svyantek, Brett Netto, Bill Huckle, and Sally Paulson. Dr. Bodenhorn will chair the committee.

Constituency Updates

Graduate Student Assembly

Ms. Hyler reported 1200 students attended the welcome back barbecue. The GSA is busy planning fall semester activities and filling positions on the Assembly. A joint DACA statement will be forthcoming today.

Graduate Honor System

Ms. Lavender-Stott reported there are two open cases currently of the 18 that were reviewed over the summer. She is visiting classes to discuss academic integrity and participated in a dozen orientations across campus this fall, although there were fewer invitations to orientations than the previous year. Mr. Netto and Ms. Gibson also assisted with the orientation programs. Panelist training is set for September 27th and October 6th and advertising will begin soon.

University Library Committee

Dr. Tyler reported the first meeting will be September 19th.

Faculty Senate

There are no representatives currently.

Student Government Association

There are no representatives currently.

University Council and Commission Updates

University Council has not yet met and there is no report.

There were no other commission updates.

Graduate School Update

Dr. DePauw gave her thanks to the commission members for serving. She announced Dr. Huckle is serving as the new Associate Dean, Dr. Hanson is the new Ombudsperson, and Dr. Matheis is the new Director of Recruitment and Diversity Initiatives for the Graduate School and Ms. Beane has left her position to pursue her PhD fulltime. Dr. DePauw gave her annual address on the state of the Graduate School, including current statistics on graduate education, as well as the Provost’s projected enrollment plans for the future.

Old Business
There was no old business.

New Business

Dr. DePauw discussed the masters and PhDs being offered at VT MENA in Alexandria, Egypt. VT MENA wants to expand their offerings to include the MS and MENG in Computer Science.

New Topics for CGS&P 2017-2018 was deferred until the next meeting.

Announcements

Dr. DePauw announced one hour workshops will be offered for GTA’s as a result of the follow-up from Charlottesville. Advertising will be sent out through a variety of mechanisms.

Adjournment

The meeting was adjourned at 5:00 p.m.

Respectfully Submitted,

/s/

Marilynn R. King
On behalf of Karen P. DePauw, Ph.D.
Vice President and Dean for Graduate Education
MINUTES
Commission on Graduate Studies & Policies
September 20, 2017
3:30 – 5:00 p.m.
Graduate School Conference Room

Present: Kevin Edgar (Chair), Alan Abrahams, Lujean Baab, Adwoa Baah-Dwomoh, Rajesh Bagchi,
Jacob Barney, Sudip Bhattacharjee, Julie Billingsley, Nancy Bodenhorn, Karen DePauw (ex officio), Eric
Hill, Rachel Holloway (ex officio), Alex Hyler, Erin Lavender-Stott, Peizhen Lu, Xin Luo, Brett Netto,
Hannah Parks, Sally Paulson, Annie Pearce, Martina Svyantek, Zhiwu Xie, Ying Zhou.

Absent with notification: Tyler Walters (ex officio).

Absent without notification: Robert Sumichrast.

Visitors and invited guests: Janice Austin, Bill Huckle and Libbie Sonnier-Netto.

Call to Order

The meeting was called to order by Dr. Edgar at 3:30 p.m.

Approval of the Agenda

The agenda was approved as presented.

Approval of the Minutes

The minutes of September 6, 2017 were approved as presented.

Committee Reports

Graduate Curriculum Committee

The minutes of September 14, 2017 were accepted as presented. Dr. Bagchi reported one proposal was
tabled at the last meeting. Committee workshops and examples of how to write proposals are committee
suggestions to improve efficiency.

Graduate Student Appeals Committee

Dr. DePauw reported the committee will meet soon to hear the first appeal.

Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee

Dr. Bodenhorn reported the committee had its first meeting, discussing the continuation of the work on
the diversity requirement. Additional information is being gathered.
Constituency Updates

Graduate Student Assembly

Ms. Hyler reported the first General Assembly will be held tomorrow, with a change in how the meetings will be held. The group is engaging with the new master plan. Football tickets are being made available to the GSA.

Graduate Honor System

Ms. Lavender-Stott is continuing to visit departments to discuss the honor system for graduate students. She is also conducting training for panelists and invited everyone to participate.

University Library Committee

Dr. Xie reported on the pilot started last semester with one department currently interested.

Faculty Senate

Dr. Barney had no report at this time.

Student Government Association

Ms. Billingsley reported that the SGA is continuing to fill positions. SGA is also working with GSA on the master plan roll out.

University Council and Commission Updates

Dr. Edgar reported on this week’s council meeting. A renaming of a center had its first reading. A resolution for a new bachelor’s program in public health was also heard.

Ms. Austin reported on the Commission on Administrative and Professional Faculty Affairs. The first meeting was held to discuss goal-setting for the year.

Ms. Hyler reported on the first meeting of the Commission on Student Affairs. The SGA is assisting in promoting workshops being led by Dr. Matheis.

Dr. Holloway reported on the first Commission on Undergraduate Studies and Policies meeting. There is the possible development of a policy to allow credit for prior learning.

Graduate School Update

Dr. DePauw reminded everyone on the conversations in the classroom discussions and encouraged everyone’s participation. Dr. DePauw commented on the suspension of DACA and the impact on our students and staff. DRSCAP has been asked to review plagiarism software and consider implementation at the Graduate School; a budget request by the administration will be considered this Friday. Self-plagiarism will again be discussed to consider when software is management-appropriate, unique
considerations for certain degree programs, and the needed education process. The Graduate Program Directors Meeting will be held on October 19th.

**Old Business**

There was no old business.

**New Business**

The commission pursued a conversation about topics to explore this year. Dr. Pearce reported on the potential for creating a dog-friendly facility at VT. Two handouts were disseminated for consideration on how to proceed with this possibility. Research will move forward with a report coming forward in the spring. Dr. DePauw and the GSA requested an exploration of a different tuition structure for post-candidacy status. DRSCAP will also explore this topic. Dr. Edgar reminded everyone of his interest in exploring an improved safety culture. He will establish a task force from CGS&P to develop this topic. Ms. Svyantek noted the need to clarify contract language about the distinction between student and employee in SSD or ADA.

Dr. DePauw reported on the Anti-Bullying Initiative. The task force was formed last spring semester and met throughout the summer. A draft website has been developed and will be tested for usability soon. The updated graduate education expectations have been published on the Graduate School website. Dr. Robinson will be assisting with the faculty’s role in providing support for students. This topic was not included in the new faculty orientation due to time constraints. Meetings will be held with colleges and institutes.

**Announcements**

Dr. DePauw announced that the Little Hokies Hangout will be licensed for ages zero to two. Ms. Riegger has just received an award for the work she has accomplished.

**Adjournment**

The meeting was adjourned at 4:33 p.m.

Respectfully Submitted,

/s/

Marilynn R. King
On behalf of Karen P. DePauw, Ph.D.
Vice President and Dean for Graduate Education
MINUTES
Commission on Graduate Studies & Policies
October 4, 2017
3:30 – 5:00 p.m.
Graduate School Conference Room

Present: Kevin Edgar (Chair), Alan Abrahams, Lujean Baab, Adwoa Baah-Dwomoh, Rajesh Bagchi, Jacob Barney, Sudip Bhattacharjee, Julie Billingsley, Karen DePauw (ex officio), Lesa Hanlin, Ana Maria Carmago (for Eric Hill), Alex Hyler, Erin Lavender-Stott, Peizhen Lu, Xin Luo, Brett Netto, Hannah Parks, Sally Paulson, Gina French (for Robert Sumichrast), Martina Svyantek, Gail McMillan (for Zhiwu Xie), and Ying Zhou.

