

**Minutes**  
**Commission on Graduate Studies & Policies**  
**February 6, 2002**  
**206 Sandy Hall**

Present: Dr. Roger Avery, Ms. Kim Aylward, Dr. Stephen Boyle, Dr. Greg Brown, Dr. David de Wolf, Dr. Klaus Elgert, Dr. Peter Graham, Dr. Eileen Hitchingham, Dr. Rakesh Kapania, Mr. Jay Khare, Dr. Joseph Merola, Ms. Margaret Merrill, Dr. Kent Murrmann, Dr. John Ney, Dr. Joseph Scarpaci, Ms. Mary Schaeffer, Ms. Miya Simpson, Mr. Jan van Aardt

Absent with Notification: Dr. Ruth Alscher, Mr. Edward Boone, Dr. Ron Daniel, Ms. Patricia Foutz, Ms. Theresa Kanter, Ms. Tracey Slotta, Ms. Angela Webb

Absent without Notice: Dr. David M. Moore

Invited Guests: Mr. Marvin Foushee, Ms. Nancy Feuerbach

Dr. Stephen Boyle, Chair, called the meeting to order.

Announcements: Dr. Boyle introduced Ms. Kim Aylward, the new SGA representative to CGS&P. Ms. Aylward is replacing Mr. Greg Touchton who is unable to serve on the commission due to time constraints.

Approval of the agenda: The agenda was approved.

Items three through seven were submitted electronically prior to the meeting. Dr. Boyle asked for approval of the items unless there was a need for discussion. The commission voted to approve the items, as reflected below.

Dr. Avery reminded the commission that the Graduate Curriculum Committee needs a chair. Dr. Ruth Alscher is on sabbatical leave.

Approval of minutes from January 16, 2002: The minutes were approved.

## **Committee Reports**

Graduate Curriculum Committee: the minutes were approved

Graduate Student Appeals (GSR): has not met, no report

Graduate Student Relations: no issues pending

DRSCAP: has not met, no report

## **Other Reports**

Graduate Student Assembly (GSA): report approved

Graduate Honor System (GHS): report approved

University Library Committee: report approved

Graduate School Update: Dr. Joseph Merola presented an update of the Graduate School. In his State of the Graduate School he included a brief history; the strategic plan; growth areas; the role of arts, humanities, and social sciences; major Graduate School responsibilities; recruiting, admissions, plans and clearances; student services; and budget considerations.

Old Business:

*Resource allocation, resolution to the Provost*: Dr. David de Wolf presented his revised resolution which included a paragraph that acknowledged current budget restrictions. The commission voted to forward the resolution to the Provost. There were two votes abstaining..

*Graduate Student Parking*: Ms. Mary Shaeffer reported that the graduate student parking issue she had reported earlier was resolved. Dr. Merola reported that there was some concern among graduate students that (1) faculty were not ticketed if they parked in the GTA reserved spaces and (2) married students were ineligible for carpool passes, but two unrelated people were eligible for carpool passes. Dr. Merola recommended that the commission view the master parking and transportation plan on the VT web.

New Business: Dr. Boyle suggested that the commission invite the Provost to a future meeting to discuss the function of the recently formed councils. He will draft a letter of invitation.

Dr. Avery encouraged the commission members to participate in the search process for the position of graduate dean, both through the open forums, and the evaluation forms which are to be forwarded to the search committee.

Adjournment: The meeting was adjourned at 5:12 PM.

*Respectfully submitted:*

*Joseph S. Merola,*

*Acting Dean of the Graduate School*