

Minutes
Commission on Graduate Studies & Policies
November 5, 2003
3:30 p.m. — 4:30 p.m.
206 Sandy Hall

Present: Dr. Stephen Boyle, Dr. Scott Case, Dr. Don Creamer, Dr. Klaus Elgert, Dr. Ron Daniel, Dr. Jerry Gibson, Dr. Eileen Hitchingham, Dr. Rakesh Kapania, Ms. Meagan Elwood Madden, Ms. Margaret Merrill, Dr. Kent Murrmann, Ms. Tina Peterson, Ms. Yvette Quintela, Ms. Mary Schaeffer, Dr. Mehdi Setareh, Mr. Terrell Strayhorn

Absent with Notification: Dr. Karen DePauw, Mr. Greg Lemmond, Dr. John Ney, Dr. Dvajad Salehi
Dr. Sherri Turner

Absent without Notice: Dr. Sharron Quisenberry

Invited Guests: Dr. Roger Avery, Mr. Marvin Foushee, Ms. Nancy Feuerbach, Ms. Angie Webb

Conference Call In: Ms. Laura Fornash

Approval of the agenda:

Approval of minutes from October 15, 2003: Approved. Ms. Merrill reminded the commission Nan Seamans would presenting an update at a future meeting on information management skills for the graduate student population.

Committee Reports

Graduate Curriculum Committee: The commission voted to approve the minutes from October 23rd with one correction. Dr. Jerry Gibson noted that he was absent from the meeting, and Dr. Avery served as chair.

Graduate Student Appeals: No report

Graduate Student Relations: No report. Dr. Kapania noted that the Commission on Student Affairs and the Commission on Research are reviewing the Bill of Rights and Responsibilities document.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): Dr. Scott Case announced that he has agreed to chair this committee. At the last meeting, the committee discussed upcoming agenda items. The first two items will be (1) deletion of untaught courses and (2) undergraduate students taking graduate level courses.

Other Reports

Graduate Student Assembly (GSA): Ms. Tina Peterson reported that at the last GSA meeting, the Bill of Rights was reviewed, and the graduate students supported the development of this document. Also discussed at the meeting was the graduate certificate resolution being presented to University Council, parking, and the upcoming Board of Visitors meeting. Ms. Peterson announced that the GSA will be having cabinet meetings.

Graduate Honor System (GHS): No report.

University Library Committee (ULC): Dr. Hitchingham will review the minutes of the ULC at the next CGS&P meeting. Dr. Hitchingham announced that the instruction, reference and college librarian program will be traveling to the Northern Virginia Center as a part of their effort to educate the extended campuses about library resources available to faculty and students. Dr. Gibson reminded the commission that Virginia Tech has a responsibility to students throughout the state. Ms. Laura Fornash encouraged directors of extended campus sites to contact the distance-learning librarian to arrange a site visit.

Old Business: None.

New Business:

Dr. Avery presented a request from Dr. Ron Wakefield, Director of Environmental Design and Planning (EDP), to offer residency credit in northern Virginia to EDP doctoral students. The commission decided to review this request and discuss at a future meeting. Ms. Feuerbach will extend an invitation Dr. Wakefield to attend the meeting in order to clarify any issues associated with the request. Dr. Kapania suggested that questions be sent to Ms. Feuerbach; she will forward the questions to Dr. Wakefield.

Dr. Jerry Gibson initiated a discussion about faculty attendance at commencement. The commission expressed concern about the level of attendance, and agreed to encourage Dr. Karen DePauw to voice their concern to college deans. Dr. Kapania offered to bring this issue to the attention of the Faculty Senate.

Announcements: Dr. Stephen Boyle introduced himself to the new members of the commission.

Adjournment: The meeting was adjourned at 4:10 p.m.

Respectfully submitted:

Ms. Nancy B. Feuerbach, on behalf of

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School