Absent with notification: Nancy Bodenhorn, Annie Pearce, and Tyler Walters (ex officio).

Absent without notification: Rachel Holloway.

Visitors and invited guests: Janice Austin, Muhammad Hajj, Bill Huckle, Libbie Sonnier-Netto, and Kenneth Wong.

Call to Order
The meeting was called to order by Dr. Edgar at 3:30 p.m.

Approval of the Agenda
The agenda was modified to add a report from the Board of Visitors representative. The revised agenda was approved.

Approval of the Minutes
The minutes of September 20, 2017 were accepted as modified.

Committee Reports

Graduate Curriculum Committee
Dr. Bagchi reported the committee did not meet last week.

Graduate Student Appeals Committee
Dr. DePauw reported the committee expects to meet next week.

Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee
Dr. Baab reported the following:
As a group, we went through the Diversity.edu video and interactive exercises for review of the product, the content and the focus with regard to usability, maturity level, relevance to graduate students and perceived effectiveness.

We found several areas in which the design and the presentation were lacking including font issues, readability/clarity/color, the wording of questions and the options for a response which included the ability to input anything (or nothing) and continue.

The maturity level is not too far off for graduate students but the relevance may fall short. As for effectiveness, it may be effective to provide foundational information and initiate thought or conversation. However, even if the flaws uncovered in the design, font, readability, wording, etc. were addressed, we felt that is insufficient on its own and would require additional action to place the information in the context of personal experience, informed choices and demonstration of the effect on behavior.

Dr. DePauw expressed her appreciation for the feedback and encouraged everyone to provide feedback to the appropriate Diversity.edu staff.

Constituency Updates

Graduate Student Assembly

Ms. Hyler reported on the first General Assembly meeting with over 120 graduate students in attendance. There are many first-year graduate students participating. A survey was held with those in attendance and results will be forthcoming. The Graduate and Professional School Fair was held and an additional fifteen representatives participated. The Breakfast with the Dean program and the beer and wine social will be held later this week.

Graduate Honor System

Ms. Lavender-Stott reported she completed a training session for new panelists last week. She is also continuing to speak at classes, familiarizing students with the honor system. Academic Integrity Week in April is being planned.

University Library Committee

There was no report.

Faculty Senate

Dr. Abrahams advised that the Faculty Senate Cabinet is in the process of developing an always-on Qualtrics survey, called the Faculty Soundboard, which will allow the faculty to enter concerns and suggested solutions, and classify their concerns. Amongst the many classification codes, graduate-related will be an available classification code. This classification will allow the Faculty Senate to filter, consolidate, and share graduate-related comment themes from faculty, with CGS&P. Dr Abrahams suggested the CGS&P may in future wish to consider implementing a Graduate Student Soundboard, to collect and share general graduate student concerns and suggestions, including providing a “faculty-related” classification, to allow reciprocal concern themes from graduate students to be shared with
Faculty Senate. Dr. Edgar requested that Dr. Abrahams share information with him on how Faculty Soundboard is being configured, and Dr. Abrahams committed to doing so.

Student Government Association

Ms. Billingsley reported two resolutions were passed.

Board of Visitors

Mr. Netto reported on two concerns. The policy for tuition charges of 1-3 credit hours needs to be evaluated and the bill due date of August 10th. Ms. Hyler commented that the GSA has also discussed these concerns. Dr. DePauw requested DRSCAP to consider the tuition charges of 1-3 credits. Dr. DePauw suggested that the bill due date not be studied at this time. Late fees are automatically removed for graduate students. Apparently, this did not work well this fall and Dr. DePauw will check with the Bursar regarding this process.

University Council and Commission Updates

Dr. Edgar reported a new center was approved by University Council. Additional degrees were also approved. Details are available on the governance website. A discussion about the new brand was held with a reminder that it will become more familiar and comfortable as it rolls out.

Ms. Hyler reported on the brand discussion at the Commission on Student Affairs.

Dr. Hajj reported the Commission on Undergraduate Studies and Policies met and had no updates for this commission.

Graduate School Update

Dr. DePauw reported the fall graduate enrollment is 6847. Additional information is available on the Institutional Research website.

Dr. DePauw also provided an update on the Sasaki 30-year Master Plan. The plan is just beginning to be shared and is not final. There is a three-pronged plan to be certain the essence of the Graduate Life Center is retained. We will have a graduate and family housing village with childcare. Donaldson Brown will likely be removed since it is on a flood plain. The Graduate School will likely be moved to the Hillcrest area. A satellite area will be developed in the Coghill area.

Dr. DePauw has met with Dr. Ghosh and Dr. Perillo to recommend to the Provost an immigration processing fee of $62.50 per semester. As an administrative fee, it would be forwarded for approval to the Board of Visitors following Dr. Rikakis’s review. This fee is expected to be scheduled for Fall 2018.

Old Business

There was no old business.

New Business
Dr. DePauw reported on the roll out plan for the Anti-Academic Bullying Initiative. The plan includes a presentation by the Dean on October 23rd. The audience is for faculty and staff and video will be captured. The new website will be introduced and feedback will be sought.

Dr. Huckle introduced an interdisciplinary program within the life sciences, Molecular and Cellular Biology. Variations of this program have existed in the past. It is not a new degree program and does not require governance approval. Students will likely be offered funding as plans evolve.

Dr. DePauw has read the existing plans and identified departments that do not have ethics plans. There is one program that fell through the cracks and other departments that are updating their plans. As new degree programs are approved, a review for ethics plans will be made. This is a requirement of all students for graduation.

Dr. DePauw reported a non-thesis option with a research project will be added to the M.S. in mechanical engineering degree. An oral exam will be given and a defense of the research project will be expected.

Announcements

There were no announcements.

Adjournment

The meeting was adjourned at 4:48 p.m.

Respectfully Submitted,

/s/

Marilynn R. King
On behalf of Karen P. DePauw, Ph.D.
Vice President and Dean for Graduate Education
MINUTES
Commission on Graduate Studies & Policies
October 18, 2017
3:30 – 5:00 p.m.
Graduate School Conference Room

Present: Kevin Edgar (Chair), Alan Abrahams, Adwoa Baah-Dwomoh, Rajesh Bagchi, Sudip Bhattacharjee, Julie Billingsley, Nancy Bodenhorn, Karen DePauw (ex officio), Eric Hill, Rachel Holloway, Alex Hyler, Erin Lavender-Stott, Peizhen Lu, Xin Luo, Brett Netto, Hannah Parks, Sally Paulson, Annie Pearce, Martina Svyantek, Tyler Walters (ex officio), Gail McMillan (for Zhiwu Xie), Ying Zhou.

Absent with notification: Lujean Baab, Jacob Barney, Lesa Hanlin, and Robert Sumichrast.

Absent without notification:

Visitors and invited guests: Janice Austin, Muhammad Hajji, Libbie Sonnier-Netto, and Kenneth Wong.

Call to Order
The meeting was called to order by Dr. Edgar at 3:30 p.m. Remote guests were introduced. Dr. Austin was congratulated on the completion of her degree.

Approval of the Agenda
The agenda was approved as amended.

Approval of the Minutes
The minutes of October 4, 2017 were approved as presented.

Committee Reports
Graduate Curriculum Committee
The minutes of October 12, 2017 were accepted as presented.

Graduate Student Appeals Committee
Dr. DePauw met with the Appeals Committee last week. Dr. Pearce reported two cases are being considered.

