

**CGPSP Minutes**  
**April 3, 2024**  
**3:30-5:00 p.m.**  
**Graduate Life Center Room 238/Zoom**

**Present:** Monty Abbas (presiding), Coy Allen, Lisa Becksford, Nancy Bradley, Zai Cook, Christina DiMarino, Paul Emmons, Tom Ewing, Chip Frazier, Rachel Holloway, Mary Kasarda, Renee LeClair, Sattar Mansi, Aimée Surprenant, Tyler Walters, and Jerald Walz

**Absent with Notice:** Carolyn Commer, Kwok Tsang

**Absent:** Joe Eifert, Rob Emmett, Charly Hartle, Rose McGroarty, Tarisa Ross, Katelyn Steide, Scott Weimer

**Guests:** Janice Austin, Kevin Edgar, Monika Gibson, Barbara Hoopes, Bill Huckle, Xiaoyan Ma, Rachel Maizel, Carrie Mayer, April Myers

Monty called the meeting to order at 3:31. There was an establishment of a quorum.

**1. Adoption of Agenda**

Agenda was approved and adopted.

**2. Approval of or Announcement of approval and posting of minutes of March 20, 2024**

Minutes were approved.

**3. New Business-**

○ **Current resolutions in governance—Dean Surprenant**

\*The current resolutions in governance are posted in Share Point. The dean shared them to see if any discussion is needed from this commission before moving on in the process. None needed extra discussion, but others will be shared at future meetings.

○ **Discussion of untaught graduate courses that will be discontinued—Dr. Huckle**

\*Dr Huckle asked for acceptance of the list of untaught graduate courses.

\*250 courses in total

\*The list is distributed to departments. There is a procedure that the registrar's office follows.

\*Courses have a role in a core curriculum. Some appear in a certificate (if still active, that could be a reason to keep the course).

\*A member asked if the number of students registered is tied to keeping a course? Is there a metric? Answer is unsure.

\*Each unit can decide whether to keep a course or not.

\*Course numbers are frozen for a certain number of years. If the course is discontinued, this will allow other courses to use these numbers.

\*Motion was made to receive report. Moved and accepted.

**4. Acceptance and Posting of Committee Reports and/or Minutes**

- **Graduate Student Appeals Committee-** Aimée Surprenant

None

- **DAP (Degree and Academic Progress)**- Coy Allen

No update

- **Ad Hoc Masters**-Barbara Hoopes

\*There were 3-4 more items that this committee would like to address. The committee will spend the next meeting setting the agenda for next year.

- **Graduate School Updates**-Aimée Surprenant

\*The dean thanked those who helped out with Graduate Education Week. The GPSS Symposium went well.

\*The work/life balance grant has been extended from 6 weeks to 8 weeks, effective now.

\*Pregnant Workers Fairness Act: please see information here: <https://news.vt.edu/notices/2023/06/oea-pregnant-workers-fairness-act.html>

\*Annual progress reports: there is no mandated due date, but it is recommended submission at least once a year. It's up to the departments and committees when they would like to submit the reports.

[https://graduateschool.vt.edu/faculty-and-staff-resources/annual\\_review\\_good\\_practices.html](https://graduateschool.vt.edu/faculty-and-staff-resources/annual_review_good_practices.html)

\*Graduate Program Director Checklist: <https://graduateschool.vt.edu/faculty-and-staff-resources/GPD-Checklist.html> Please let Dean Surprenant know if you have anything to add.

\*Billing changes: <https://news.vt.edu/notices/smi-billingchanges.html>

- **Constituency Updates**-Monty Abbas

**a. Graduate and Professional Student Senate**—Rachel Maizel

\*Reported on the climate surveys

\*Rachel will report to University Council on April 22<sup>nd</sup> at 3:30 at the Stegar Hall Conference Room.

**b. Graduate Student Honor System**—Rose McGroarty

No report

**c. University Library Committee**—Lisa Becksford

No update

**d. Faculty Senate**—Carolyn Commer and Jerald Walz

\*There were 1<sup>st</sup> and 2<sup>nd</sup> readings of resolutions

**e. Undergraduate Student Senate**—Karl Rice

No update

**f. Board of Visitors**—Emily Tirrell

No update

**g. AP Faculty Senate**—Rob Emmett

No update

- **University Council and Commission Updates**—Monty Abbas

**a. University Council** –Monty Abbas

\*CGPSA resolution 2023-24A had second reading delayed. Certain groups requested more time for discussion.

**b. Commission on Undergraduate Studies and Policies**—Rachel Holloway

\*Approved one posthumous degree

**5. Adjournment**- Monty Abbas

There being no further business, a motion was made to adjourn the meeting at 4:02.