

**Commission on Staff Policies and Affairs**

**Tuesday, September 26, 2023**

**11:00 am**

**Location: Gilbert Street, Suite 5100, Finance Conference Room and zoom;  
<https://virginiatech.zoom.us/j/82126985689>**

**Present:** Callan Bartel (presiding), Chris Akers, Jenni Case, Lacey Doyle, Nikki Gland-Turpin, Amanda Hill, Jamie McElfresh, Alex Parrish, Susanna Rinehart, and Mary Sullivan.

**Absent with Notice:** Doug Broyles, Bella Gilbert, and Curtis Mabry.

**Absent:** Brent Bowden, Alan Grant, and Sarah Henderson.

**Guests:** LaTawnya Burleson, Kari Evans, and Kelly Oaks.

Callan Bartel called the meeting to order at 11:04 a.m. A quorum was present.

**1. Adoption of Agenda**

A motion was made and seconded to adopt the agenda as presented. The motion carried.

**2. Approval of or Announcement of approval and posting of minutes of August, 22, 2023**

A motion was made and seconded to approve the August 22, 2023 meeting minutes.

**3. Old Business**

No Old Business.

**4. New Business**

**CSPA Resolution 2023-24A**

Resolution to Add a Statement of Support for Participation in Governance and Professional Development to Staff Job Descriptions

Callan Bartel presented the resolution for first reading.

Alex Parrish suggested we present proposed language for the statement of support. Susanna Rinehart suggested a variation of the resolution's first Whereas statement: "In the spirit of Virginia Tech's motto, Ut Prosim (That I May Serve), engagement in community through participation in shared governance is valued, encouraged, and supported."

The commission discussed slight updates to the resolution:

- a. In the first Whereas statement, add "shared" before government to align with commonly used university language.
- b. In the final Whereas statement, revise the final point to state "enduring and unifying invitation to the community".

LaTawnya Burleson, President of Staff Senate, added that Amy Sebring, Executive Vice President and Chief Operating Officer, joined the Staff Senate meeting on Thursday, September 21 and expressed her support for including staff in the "recruitment and retention of top talent" initiative that continues to be a university priority.

**5. Acceptance and Posting of Committee Reports and/or Minutes**

No reports and/or minutes

**6. Presentation**

Dr. Kelly Oaks, Associate Vice President for Equity and Access, gave a presentation on the Office for Equity and Accessibility. She spoke about the Office's teams that deal with Affirmative Action, ADA and Accessibility, Civil Rights Compliance, and Title IX. The presentation is attached.

**7. Other Items**

Callan Bartel shared updates related to the Commission including a reminder that a volunteer is still needed to represent the Commission on the Employee Benefits Committee, an overview of the final Commission Workplan, and a request to move the Commission meeting time.

**8. Announcements-**

The next meeting will be Tuesday, October 24 at 11:00 a.m.

**9. Adjournment-**

There being no further business, a motion was made to adjourn the meeting at 11:59 a.m.