Degree Requirements, Standards, Criteria, and Academic Progress (DRSCAP) Committee
Dr. Bodenhorn reported that DRSCAP met last week. The members are evaluating the diversity requirement and will take further action at the meeting next week.
Constituency Updates

Graduate Student Assembly

Ms. Baah-Dwomoh reported the General Assembly meeting will be held tomorrow. A tailgate will be hosted this Saturday. The Mentimeter questions noted that friends, coffee, and community keep students at VT. Parking is the top concern of students, followed by stress and money.

Graduate Honor System

Ms. Lavender-Stott reported that mid-term cases are beginning to be recorded and many are being managed by facilitated discussion. In April, an Academic Integrity Week will be held across campus. The Corp, the Library, and the Math Emporium will be involved in the planning. An honors appeal case will be held tomorrow afternoon.

University Library Committee

Dr. Walters reported the committee met this past Monday. Discussion is currently focused on space issues with the plan of a more in-depth exploration of the concerns surrounding space availability this fall.

Faculty Senate

Dr. Abrahams reported the Faculty Senate met last night. The Soundboard was not discussed due to a full agenda and will be considered in two weeks.

Student Government Association

There was no report.

Board of Visitors

Mr. Netto reported the furniture has arrived for Room G in the Graduate Life Center to support a health and wellness space. A grand opening will be held at a later date.

University Council and Commission Updates

Dr. Edgar reported that University Council did not meet on October 16th.

There were no other commission updates.

Graduate School Update

Dr. DePauw reported on the rollout of the Disrupting Academic Bullying session that will be held on October 23rd. An invitation is extended to CGS&P to attend and assist in next steps. Next week is Open Access Week and sessions will be held sponsored by the Library. Dr. DePauw noted that a thesis, project,
practicum, or culminating event must happen with an M.S. or M.A. degree. Professional degrees can be coursework only. DRSCAP will continue this discussion and bring it back to the Commission.

**Old Business**

There was no old business.

**New Business**

Dr. Austin announced that the University Commencement Committee has a concern about the length of the spring commencement ceremonies due to growth in students participating. Because of limited space and staff, alternatives need to be considered. Having separate master’s and doctorate ceremonies is one option. Another option was to exclude hooding during the ceremony or move hooding to the departments. The Commission discussed the options and recommended that no immediate changes occur.

Dr. DePauw announced the University is purchasing Turnitin. The product may be available for implementation for Spring, 2018, with a light rollout, and full rollout in the Fall, 2018. Dr. Holloway announced all students and faculty will have access. The Library, the three honors systems, Vet-Med, DRSCAP, and others will be involved in policy and procedure development, education, and training. Timing for use with the ETD needs to be determined prior to the exam. Turnitin can be integrated into Canvas. A recommendation was made documents would be submitted through Turnitin three weeks prior to the exam for the chair’s review, giving the committee ample time for review prior to the exam. Discussion will continue as the process evolves.

Dr. DePauw announced the Graduate School will continue to sponsor a climate survey to be conducted in March, 2018. A university-wide climate survey will also be conducted in Spring, 2018.

**Announcements**

There were no announcements.

**Adjournment**

The meeting was adjourned at 4:55 p.m.

Respectfully Submitted,

/s/

Marilynn R. King
On behalf of Karen P. DePauw, Ph.D.
Vice President and Dean for Graduate Education
COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
Minutes
August 31, 2017; 3:30-4:30 p.m.
Gateway Center; 902 Prices Fork Road; Suite 120

Attendance: Bonnie Alberts, Jan Helge Bøhn, Jennifer Carter, Cyril Clarke, Dave Close, Svetlana Filiatreau, Ian Leuschner, Gerhardt Schurig, Brett Shadle, Susan Short, Kang Xia

Absent: Guru Ghosh, Ed Jones, Roberto Leon, Djordje Minic, Karen Munden, Heinrich Schnoedt

1. Welcome and Introductions
   Jan Helge Bøhn welcomed the group; self-introductions were made. The charge was made to the group: To study, formulate, and recommend to the University Council policies and procedures concerning the engagement of the University in service, outreach, and international affairs. Areas for consideration include: Cooperative Extension, continuing and professional education; economic development including community resource and leadership development; liaison with affiliated corporations and institutes; international programs; and other matters affecting service, outreach, and international affairs. The Commission on Outreach and International Affairs will liaison with the Commission on Undergraduate Studies and Policies with issues regarding study abroad and international exchange programs.

2. Agenda Approval
   Jan Helge made the call for motion to approve the agenda; motion made; was seconded; all were in favor and the agenda was approved.

3. Call for Announcements
   The call for announcements was made; there were no announcements.

4. Announcement of Approval of Minutes, May 11, 2017
   The minutes from the May 11, 2017 meeting were sent out electronically for updates; were approved electronically; were sent to University Council and will be posted to the University Governance website upon approval by University Council. Minutes can be found at: http://www.governance.vt.edu/.

5. Chairman’s Report
   Jan Helge announced that there was no University Council meeting as of yet, the first meeting will be on September 18, 2017.

   The Engagement Leadership Council met on June 1, 2017. Susan Short reported there were several reports given. Adam Taylor, Manager of the Catawba Sustainability Center had presented at the meeting with recent grants issuances as well as an update on the center. Minutes can be found at: https://www.outreach.vt.edu/VP/CommissionsAndCommittees/elc/elcminutes.html.

6. Election of Vice-Chairman
   Jan Helge examined the list of eligible members to serve in the Vice-Chair role; and asked for nominations. The nomination for Brett Shadle to serve in this role was made; Brett accepted, motion was made to vote; seconded all were in favor; no opposition. Brett will serve as Vice-Chair for 2017-2018; and serve as Chair of COIA for 2018-2019. The selection committee for review of the Alumni Awards for Outreach Excellence will need to be formed; Dave Close
volunteered to serve on the committee. Susan Short and Brett Shadle volunteered to review the text for the criteria of the Alumni Awards for Outreach Excellence.

7. Reports
   a. Virginia Cooperative Extension (VCE)
      Ed Jones was unable to attend, as was his substitute, but sent the following update that Jan Helge read:

      We continue to identify and develop opportunities for Extension agents to engage globally. Current exchanges are available in Brazil, Senegal, and Ireland, and a new international service opportunity is available in Mongolia. We believe international service helps our agents develop problem solving and communication skills useful when working with diverse constituents. Brazil – Universidade do Sul de Santa Catarina; Ireland – Teagasc; Senegal – in partnership with projects managed through OIRED; Mongolia – Farmer to Farmer with US 501c3 and Mongolian NGO partners.

      VCE has taken over the Virginia Food Access Network website, an initiative of the Virginia Council on Bridging the Nutritional Divide. The website is a collaboration tool focused on data sharing, community, and toolkits and resources. VCE will house and maintain the website after this administration ends as all partners feel like it is a valuable resource. VCE was a logical entity to fill this need and our involvement will ensure the important work continues after the current administration.

