

## **Minutes**

### **Commission on Graduate Studies & Policies**

**October 1, 2003**

**3:30 p.m. — 5:00 p.m.**

**206 Sandy Hall**

Present: Dr. Karen DePauw, Dr. Klaus Elgert, Dr. Jerry Gibson, Dr. Rakesh Kapania, Mr. Greg Lemmond, Ms. Meagan Elwood Madden, Ms. Margaret Merrill, Dr. Kent Murrmann, Dr. John Ney, Ms. Tina Peterson, Ms. Yvette Quintela, Dr. Dvajad Salehi, Dr. Mehdi Setareh, Ms. Mary Schaeffer, Mr. Terrell Strayhorn, Ms. Sherri Turner

Absent with Notification: Dr. Stephen Boyle, Dr. Eileen Hitchingham, Mary Schaeffer

Absent without Notice: Dr. Scott Case, Dr. Ron Daniel

Invited Guests: Dr. Roger Avery, Mr. Marvin Foushee, Ms. Nancy Feuerbach, Mr. Pankaj Gupta  
Ms. Angie Webb

Conference Call In: Ms. Laura Fornash

Dr. Kapania asked new commission members to introduce themselves.

Approval of the agenda: Approved

Approval of minutes from September 17, 2003: Approved

## **Committee Reports**

Graduate Curriculum Committee minutes from September 25, 2003 were approved. Dr. Jerry Gibson agreed to serve as chair of the committee for 2003-2004.

Graduate Student Appeals: No report.

Graduate Student Relations: Mr. Pankaj Gupta, president of the Graduate Student Assembly, presented a revised draft of the Bill of Rights and Responsibilities of Graduate Students at Virginia Tech which incorporated suggestions from commission members who reviewed the document at the September 17, 2003 meeting. Mr. Gupta will edit the draft to include the suggestions from today's meeting, and submit this draft to the Commission on Student Affairs and the Commission on Research. The document will then be submitted to the Commission on Graduate Studies and Policies with tracked changes for a final review and approval before it is presented to the University Council. After a final review and approval from CGS&P, it will be presented to University Council. The document will then be made available to graduate students.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): No report.

## **Other Reports**

Graduate Student Assembly (GSA): Mr. Gupta presented the GSA resolution in support CGS&P's Resolution 2002-03B, Evaluation of The Progress Of Graduate Students, (Update of Presidential Policy Memorandum No.1) which was presented to the University Council last year, but was not approved. The commission will review resolution 002-03B at their next meeting before resubmitting this resolution to University Council.

Graduate Honor System (GHS): No report.

University Library Committee: No report.

Old Business: Dr. Kapania reported he invited Dr. Boyle, Ms. Merrill, and Dr. Ney to serve on committees, and they have accepted his invitation.

New Business: The discussion of the draft of a resolution to award graduate certificates will be postponed until the next meeting.

Announcements: Dr. Kapania will meet with the president on October 20 to report on the commission's activities. He asked members to inform him of any issues they would like to have the commission consider in the upcoming year. Also, at the next meeting, Dr. DePauw will review a list of items for discussion and consideration by the commission and its committees during the 2003-2004 year.

Adjournment: The meeting was adjourned at 5:00 p.m.

*Respectfully submitted:*

*Ms. Nancy B. Feuerbach, on behalf of*

*Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School*