

Minutes
Commission on Graduate Studies & Policies
September 15, 2004
3:30 pm – 5:00 pm
206 Sandy Hall

Present: Dr. Chris Bassler, Dr. Scott Case, Dr. Ron Daniel, Dr. Karen DePauw, Dr. Klaus Elgert, Dr. François Elvinger, Ms. Lauren Good, Mr. Steven Hall, Dr. Rakesh Kapania, Dr. Jerry Niles, Dr. Tom Ollendick, Dr. Fred Richardson for Dr. Sue Murrmann, Ms. Yvette Quintela, Dr. Carolyn Rude, Dr. Susan Short, Mr. Terrell Strayhorn, Ms. Chris Thomas

Absent with Notification: Dr. Eileen Hitchingham, Mr. Greg Lemmond, Dr. John Ney, Dr. Nan Seamans; Ms. Yvette Quintela

Conference call in: Professor Ron Kagawa

Invited Guests: Dr. Roger Avery, Dr. S. K. De Datta, Ms. Nancy Feuerbach, Mr. Marvin Foushee, Ms. Miriam Rich, Dr. Sherri Turner, Ms. Angie Webb

Dr. Klaus Elgert welcomed the commission members and encouraged them to share their ideas throughout the academic year. Following Dr. Elgert's review of university governance and the charges to the committees and the commission, the new commission members and guests introduced themselves. Dr. Elgert also reviewed some of the agenda items and actions taken in the previous academic year, and encouraged new members to review the "memos from the dean" on the graduate school web site. Dr. Elgert reviewed some possible items for consideration by the commission in the upcoming year.

Dr Elgert suggested that, for future meetings, the commission electronically approve the first two agenda items prior to the meeting. If commission members noted items needing correction or clarification, this discussion could take place at the upcoming commission meeting. Dr. Elgert encouraged committee chairs to submit their reports for electronic approval, as well

Approval of the agenda: Approved.

Approval of minutes from April 21, 2004: Approved with one correction. Dr. Don Creamer was "absent with notification".

Committee Reports

Graduate Curriculum Committee (GCC): The minutes from September 9, 2004 were approved.

Graduate Student Appeals: No report.

Graduate Student Relations: No report.

Degree Requirement Standards Criteria and Academic Policy (DRSCAP): No report.

International Strategic Directions Team, Dr. S. K. De Datta

Dr. S. K. De Datta, Director of International Research and Associate Provost for International Affairs, presented a "working document" to the commission that described Virginia Tech's international mission and vision. Dr. De Datta asked that feedback from commission members be sent to Ms. Miriam Rich (mrich@vt.edj).

Dr. Karen DePauw

Dr. DePauw reviewed her memo to the commission which discussed “agenda items and priorities for 2004-2005”. She asked commission members to share ideas/topics they would like to have as agenda items for the upcoming year. Some items suggested were curriculum review, recruitment (follow-up), language skills classes, facilities (space), and summer stipends. Dr. DePauw also updated the commission on: a) Transformative Graduate Education (b) the Institutional Plan for Graduate Degrees, (c) the Business Plan and Board of Visitors, (d) Recruitment (e) the Imaging System and (f) Health Insurance.

Other Reports

Graduate Student Assembly (GSA): None.

Graduate Honor System (GHS): None.

University Library Committee (ULC): None.

Old Business: None.

New Business: The commission will review committee membership requirements and decide on appointments at an upcoming meeting.

Announcements:

Dr. DePauw invited commission members and guests to attend a meeting hosted by the Graduate School to discuss graduate student recruiting strategies. The meeting will be from 2:00 pm – 3:30 pm in the auditorium of the Donaldson Brown Hotel and Conference Center.

A search is being conducted for a faculty member to fill the half-time position of Associate Dean of the Graduate School. Review of applications will begin on September 17th.

The monthly “Memos from the Dean” are published on the Graduate School homepage, www.grads.vt.edu.

Adjournment: The meeting was adjourned at 5:05 p.m.

Respectfully submitted:

Ms. Nancy B. Feuerbach, on behalf of

Dr. Karen P. DePauw, Vice Provost for Graduate Studies and Dean of the Graduate School