

**COMMISSION ON OUTREACH  
MINUTES  
April 10, 2003**

Attendance: Eric Pappas, Scott Baker (telecon), Mike Burtelsen for S.K. De Datta, Robert Dunay, Joe Eifert, Clark Jones, Doris Kincade, Mike Lambur, James Littlefield, Doug McAlister, Robert Shaffer, Dan O'Brien for Judith Shrum, Steve Umberger

Absent: Sarah Burkett, Maxine Lyons, Kelly Massie, Blair Price, Susanna Rinehart, Richard Sorensen, Ted Settle, Jeanette Steeves, Dee Whittier, Tom Wilkinson

Guests: John Dooley, Susan Felker

1. Welcome and Introductions

Eric Pappas welcomed everyone to the meeting, and recognized new members and substitutes.

2. Agenda Approval

The agenda was approved as presented.

3. Approval of Minutes, February 13, 2003

The February 13, 2003 Minutes have been voted on, approved electronically, and forwarded to University Council.

4. Resolution for Commission Name Change

The Resolution Regarding Name Change for Commission on Outreach was drafted to include international affairs into the commission name. The proposed new name will be Commission on Outreach and International Affairs. The motion to approve the resolution was passed. The motion, to waive the second reading by the Commission, was also passed. With this approval by the Commission on Outreach, the resolution will be forwarded to both the Faculty Senate on April 15 and Staff Senate on April 17 for approval. If passed by both Senates, then it will be forwarded to University Council for the first reading on April 21.

## 5. Center for European Studies and Architecture (CESA) Update

With the resignation of Thanasi Moulakis at the Center for European Studies and Architecture (CESA) in Switzerland, Scott Hurst, University Architect; Paul Knox, Dean in the College of Architecture and Urban Studies and Clark Jones visited CESA in February 2003 to establish plans to revitalize both the operation and the facility. A five facet plan has been developed. 1) Hire a new half-time director with Virginia Tech experience. Ronald Daniel, named as the new director effective April 10, has spent a long period of time in Europe and within CESA. In addition to his current role as associate provost, he will devote a quarter time on site at CESA, and one quarter time devoted at VT for CESA. 2) Increase presence of on-site management, Daniela Doninelli, is currently an employee on-site, and she will be given more responsibility for the day-to-day management and operation of the facility; therefore, her title will change to managing director, and she will have full responsibility for the management of the facility. 3) Revitalize/refurbish facilities, which are in need of maintenance. The estimated cost of refurbishing is \$1,000,000. 4) Provide a dedicated position for the operations of CESA at VT. A half-time operations position will be dedicated from the Office of International Research, Education, and Development (OIREED) budget. 5) Provide leadership at the dean's level. Paul Knox has agreed to serve as lead dean to build support for the operations, program and facility itself.

## 6. Resolution for Administrative Responsibilities for Education Abroad Programming

The Resolution for Administrative Responsibilities for Education Abroad Programming has passed two readings at University Council and will be sent to the Board of Visitors meeting in June for approval.

## 7. Officers for 2003-2004

There was discussion about officers for the Commission on Outreach for 2003-2004. Doris Kincade served as vice-chair of the Commission on Outreach this past year and has agreed to serve as chair, and Judith Shrum will serve as vice-chair, contingent on reappointment to the Commission. The motion to approve the slate of officers was approved as presented.

## 8. Awards

Alumni Award - The awards committee met and reviewed the nine nominations for the individual award; however, there were no nominations for the team award. An individual was selected and will be honored at the May 8 meeting of the Commission on Outreach. This award is offered to the university community and accepts nominations from those with teaching, research and extension appointments.

College Award — The proposed College Award was discussed. The intent of this award is to confer an award in each of the colleges of \$500 to increase outreach visibility. It was recommended that input is needed from the Outreach Council before further discussion with the Commission.

International Award — The nomination deadline for this award is April 14.

Respectfully submitted,

Linda Price  
Recording Secretary