      Virginia 4-H continues to leverage the 4-H Grows initiative of National 4-H Council. The campaign is a national initiative aimed at increasing 4-H enrollment; Virginia and a number of other state programs bought in to the campaign in order to formally partner with National 4-H Council. Virginia has a dedicated liaison with Council, and through our participation we have been able to better market the program and reach out to our alumni. Campaign goals are to grow enrollment, grow engagement, and ultimately grow investment in the program. The campaign has helped Virginia 4-H focus on elevating the profile of our program and to develop common language for our faculty and volunteers to promote the great work of 4-H. Of note, we have two luminaries – national advocates for 4-H – Ronnie Green who is Chancellor of University of Nebraska Lincoln and Nancy Amanda Redd, author and talk show host.

   b. University Committee on International Affairs (UCIA) Meeting
      Ian Leuschner, Chair of UCIA, reported on the meeting of August 28, 2017. The report included the discussion of the Alumni event in London at the Automotive Club hosted by President Sands; an LLC established through the Foundation for the Office of International Research, Education and Development (OIRED); the resolution to change OIRED to the Center for International Research, Education and Development (CIRED)-which COIA passed at the end of the this most recent academic year and which University Council is to hear for the upcoming meeting on September 18. Ian also reported that at the UCIA meeting, Bob Bodnar has stepped into the role of the Director of the Steger Center; the discussion of the 15 month Business Analytics Program in India with Mechanical Engineering; Immigration efforts in response to the nation’s new President initiatives; China initiatives with SPIA and Engineering (Wuchang University and Shandong University); the Global Education Office
(GEO) and Outreach and International Affairs (OIA) commitments in Africa; a task force for the Steger Center. He also talked about GEO’s discussion of the SCHEV guidelines for faculty abroad for credit programs; the international graduate enrollment numbers are expected to be down about 10%; international undergraduate numbers may have increased. Ian talked about the discussion in the UCIA meeting of the CIPP codes may have an impact on programs and employment benefit; and scaling back the frequency of the UCIA meeting dates.

Cyril Clarke asked if there was a vision/strategy for the concentrations in Africa. The response was that at this time, there is not a clear definition other than some of the programs that currently have groups/projects to include Ghana, Senegal, Sudan, and Tanzania. There was discussion about a fresh start for the European strategy that will impact the Steger Center. Minutes for UCIA can be found at the following link: http://www.outreach.vt.edu/VP/CommissionsAndCommittees/ucia/uciaminutes.html.

8. Commission Board Member Comments
Jan Helge made the call for comments. In response to Ian’s comment about changing the frequency of when UCIA meets; Susan offered that the Engagement Leadership Council meets quarterly; and this could be a consideration on how often UCIA meetings. Susan also spoke about the Newport News groundbreaking ceremony based on the Virginia Tech Corporate Research Center that occurred last week; there is a vacancy for the Roanoke Center Director position that will be posting soon; and the Upward Bound program will have funding opportunities for two (2) positions in the school systems in Salem and Roanoke.

A motion to adjourn was made, seconded, all in favor; adjourned at 4:29 p.m.

Respectfully submitted,

Kimberly Rhodes
Recording Secretary

TENTATIVE MEETING DATES FOR 2017-2018
(All meetings will be from 3:30-4:30 p.m. and will take place at the Gateway Center-902 Prices Fork)

- September 21, 2017
- October 19, 2017
- November 16, 2017
- December 14, 2017
- NO JANUARY MEETING
- February 15, 2018
- March 15, 2018
- April 19, 2018
- May 10, 2018
COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
Minutes
September 21, 2017; 3:30-4:30 p.m.
Gateway Center; 902 Prices Fork Road; Suite 120

Attendance: Bonnie Alberts, Jan Helge Bøhn, Andrea Brunais, Jennifer Carter (via phone), Svetlana Filiatreau, Samantha Fried, Guru Ghosh, Roberto Leon, Shelley Martin, Karen Munden (via phone), Brett Shadle, Susan Short

Absent: Cyril Clarke, Dave Close, John Jessen, Ed Jones, Ian Leuschner, Djordje Minic, Gerhardt Schurig, Heinrich Schnoedt, Kang Xia

1. Welcome and Introductions
Jan Helge Bøhn welcomed the group; self-introductions were made.

2. Agenda Approval
Jan Helge made the call for motion to approve the agenda with a minor correction, which was to remove the Charge to Commission item under the Welcome, heading (a carryover from last month); motion made; was seconded; all were in favor and the agenda was approved with minor change.

3. Call for Announcements
The call for announcements was made. Guru Ghosh gave an update on the Resolution to change the Office of International Research, Education and Development (OIRED) to the Center for International Research, Education and Development (CIRED). There were some minor language changes that needed to be performed for the resolution to move to the second reading and to be approved. Once language is cleaned up, the resolution will move forward to the second reading of University Council.

4. Announcement of Approval of Minutes, August 31, 2017
The minutes from the August 31, 2017 meeting were sent out electronically for updates; are currently still in process of being approved electronically; and will be sent to University Council to be posted to the University Governance website upon approval by University Council. Minutes can be found at: http://www.governance.vt.edu/.

5. Chairman’s Report
Jan Helge gave an update on the University Council meeting from September 18, 2017. The update included the OIRED to CIRED resolution that needed some language updates; reflecting the clarification of a university center versus a college center. The resolution will not need to go back through COIA for approval; it will go onto a subsequent University Council meeting for a second reading and decision on approval. At the September 18th meeting, a Resolution to establish a Bachelor’s degree in Public Science was brought forth for a first reading.

The Engagement Leadership Council met on September 7, 2017. Susan Short reporting that the council made up of college and center representatives that share engagement best practices meet quarterly. On September 7th, grant initiatives for the Hotel Roanoke Conference Center (HRCC) and the Inn at Virginia Tech and Skelton Conference Center (IVTSCC) are available through the application process. Funds have also been received to provide sponsorships from Carilion for education programs, up to $2,500; as well was incentive grants to support activities at the Catawba Sustainability Center. Jerry Niles gave an update on the Lifelong Learning Institute. Andrea Brunais indicated a video story link that discusses some of the research projects
Minutes can be found at: https://www.outreach.vt.edu/VP/CommissionsAndCommittees/ec/ecminutes.html.

Last year discussion included forming a subcommittee on International Alumni Relations and Advancement. Jan Helge asked for volunteers; Svetlana Filiatreau volunteered, Ian Leuschner was nominated in absentia, some suggestions included either Matt Winston or an appointee, and Carl Mitchell, Associate Director of Development, College of Engineering. The suggestion was made for Svetlana as chair of the committee.

6. Vice-Chairman Report
Brett Shadle spoke about the updates to the criteria of the Alumni Awards for Outreach Excellence (see attached); one suggestion was made to offset the language emphasizing the engagement aspect. The call was made to adopt the updated language, seconded; no discussion, all were in favor with no opposition.

Brett made a call for committee members to review the applications, Roberto Leon volunteered, Ian Leuschner was nominated in absentia. Dave Close had volunteered at the August 31st meeting; and Brett was going to contact a former award winner to round out the five (5) member committee.

7. Reports
   a. Virginia Cooperative Extension (VCE)
      Karen Munden talked about some of the activities for VCE; whereas some of the agents that previously retired are being re-hired; they will be spread around the Commonwealth. Discussion included cross-programming approaches and including subjects geared toward youth, family and nutrition to include community and economic viability.

   b. University Committee on International Affairs (UCIA) Meeting-No Report This Time

8. Commission Board Member Comments
Guru touched on the College Access Collaborative leaderships and their partnerships with communities across the Commonwealth and relationship with engagement and economic development. Talk continued with how to galvanize resources across the Commonwealth and how best to create learning communities to bring undergraduate connections to Virginia Tech.

Susan announced that the Flint Water Team was recognized by the University Professional Continuing Education Association (UPCEA) in the Community Engagement category award.

A motion to adjourn was made, seconded, all in favor; adjourned at 4:16 p.m.

Respectfully submitted,

Kimberly Rhodes
Recording Secretary

TENTATIVE MEETING DATES FOR 2017-2018
(All meetings will be from 3:30-4:30 p.m. and will take place at the Gateway Center-902 Prices Fork)
- October 19, 2017
- November 16, 2017
- December 14, 2017
- NO JANUARY MEETING
- February 15, 2018
- March 15, 2018
- April 19, 2018
- May 10, 2018
Alumni Award for Outreach Excellence (Individual Achievement)
Alumni Award for Outreach Excellence (Team Achievement)

*current language*

Description of Award: These awards, sponsored by the Alumni Association, recognize sustained outstanding contributions of university employees who are engaged in strategic partnerships that enhance the economic and social well-being of individuals, families, businesses, and communities around the commonwealth, the nation, and the world, and enrich and strengthen the university’s discovery, learning, and engagement missions.

