

COMMISSION ON OUTREACH AND INTERNATIONAL AFFAIRS
MINUTES
May 8, 2003

Attendance: Eric Pappas, Scott Baker (telecon), S.K. De Datta, Clark Jones, Doris Kincade, James Littlefield, Maxine Lyons, Doug McAlister, Judith Shrum, Richard Sorensen, Judith Jones for Steve Umberger

Absent: Sarah Burkett, Robert Dunay, Joe Eifert, Mike Lambur, Kelly Massie, Blair Price, Susanna Rinehart, Ted Settle, Robert Shaffer, Jeanette Steeves, Dee Whittier, Tom Wilkinson

Guests: John Dooley, Laurence Carstensen, Lawrence Grossman

1. Welcome and Introductions

Eric Pappas welcomed everyone to the meeting, and recognized John Dooley as Vice Provost for Outreach and International Affairs effective May 15, 2003.

2. Agenda Approval

The agenda was approved as presented.

3. Approval of Minutes, April 10, 2003

The motion to approve the April 10, 2003 Minutes was passed and will be forwarded to University Council.

4. Award Recipient for 2002-2003

Doris Kincade, chair of the awards sub-committee, introduced Laurence Carstensen as this year's recipient of the Alumni Award for Outreach Excellence, and she gave an overview of his accomplishments in outreach. She also introduced Lawrence Grossman, Department Chair of Geography, and asked him to speak on behalf of Carstensen's accomplishments. The official awards recognition will be held in the fall.

5. Officers for 2003-2004

Doris Kincade will serve as chair and Judith Shrum will serve as vice-chair next year on the Commission on Outreach and International Affairs. Judith Shrum will be reappointed by the President for a three-year term. Judith served the remainder of this year in Lyn Gray's position.

6. Resolution for Name Change for Commission on Outreach

Effective immediately the name of the Commission on Outreach is officially changed to Commission on Outreach and International Affairs to more accurately reflect our mission and our activities. The Resolution for Name Change of the Commission on Outreach was passed at the April 15 Faculty Senate meeting and April 17 Staff Senate meeting, then forwarded to University Council for first reading on April 21 and second reading on May 5 where it was unanimously approved as an amendment to university by-laws with no discussion. Since it was presented as an amendment, it does not need the Board of Visitors' approval.

7. Discussion Topics for Next Year

- Governance Documents — The university governance documents need to be reworked to better reflect the mission and restructuring within outreach. Judith Shrum will chair the sub-committee this summer. It was recommended that Pat Hyer be consulted, and John Dooley offered to provide input.
- Alumni Awards for Outreach Excellence — Eric Pappas will consolidate the awards information into a one-page format this summer to bring to the Commission this fall for approval. It will also provide a link to the Outreach and International Affairs web page for expanded information.
- College Award — The proposed College Award was discussed. The intent of this award is to confer an award in each of the colleges of \$500 to increase outreach visibility. It was recommended that input is needed from the Outreach Council before further discussion with the Commission.
- International Award — A recipient has been selected for the International Award, and the name will be announced at the fall awards ceremony. Suggestions have been made that the Alumni Award for Excellence in International Programs be redefined to make the intent of the award clearer, and consider having an additional award or splitting this amount into two different awards to recognize work that's going on in international programs within the university. The Alumni Association funds this award. It was suggested that the University Council for International Programs (UCIP) ask the Alumni Association to fund an additional award once the new award criteria is defined.
- Meeting Dates for 2003-2004 — Proposed meeting dates for 2003-2004 were distributed with discussion to shift the meetings for January 8 and March 11 to one week later, and move the May 13 meeting one week earlier.

8. Other

- The Resolution for Administrative Responsibilities for Education Abroad Programming has passed two readings at University Council and will be sent to the Board of Visitors meeting in June for approval.
- Judith Shrum informed the group that the University Council for International Programs (UCIP) is now working with a resolution that would deal with faculty study and research abroad. It will be forwarded to the Commission for discussion after the document has been modified.
- There were acknowledgements of individuals retiring from the university and others whose terms have been completed on the Commission.

Respectfully submitted,

Linda Price
Recording Secretary