

Commission on Administrative and Professional Faculty Affairs Meeting Minutes
November 8, 2023
2:30 p.m.
Via Zoom: <https://virginiatech.zoom.us/j/86041129753>

Present: Stephanie Trout (presiding), Harrison Blythe, Juliet Dadras, Cyndi Hutchison, Rodney Irvin, Lonnie Johnson, Renée Ryan, Saonee Sarker, Megan Seibel, and Sophie Thompsen.

Absent with Notice: Paige Thacker and Marty Wyatt.

Absent: Arianna DiFillippo, Jenni Gallagher, Kara Lotapolski, Katie Polidoro, and Keith Stephenson.

Guests: Nikki Connors, Kari Evans, and April Myers.

Stephanie Trout called the meeting to order at 2:35 p.m. A quorum was present.

1. Adoption of Agenda

2. Announcement of approval and posting of minutes of October 11, 2023

Stephanie Trout noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Information System on the Web (<http://www.governance.vt.edu>).

3. Presentation

Nikki Connors, Assessment Coordinator in Analytics and Institutional Effectiveness, gave a presentation on the current status of the A/P faculty senate review of constituent groups.

4. Other Items

- Juliet Dadras was nominated to serve as Vice Chairperson for CAPFA. A motion was made, seconded, and passed unanimously.
- Stephanie Trout asked for a nomination for a representative to serve on the Academies of Faculty Service and Leadership committee. No nominations have been received yet, so Stephanie asked that nominations be emailed to her for consideration.
- The commission discussed the survey regarding shared governance which included questions for Senates, Commissions, Department Heads Council, and Council of College Deans. The survey questions are attached.
- The commission discussed a possible resolution to add community service hours for A/P Faculty use to support the university's "Ut Prosim" motto.

4. Announcements

Stephanie Trout asked commission members to contact her with ideas for future agenda items and speakers of interest. The next meeting is scheduled for December 13, 2023 at 2:30 p.m.

5. Adjournment

There being no further business, the meeting was adjourned at 3:03 p.m.