Criteria: The selection committee will consider evidence of excellence in the performance of outreach and engagement programs including:

1. Program results
   a. Bi-directional and reciprocal
   b. Partnership based
   c. Regular exchange of ideas
2. Innovation
3. Creativity
4. Subject matter expertise
5. Communication
6. Meets the needs and interest of the target audience
7. Demonstration of sustained engagement

The description of the work should highlight its focus, including how it is planned and implemented to deliver coherent content in response to the needs and interest of the target audience.

*suggested revision*

Description of Award: These awards, sponsored by the Alumni Association, recognize sustained outstanding contributions by university employees who take leadership in the development of strategic partnerships that promote Virginia Tech’s standing as an “engaged institution.” As defined by the Engagement Scholarship Consortium, an engaged institution is “one that strives to generate, exchange, and apply mutually beneficial and socially useful knowledge and practice developed through active partnerships between the academy and the community.” These awards recognize the importance of reciprocal relationships that enhance the economic and social well-being of individuals, families, businesses, and communities around the commonwealth, the nation, and the world, and enrich and strengthen the university’s discovery, learning, and engagement missions.

Criteria: The selection committee seeks evidence of

1. Active partnership with and participation by the community
2. Creative and innovative programs
3. Programs that meet a specific community need
4. Sustained programs (preferably over a period of several years)
Minutes
COMMISSION ON RESEARCH
September 6, 2017
130 Burruss Conference Room
3:30pm – 5:00pm

Attendee: Jennifer Irish (Chair), Ginny Pannabecker (Vice-Chair), Benjamin Corl, Tom Bell, Dipankar Chakravarti, Steve Nagle, Stefan Duma, Van Crowder, Nancy Dudek, Randy Heflin (for Sally Morton), Uri Kahanovitch, Kevin McGuire, Deborah Milly, Joey Ernst (for Alan Michaels), Rachel Rupnow, Stephen Smith (for Kurt Zimmerman) and Sandra Muse (recorder)

Absent: Theresa Mayer, Srinath Ekkad, Saied Mostaghimi, Andrew Neilson, Nathan King and Myra Blanco

Guest: Peggy Layne, Ken Miller and Barbara Lockee

I. Approval of the Agenda – A motion was made and the agenda was approved.

II. Announcements
   a. Welcome Members – J. Irish welcomed everyone and each member identified themselves and the area they represented.
   b. Approval of the Minutes of May 10, 2017 – J. Irish announced the meeting minutes were approved electronically.
   c. COR Schedule for FY2017-18 – J. Irish asked the members to update their calendars now for all future meetings as listed on the agenda noting the October meeting has been moved up a week.
   d. Commission Topics for FY2017-18 – J. Irish noted meeting with Dr. Mayer to discuss the list of potential topics for COR for the coming year and to identify OVPRI’s highest priorities for the coming year. A list of six was developed some of which were brought forward from last year.
      i. The COR Committee on Research Competitiveness will continue
      ii. Open Access Policy Development
      iii. Update to Policy 13005 on Center & Institutes
      iv. Communication of Facilities and Administration (F&A)
      v. Resolutions related to handbook changes to include Overload Pay, Promotion and Tenure Guidelines and Signature Authority
      vi. Discussing postdoctoral scholar activities
   Over the next month, additional recommendations for topics may be emailed to J. Irish, jirish@vt.edu or brought to the next meeting. Irish also indicated the desire to have all members participate on at least one committee to better assure an engaged commission this year.

III. Unfinished Business
   a. Report of Ongoing Activities
      i. University Library Committee – G. Pannabecker indicated there was no report.
      ii. Update from Faculty Senate – Stephen Smith reported the faculty senate agenda included taking nominees for committees, councils and commission needing representation, and discussing priorities such as their potential actions to address the DEKA initiative.
   b. Committee on Research Competitiveness – B. Lockee provided a handout and gave an overview of the Committee on Research Competitiveness’ work of last year. The primary endeavor
decided for last year was to conduct some focus groups with faculty to learn about issues and challenges and get some ideas on strategic planning related to research instrumentation in general. Dr. Mayer was especially interested in the notion of shared instrumentation. In the spring, ten focus groups were conducted. One focus group included lab managers and nine focus groups consisted of T/R faculty. Faculty nominations were received from multiple colleges who had significant usage of research instrumentation. There was great enthusiasm in participating. The groups were guided by questions in topic areas of what are your challenges, what are your ideas in terms of models for instrumentation, what are the strengths and challenges at Virginia Tech, what kind of peer models should be considered, instrumentation needs and finally, recommendations. The report is a draft which once accepted by the Commission will be shared with the faculty. S. Muse gave the Commission members some background of how the committee was formed and how they moved forward. Stefan Duma agree to chair the Competitive Committee for this fiscal year.

c. Open Access Policy Draft – G. Pannabecker and K. McGuire identified members of the Open Access Policy Committee and noted additional training sessions have been scheduled for the fall. A list of scheduled training will be provided after the meeting. A website with definitions and FAQs is being established and should be available soon.
d. Update to Policy 13005 – J. Irish noted that T. Mayer had requested a committee be formed now to begin work later in the year to revise Policy 13005 on centers and institutes. K. Miller volunteered to chair the committee. Others interested in participating should contact J. Irish.
e. Task Force on Shared Governance Update – There was no report.
f. Update on Revisions to Faculty Handbook – S. Muse reported that the requested revisions to the faculty handbook, which had been brought to and supported by the Commission last year as administrative changes, have been brought back to the Commission requiring resolutions. Draft resolutions will be prepared and brought to the Commission for a vote. Volunteers may be needed to review wording of the resolutions.

IV. New Business – There was no new business.

V. Adjournment at 4:30pm
Minutes  
COMMISSION ON RESEARCH  
October 4, 2017  
130 Burruss Conference Room  
3:30pm – 5:00pm

Attendees: Jennifer Irish (Chair), Ginny Pannabecker (Vice-Chair), Theresa Mayer, Saied Mostaghimi, Stefan Duma, Sally Morton, Benjamin Corl, Robert Vogelaar, Andrew Neilson, Deborah Milly, Kevin McGuire, Kurt Zimmerman, Tom Bell, Nancy Dudek, Uri Kahanovitch, Alan Michaels, Steve Nagle, Rachel Rupnow, and Connie Marshall (recorder)

Absent: Van Crowder, Dipankar Chakravarti, Nathan King, Myra Blanco

Guests: Peggy Layne, Ken Miller

I. Approval of the Agenda – Minutes were approved electronically.

II. Announcements

a. Approval of the Minutes of September 6, 2017 – J. Irish reported that the minutes had been approved electronically.

