

**Minutes
Commission on Graduate Studies & Policies
February 20, 2002
206 Sandy Hall**

Present: Dr. Roger Avery, Mr. Edward Boone, Ms. Kim Aylward, Dr. Stephen Boyle, Dr. David de Wolf, Dr. Klaus Elgert, Dr. Eileen Hitchingham, Dr. Rakesh Kapania, Ms. Margaret Merrill, Dr. Kent Murrmann, Ms. Mary Schaeffer, Ms. Tracey Slotta, Mr. Jan van Aardt

Absent with Notification: Dr. Ruth Alscher, Dr. Greg Brown, Dr. Ron Daniel, Dr. Peter Graham, Ms. Theresa Kanter, Mr. Jay Khare, Dr. Joseph Merola, Dr. John Ney, Ms. Miya Simpson

Absent without Notice: Dr. David M. Moore, Dr. Joseph Scarpaci

Conference Call In: Ms. Patti Foutz

Invited Guests: Mr. Marvin Foushee, Ms. Nancy Feuerbach, Ms. Angela Webb

Dr. Stephen Boyle, Chair, called the meeting to order.

Announcements: Dr. Roger Avery extended Dr. Merola's regrets; he was unable to attend the meeting as he was traveling to the Northern Virginia Center. Dr. Boyle stated he had forwarded to the Provost, via e-mail, the resolution approved at the last meeting. Dr. Boyle also invited the Provost to attend a CGS&P meeting and discuss the coordinating councils and how the commission could assist with re-structuring issues. Ms. Feuerbach will follow-up with the Provost's office. Dr. Boyle said he would not be able to chair the April 3rd meeting, and will need to find a substitute to chair the meeting.

Approval of the agenda: The agenda was approved.

Approval of minutes from February 6, 2002: The minutes were approved.

Committee Reports

Graduate Curriculum Committee: Dr. Avery reported that there was no report as the committee meeting was canceled.

Graduate Student Appeals: no report

Graduate Student Relations: no issues pending

DRSCAP: Dr. Elgert reported that responses were slowly being received from the internal and external letters of inquiry that were mailed in December. Dr. Boyle recommended that, once all the responses were received, an executive summary be developed to be used by the commission as a basis for discussion.

Other Reports

Graduate Student Assembly (GSA): No report. The GSA has not held a meeting since the last CGS&P meeting.

Graduate Honor System (GHS): A judicial panel was held. Two students were found guilty of cheating on a final exam during the summer of 2001. Mr. van Aardt reported that the students were given a failing grade for the exam, and placed on probation. The report was approved.

University Library Committee: The minutes from the January 29th meeting were distributed electronically prior to the February 20th meeting. Dr. Hitchingham reviewed the minutes, in particular (1) the upcoming Provost's library review to be conducted by a team of library leaders and (2) budget reallocations.

Old Business:

Mr. van Aardt asked for discussion of a policy regarding plagiarism issues associated with on-line courses. Dr. Boyle suggested that Mr. van Aardt speak to Mr. Khare about developing a summary of this issue and presenting it to CGS&P as an agenda item for discussion at a future meeting.

New Business: No new business

Adjournment: The meeting was adjourned at 5:00 PM.

Respectfully submitted:

Joseph S. Merola,

Acting Dean of the Graduate School