

MINUTES

Commission on Administrative and Professional Faculty Affairs

April 11, 2025

11:00 a.m.

<https://virginiatech.zoom.us/j/86171762734>

Present: Marlena Lester (presiding), Harrison Blythe, Erica Cooper, Cyndi Hutchison, Rodney Irvin, Malini Josiam, Renee Ryan, and Paige Thacker.

Absent with Notice: Judy Alford, Juliet Dadras, Kayla Dean, Jenni Gallagher, Lonnie Johnson, and Ruth Wallace.

Absent: Mario Ferruzzi, Aarav Parikh, and Keith Stephenson.

Guests: Kari Evans and Lori Rose.

Marlena Lester called the meeting to order at 11:01 a.m. A quorum was not present.

1. Announcement of approval and posting of minutes of February 20, 2025.

Marlena Lester noted that these minutes have been voted on electronically and can be publicly accessed on the Governance Website: governance.vt.edu

2. Other Items

- The Commission discussed possible topics to address in the 2025-26 session. Ideas included:
 - Consider resolution to update 2.30.3.1 Allegations of Unprofessional or Unethical Conduct against an A/P in the faculty handbook
 - Consider reviewing faculty handbook on an annual basis for areas under their charge. (i.e. develop a list of policies and sections to review)
 - Coordinate with administration to move CAPFA Resolution 23-24A Resolution for Administrative and Professional Benefits: Professional Development Leave forward or to remove from consideration

3. Announcements

- Juliet Dadras to serve as the A/P Faculty Representative for the [Employee Benefits Committee](#) until 2026.
- This is the last meeting of the 2024-25 session. The Commission will next meet at the beginning of the fall semester.

4. Adjournment

There being no further business, the meeting was adjourned at 11:20 a.m.