III. Unfinished Business

a. Report of Ongoing Activities

   i. University Library Committee – G. Pannabecker asked for suggestions for the Library regarding how to improve support for research. One member suggested that the Library make faculty aware that each area has a Subject Liaison Librarian who can assist with or connect faculty, staff, and students to specialized services and resources, including considering requested purchases or subscriptions for needed books, ebooks, and journals. G. Pannabecker added that faculty, staff, and students can request materials via Bookrunner or Interlibrary loan services.

   ii. Update from Faculty Senate – B. Vogelaar reported that the senate had met three times. They are discussing ways to improve communication between the Faculty and Administration. David Guerin, the new Associate Vice President for Communications in the Provost’s office, gave a presentation at one meeting. The Provost and the Faculty Senate Cabinet will begin meeting every other week. B. Vogelaar asked everyone to let him know of any issues to take back to the Senate, including constructive methods to improve communication.

b. Committee on Research Competitiveness – S. Duma reported that the committee had not yet met. They plan to discuss alternative sources of funding and possible support needs for competitive government grants. The Research Instrumentation Focus Group Report was approved with a modification of the subheading from “Specific Instrumentation Needs” to “Examples of Specific Instrumentation Needs” to avoid any assumptions that the list is exhaustive.

c. Open Access Policy Draft – K. McGuire reported that a draft of the policy will be ready for the December COR meeting. He also mentioned that there are open NLI sessions available throughout the semester for anyone to learn more about the draft policy and its purpose, as well as to provide feedback. The COR OA Policy Draft committee members are also available to visit departments for discussion and feedback.

d. Update to Policy 13005 – J. Irish reported that they are still looking for people to help K. Miller and S. Duma. A. Michaels volunteered.

e. Task Force on Shared Governance Update – A. Neilson reported activities were kicking off in October.
f. Update on Revisions to Faculty Handbook – J. Irish asked for volunteers to draft three resolutions as discussed in September. P. Lane offered to draft the resolutions in collaboration with S. Mostaghimi and K. McGuire.

g. COR Topics for FY2017-18 – J. Irish asked for additional topics to discuss at COR meetings. It was discussed that the current time period since award of Ph.D. stipulated for postdoctoral scholars be revisited. S. Mostaghimi expressed interest in hearing about the results of the report from the consulting group engaged by OVPRI and the impact on the leadership and direction of OSP.

IV. New Business

a. Presentation on Link – Brandy Salmon, Executive Director of Link, gave an overview of the new business engagement center. Link’s mission is simple: be a port of entry for industry partners and create deeper, more holistic relationships with these companies. This would lead to companies engaging in a variety of activities including funding research, creating internships, hiring students and philanthropic giving. Staffing for the first year would include 3-4 business directors focusing on sponsored research, philanthropy, engineering and possibly the NCR; this number could double by the second year.

Brandy also explained that Link would have to prioritize which industry partners to focus on. Tier 1 partners would be actively engaged; they would be ones with which at least three professors could see immediate and concrete partnership potential. Tier 2 partners would be companies who approach Virginia Tech; Link would do its best to help them. Tier 3 partners would be ones who want information; Link would provide that as needed. The benefits to this system would be long-term and university wide, going beyond just philanthropy.

In answer to questions, B. Salmon said that Link – along with OSP and VTIP – could help facilitate and mediate confidentiality agreements and master agreements. Regarding helping individual staff who want to engage industry, Link plans to provide a “tool kit”. Brandy also stressed that Link should be an “enabler” for university/industry relationships, but would not micromanage discussions between faculty and industry.

V. Adjournment – 5:00 pm

**Meeting Schedule** (the 2nd Wednesday of the month unless noted)
All meetings will be held in 130 Burruss Hall

November 8, 2017
December 13, 2017
January – No Meeting
February 14, 2018
March 14, 2018
April 11, 2018
May 9, 2018
design of a new model
a look back - 2015
“The universities that figure out industry-university (and government) relations are the ones that will excel in the next ten years”

Industry becomes an investor
Holistic partnerships with low barriers
Adds value for both partners

*Network of academic corporation relations officers (NACRO)*
Companies are changing their strategy:

**Current:** time and money spread across many partners (100+)

**Future:** focused strategic alliance partners (up to 20)

We recognized the need for a better framework to focus our time and energies.
Companies are changing their strategy:

**Current:** time and money spread across many partners (100+)

**Future:** focused strategic alliance partners (up to 20)

Smart universities are responding:

Georgia Tech secures $100M in industry sponsored research.
We recognized the need for a better partner experience and focus on value delivered.
Virginia Tech’s Business Engagement Center

building mutually beneficial and comprehensive relationships with our most important customers and partners
Our mission is simple
To support industry engagement

Our work is comprehensive

- Offer a port of entry to industry
- Connect to research centers, institutes and programs
- Foster research-based partnerships
- Support commercialization of intellectual property
- Facilitate student hiring and internships
- Offer professional training and advisory board opportunities
- Inspire charitable giving and stewardship
- Serve as a hub to support the innovation ecosystem
Link is part of a holistic approach to growing opportunity and driving impact.

**Learning, building, impact**
- Showcases and events
- Impact assessments and case studies
- Communications and story telling
- Tools and method development
- Education and training
- Convening and listening

**Driving commercialization, licensing, and new ventures**
- Market & technology intelligence
- Options and licensing
- Investment and start-ups
- Teaming and education
- Patents and assets
- Business competitions

**Leading front-end strategy, business growth and partnerships**
- Strategic planning
- Sponsored research
- Philanthropy
- Life-cycle asset management
- Experiential/industry educational programs
- Grand challenges
- Innovation Labs
PRESENT: K. Albright; C. Boone for J. Ross; D. Clubb; V. Fowler; T. Hammett; Hajj; M.; R. Holloway; M. Kasarda; L. Khansa; C. Leeth; R. Panneton for S. Morton; S. Sumner for A. Grant; D. Thorp; L. Zietsman; A. Zink-Sharp

ABSENT WITH NOTIFICATION: D. Stauffer (Chair); K. Redican; J. Sible

ABSENT WITHOUT NOTIFICATION: C. Clark; A. M. Knoblauch; S. Metko;

VISITORS: R. Sparks; G. Costello; J. Pharis

CALL TO ORDER

The meeting was called to order at 3:00 PM by Mary Kasarda.

ADOPTION OF THE AGENDA

A motion was made and seconded to approve the agenda. The motion to approve the agenda passed unanimously.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

M. Kasarda announced the September 11, 2017 minutes were electronically approved and can be accessed via the University Registrar’s website:


REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB-COMMITTEES

COMMITTEE REPORTS

Academic Support Committee

No Report.

Academic Policies Committee

No Report.

Athletic Committee
S. Sumner presented the April 19, 2017 minutes of the University Athletic Committee. A motion was made and seconded to ACCEPT the minutes of the April 19, 2017 meeting of the University Athletic Committee.

The motion passed unanimously.

Commencement Committee

No Report.

Honor System Review Board

No Report.

Library Committee

No Report.

Undergraduate Curriculum Committee

M. Kasarda presented the September 8, 2017 report of the Undergraduate Curriculum Committee. A motion was made and seconded to APPROVED the minutes of the September 8, 2017 meeting of the Undergraduate Curriculum Committee.

**UNIVERSITY CURRICULUM COMMITTEE REPORT - SEPTEMBER 8, 2017**

**FOR “FIRST AND SECOND READING”**

**UNANIMOUS APPROVAL**

**COURSES**

New:

**Spring 2018**

**College of Engineering**

ME 4854 Nano and Micromechanics of Materials (CM-3194)

**College of Liberal Arts and Human Sciences**

FR 1114 Accelerated Intermediate French (CM-3703)
**COURSES**

**Fall 2018**

College of Engineering

AOE 3214 Ocean Wave Mechanics (CM-3694)

**Revised:**

**Spring 2018**

College of Engineering

ECE 4144 Optical Systems (CM-3701)

**Discontinued:**

**Fall 2018**

College of Engineering

AOE 4214 Ocean Wave Mechanics (CM-3694)

**Undergraduate Studies and Policies**

No Report.

**University Curriculum Committee for General Education**

L. Zietsman presented the September 6, 2017 minutes of the UCCGE. A motion was made and seconded to **ACCEPT** the minutes of the September 6, 2017.

L. Zietsman presented the September 13, 2017 report of the Pathways Ad Hoc Review committee. A motion was made and seconded to **APPROVED** the report from the September 13, 2017.
PATHWAYS AD-HOC REVIEW COMMITTEE REPORT—SEPTEMBER 13, 2017
For “First and Second Reading”
Unanimous Approval

COURSES

Revised:

CLE Spring 2018/Pathways Fall 2018

College of Liberal Arts and Human Sciences

EDCI 3144 (HD 3144): Education of Exceptional Learners (CLE Area 3, Pathways Reasoning in the Social Sciences GE03, Ethical Reasoning GE10) (CM 3702)

RLCL 1044: Religious Ethics (Revised) (CLE Area 2, Pathways Critical Thinking in the Humanities GE02, Ethical Reasoning GE10) (CM 3580)

RLCL 1134 (CLA 1134): The Ancient Mediterranean World (CLE Area 2, Pathways Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3323)

SPAN 3464: Modern Mexican and Central American Culture and Literature (CLE Area 2, Pathways Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3718)

TA 2014: Introduction to Theatre (CLE Areas 2 and 6, Pathways Critical Thinking in the Humanities GE02, Critique and Practice in Design and the Arts GE06, Intercultural and Global Awareness GE11) (CM 3319)

College of Science

GEOS 1004: Earth Science: Our Past, Present, and Future (CLE Area 4, Pathway Reasoning in the Natural Sciences GE04, Ethical Reasoning GE10) (CM 3614)

CONSTITUENT REPORTS

Commission on Administrative and Professional Faculty Affairs
D. Clubb reported that the Commission on Administrative and Professional Faculty Affairs held their first meeting of the 2017-2018 Academic Year on September 13, 2017, but nothing to report.

Staff Senate

No Report.

Faculty Senate

No Report.

Student Government Association

No Report.

Graduate Student Assembly

No Report.

**OTHER BUSINESS**

R. Holloway shared that the Commission for Graduate Studies and Policies would be interested in the outcome of review and recommendation for establishing guidelines for the pre-matriculation DSST.

**ADJOURNMENT**

A motion was made and seconded to adjourn the meeting at 3:04 PM.

*Respectfully Submitted,*

*Nicole Akers, Office of the University Registrar*
MINUTES
COMMISSION ON UNDERGRADUATE STUDIES AND POLICIES
October 9, 2017
230 Student Services Building, 3:00 PM

PRESENT: D. Stauffer; V. Fowler; M. Kasarda; L. Khansa; A. Knoblauch; C. Leeth; K. Redican; J. Sible; S. Sumner for A. Grant; D. Thorp; B. Watford for J. Ross; L. Zietsman; A. Zink-Sharp; S. Ulrich; R. Willis; J. Billingsley

ABSENT WITH NOTIFICATION: C. Clarke; D. Clubb; R. Holloway; R. Pannenton for S. Morton

ABSENT WITHOUT NOTIFICATION: K. Albright; M. Hajj; T. Hammett; K. Hosig; S. Metko; A. Roche; K. Yousef

VISITORS: N. Akers; G. Costello; M. Moehler; R. Sparks

CALL TO ORDER

The meeting was called to order at 3:01 PM by Dean Stauffer.

ADOPTION OF THE AGENDA

A motion was made and seconded to approve the agenda. The motion to approve the agenda passed unanimously.

ANNOUNCEMENT OF APPROVAL AND POSTING OF MINUTES

D. Stauffer announced the September 25, 2017 minutes were electronically approved and can be accessed via the University Registrar’s website:


NEW BUSINESS:
Resolution 2017-18.B, Resolution to approve new major: Philosophy, Politics, and Economics (PPE); in Bachelor of Arts in Philosophy, First Reading

The motion was made and seconded to present for first reading Resolution 2017-18.B, Resolution to approve new major: Philosophy, Politics, and Economics (PPE); in Bachelor of Arts in Philosophy.

D. Stauffer opened the floor for discussion on Resolution 2017-18.B.
Reviewed anticipated enrollment.

Resolution 2017-18.B has been forwarded to Faculty Senate for comment. Following the Faculty Senate review and response, the second reading of Resolution 2017-18.B will take place at the next available CUSP meeting.
REPORTS AND MINUTES FROM COMMISSION COMMITTEES/SUB-COMMITTEES

COMMITTEE REPORTS

Academic Support Committee

No Report.

Academic Policies Committee

No Report.

Athletic Committee

S. Sumner reported that this committee will meet tomorrow.

Commencement Committee

L. Khansa reported that the Committee discussed bringing keynote speakers for spring graduation to spark interest in graduating students.

L. Khansa reported that the Committee discussed ensuring families are kept together when receiving special accommodation seating.

Honor System Review Board

No Report.

Library Committee

No Report.

Undergraduate Curriculum Committee

M. Kasarda presented the report of the September 22, 2017 meeting of the University Commencement Committee. A motion was made and seconded to approve the report of the September 22, 2017 meeting of the University Commencement Committee.

The motion passed unanimously.
University Curriculum Committee Report - September 22, 2017
For “First and Second Reading”
Unanimous Approval

Courses

New:

Fall 2018

College of Agriculture and Life Sciences

HORT 4744 Plant Establishment and Environmental Design (CM-3750)

Revised:

Fall 2018

College of Liberal Arts and Human Sciences

ENGL 4084 Conducting Research in the Language Sciences (CM-3732)

Discontinued:

Fall 2018

College of Agriculture and Life Sciences

HORT 3644 Landscape Establishment and Management (CM-3750)

For “First and Second Reading”
Unanimous Approval

Degrees, Majors, Options, Minors

Major:

New:

Effective Graduating Calendar Year 2020

College of Liberal Arts and Human Sciences
Establishment of New Major: Bachelor of Arts in Philosophy (BAPHI); Major: Philosophy, Politics, and Economics (PPE); First term and year to enroll: Spring 2018; First term and year to graduate: Spring 2020 (CM-3743)

Checksheet: Bachelor of Arts in Philosophy (BAPHI); Major: Philosophy, Politics, and Economics (PPE) (CM-3743)

Undergraduate Studies and Policies

No Report.

University Curriculum Committee for General Education

L. Ziestman presented the report of the September 27, 2017 meeting of the Pathways Ad-Hoc Review Committee. A motion was made and seconded to approve the report of the September 27, 2017 meeting of the Pathways Ad-Hoc Review Committee.

PATHWAYS AD-HOC REVIEW COMMITTEE REPORT—SEPTEMBER 27, 2017
For “First and Second Reading”
Unanimous Approval

COURSES

New:

CLE Spring 2018/Pathways Fall 2018

College of Liberal Arts and Human Sciences

COMM 2134: Introduction to Health Communication (CLE Area 3, Pathways Reasoning in the Social Sciences GE03, Ethical Reasoning GE10) (CM 3725))

STS 3284: Technology and Disability (CLE Areas 2 and 7, Pathways Critical Thinking in the Humanities GE02, Critique and Practice in Design and the Arts GE06, Ethical Reasoning GE10) (CM 3714)

Revised:

CLE Spring 2018/Pathways Fall 2018

College of Liberal Arts and Human Sciences
GER 3305, 3306: Survey of German Literature (CLE Area 2, Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3726)

RED 4664: Universal Design (CLE Area 6, Pathways Critique and Practice in Design and the Arts GE06, Intercultural and Global Awareness GE11) (CM 3596)

SOC 2034: Diversity and Community Engagement (CLE Area 3, Pathways Reasoning in the Social Sciences GE03, Critical Analysis of Equity and Identity in the United States GE07, Intercultural and Global Awareness GE11) (CM 3733)

SPAN 2744: Topics in Spanish Culture (CLE Area 2, Pathways Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3727)

SPAN 3304: Introduction to Hispanic Literature (CLE Area 2, Pathways Critical Thinking in the Humanities GE02, Intercultural and Global Awareness GE11) (CM 3728)

College of Science

PHYS 1055, 1056: Introduction to Astronomy (CLE Area 4, Pathways Reasoning in the Natural Sciences GE04, Intercultural and Global Awareness GE11) (CM 3720)

PHYS 2074: Highlights of Contemporary Physics (CLE Area 4, Pathways Reasoning in the Natural Sciences GE04, Intercultural and Global Awareness GE11) (CM 3721)

PHYS 2205-2206: General Physics (CLE Area 4, Pathways Reasoning in the Natural Sciences GE04, Intercultural and Global Awareness GE11) (CM 3722)

PHYS 2305-2306: Foundations of Physics (CLE Area 4, Pathways Reasoning in the Natural Sciences GE04, Intercultural and Global Awareness GE11) (CM 3723)
CONSTITUENT REPORTS

Commission on Administrative and Professional Faculty Affairs

No report.

Staff Senate

No report.

Faculty Senate

No report.

Student Government Association

No report.

Graduate Student Assembly

S. Ulrich reported that the Graduate Student Assembly met on September 21, 2017 and created a new committee (Internal Affairs) to provide comments regarding resolutions to Faculty Senate. This Committee has not yet met.

ADJOURNMENT

A motion was made and seconded to adjourn the meeting at 3:13 PM.

Respectfully Submitted,
Nicole Akers, Office of the University Registrar
MINUTES
UNIVERSITY ADVISORY COUNCIL ON
STRATEGIC BUDGETING AND PLANNING
September 21, 2017

PRESENT: Michele Borgarelli, Tim Hodge, Omchand Mahdu, Cayce Myers, Amr Hilal (substitute for Andi Ogier), Robert Sebek, Ken Smith, Jason Soileau, Linbing Wang, Susan White, Jake Tabor (substitute for Rex Willis) and Jack Washington (guest of Jason Soileau).

ABSENT: Henri de Hahn, Quinton Nottingham, Randy Penson, Hans Robinson, Thanasssis Rikakis, Dwight Shelton, and Benjamin Tracy.

1. CALL TO ORDER AND WELCOME NEW MEMBERS

Mr. Tim Hodge, Assistant-Vice President for Budget and Financial Planning, called the meeting to order. Mr. Hodge introduced himself then asked members to introduce themselves, as it was the first meeting of the 2017-18 fiscal year.

2. APPROVAL OF THE APRIL 27, 2017 MINUTES

Mr. Hodge stated that the April 27, 2017 minutes have been approved and forwarded to the University Council for posting on the web.

3. OVERVIEW AND GENERAL DISCUSSION OF THE ACTIVITIES OF THE COUNCIL

Mr. Hodge gave an overview of the Council’s purpose and noted examples of how input from Council members has been used in the past. Mr. Hodge explained that the committee has taken on several roles since its inception, including working through several rounds of budget reductions, and advising on issues of strategic and financial importance to the university.

4. EXTERNAL OPERATING BUDGET TIMELINE

Mr. Hodge presented an overview of the University’s operating budget. He reviewed the university’s program structure, explaining how the university is split into two agencies (Agency 208 and Agency 229), how each of those agencies are funded, and which programs fall under each. Mr. Hodge also reviewed resources the university receives from the State, tuition & fees, self-generated and private funds, and showed the trend of those resources over the past 10 years. Mr. Hodge also provided an overview of the state budget process and timeline, and explained that the committee would be updated at future meetings as the state budget process unfolded. A PDF of the presentation and handout of the external budget timeline are attached to these minutes.

5. TOPICS COUNCIL WOULD BE INTERESTED IN DISCUSSING

Mr. Hodge asked the Council members for recommendations of topics they would like to see the Council discuss over the coming months. Several topics were shared, including a presentation on the energy efficiencies on campus, update on the PIBB model, better understanding of the University Advancement program, effects of having a cap on out-of-state student enrollment, and a side-by-side budget comparison to another Virginia university. The Council was encouraged to send any additional topics to Mr. Hodge.

6. No further business was discussed, and the meeting adjourned at 5:00 p.m.
Operating Budget

University Advisory Council of Strategic Budgeting and Planning
September 21, 2017
Tim Hodge
Program Structure

VIRGINIA TECH

- Educational and General Programs
  - Instruction
  - Research
  - Public Service
  - Academic Support
  - Student Services
  - Institutional Support
  - Oper & Maint of Plant

- Student Financial Assistance
  - Scholarships
  - Fellowships

- Auxiliary Enterprises
  - Residential Dining
  - Parking & Transportation
  - Telecommunication
  - Student Health
  - Student Unions & Recreational Athletics

- Sponsored Programs
  - Grants
  - Contracts

- Unique Military Activities
  - Corps of Cadets

- E&G Programs
  - AES

- Cooperative Extension/Agriculture Experiment Station Division (229)
  - Corps of Cadets
  - Ag & Natural Resources Research
  - Cooperative Extension

- University Division (208)
  - Educational and General Programs
  - Student Financial Assistance
  - Auxiliary Enterprises
  - Sponsored Programs

- Corporations
  - Capital Projects

- Capital Projects
### Public & Private Resources

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<tr>
<th></th>
<th>State</th>
<th>In-State T&amp;F</th>
<th>Out-of-State T&amp;F</th>
<th>Self-Generated</th>
<th>Private</th>
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<td>Sponsored Programs</td>
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<td>All Other Programs (UMA*)</td>
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<td><strong>Subtotal Public Resources</strong></td>
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<td>Virginia Tech Foundation</td>
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<td><strong>27.9</strong></td>
<td><strong>27.9</strong></td>
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<td><strong>Total</strong></td>
<td><strong>265.1</strong></td>
<td><strong>266.7</strong></td>
<td><strong>265.8</strong></td>
<td><strong>664.7</strong></td>
<td><strong>$212.6</strong></td>
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</table>

|                             | % of total | 16% | 16% | 16% | 39% | 13% |

* Unique Military Activities
2017-18 Operating Budget Trend by Component
($ in Millions)

* Based on adjusted budget
** Based on proposed budget
General Fund Support by Program

- University Division
- CE/AES Division
- Financial Assistance for E&G Programs
- Unique Military Activities
- Student Financial Aid
### External Operating Budget Timeline - Biennium

<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
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</thead>
<tbody>
<tr>
<td>Summer</td>
<td>University Develops and Submits Draft Six-Year Plan to State</td>
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<tr>
<td>September</td>
<td>SCHEV Works on Statewide Issues</td>
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<tr>
<td>October</td>
<td>University Responds to State Comments on Six-Year Plan</td>
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<tr>
<td>November</td>
<td>BOV Reviews Final Six-Year Plan</td>
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<td>Fall</td>
<td>DPB Reviews Agency Submissions</td>
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<tr>
<td>December</td>
<td>Governor’s Executive Budget Proposal</td>
</tr>
<tr>
<td>January</td>
<td>General Assembly Session</td>
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<tr>
<td>February</td>
<td>Money Committees Reports</td>
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<tr>
<td>March</td>
<td>General Assembly Session Closes</td>
</tr>
<tr>
<td>April</td>
<td>Final Consideration and Approval of Appropriation Act</td>
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<tr>
<td>May</td>
<td>Reconvened Session</td>
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<tr>
<td>May</td>
<td>Appropriation Act</td>
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<tr>
<td>July</td>
<td>New Fiscal Year Begins</td>
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<table>
<thead>
<tr>
<th>Month</th>
<th>Event</th>
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<tbody>
<tr>
<td>July</td>
<td>July  Sept  Oct  Dec  Jan  April  May  July</td>
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