

MINUTES
UNDERGRADUATE CURRICULUM COMMITTEE
OCTOBER 28, 2022
ZOOM

CALL TO ORDER

The meeting was called to order at **2:00 PM** by Kerry Redican, Chair. Those in attendance and constituting a quorum were:

Present: Kerry Redican (Chair); Alexander Dickow (Liberal Arts & Human Sciences); Meredith Drum (Architecture, Arts, & Design); Jenni Gallagher (AP Faculty Senate); Dana Garner (Business); James Lord (Engineering); Hannah Shinault (UCCGE); Gordon Yee (Science)

Absent: Nicole Akers (Staff Senate); Cornelia Deagle (Veterinary Medicine); Jennifer Jones (Agriculture and Life Sciences)

Visitors: Alexander Brand (Civil and Environmental Engineering); Gary Costello (Office of the University Registrar); Michael Kinder (Finance and Real Estate); Lara Anderson (Physics); Rachel Pitcher (Office of the University Registrar)

A motion to adopt the agenda as presented was made, seconded, and approved.

Announcement of approval of minutes: October 14, 2022 – Minutes voted on electronically.

OLD BUSINESS

College of Agriculture and Life Sciences

Course: BCHM 1014: Biochemistry First Year Experience (Revised) Spring 2023 (CM-7568)

Motion was made and seconded to **APPROVE** BCHM 1014: Biochemistry First Year Experience (Revised) Spring 2023 (CM-7568) **with no modifications.**

Motion passed unanimously.

NEW BUSINESS

College of Engineering

Course: BC 2044: Construction Materials (Revised) Spring 2023 (CM-7544)

Motion was made and seconded to **APPROVE** BC 2044: Construction Materials (Revised) Spring 2023 (CM-7544) **with modifications:**

- Coversheet:
 - On the coversheet, please check the appropriate section to indicate the proposal is a greater than 20% change.
- Catalog Description:

- In alignment with the Learning Objectives and Topic Syllabus, please consider adding a reference to “project manager” within the Catalog Description.
- Learning Objectives:
 - LO #1: Edit “evaluate effectives” to read “evaluate effectiveness.”

Motion passed unanimously.

Course: CEE 4614: Concrete Materials (Revised) Fall 2023 (CM-7618)

Motion was made and seconded to **APPROVE** CEE 4614: Concrete Materials (Revised) Fall 2023 (CM-7618) **with modifications:**

- Learning Objectives:
 - LO #4: Consider editing “analyze” to read “evaluate.”
- Justification:
 - In the first paragraph, within line 4, edit “appears to never had” to read “appears to have never had.”
- Texts and Special Teaching Aids:
 - Edit citations to follow MLA format. For example: Author Last name, First name. *Title of work in italics*. Publisher, Year of publication. pp.
- Topic Syllabus:
 - Consider comparing the Topic Syllabus to the Catalog Description and Learning Objectives to improve alignment between these three sections.

Motion passed unanimously.

College of Liberal Arts and Human Sciences

Course: HD 3114: Issues in Aging (Revised) Spring 2023 (CM-7107)

Motion was made and seconded to **APPROVE** HD 3114: Issues in Aging (Revised) Spring 2023 (CM-7107) **with modifications:**

- Catalog Description:
 - Edit the beginning of the catalog description to read, “Investigates selected contemporary issues and measures potential solutions in adulthood and old age; family and friend relationships”
 - Expand on “women’s concerns” within the Catalog Description.
- Learning Objectives:
 - LO #3: Edit “specify” to read “identify.”
 - Add a period at the end of each Learning Objective.
- Justification:
 - Create a paragraph outlining the purpose of this course.
- Texts and Special Teaching Aids:

- Because there is no required text, please provide a list of specific examples that will be used for this course. Citations of these texts should follow MLA format (**MLA** – Author Last name, First name. *Title of work in italics*. Publisher, Year of publication. pp.) or APA format (**APA** - Author Last name, Initials. (Year of publication). *Title of work in italics*. Publisher. pp.).
- Topic Syllabus:
 - The final topic, “Determination of potential solutions to problems in the area,” should be broken down into subtopics because it is greater than 20%.

Motion passed unanimously.

Course: HD 3234: Child/Youth Community Services (Revised) Spring 2023 (CM-7110)

Motion was made and seconded to **APPROVE** HD 3234: Child/Youth Community Services (Revised) Spring 2023 (CM-7110) **with modifications:**

- Catalog Description:
 - Edit “translate client data” to read “translation of client data.”
- Justification:
 - In the first paragraph, please edit the second sentence for clarity.
- Prerequisites and Corequisites:
 - Because of the information within the Justification section, consider adding HD 3224 as a prerequisite for this course.
- Topic Syllabus:
 - Edit “needs assessment techniques, service eligibility, and translate client data into a plan” to read “needs assessment techniques.”

Motion passed unanimously.

Pamplin College of Business

Checksheet: New Major Name: Finance and Real Estate (FREL) under Degree: Bachelor of Science in Business in Finance (BSBUF), effective for student date of entry under UG catalog 2023-2024 (CM-7656)

Motion was made and seconded to **APPROVE** New Major Name: Finance and Real Estate (FREL) under Degree: Bachelor of Science in Business in Finance (BSBUF), effective for student date of entry under UG catalog 2023-2024 (CM-7656) **with no modifications.**

With approval of new major name, Finance and Real Estate (FREL), Major name: Real Estate Finance (RESF) under Degree: Bachelor of Science in Business in Finance (BSBUF), last term and year to enroll: Spring 2023; last term and year to graduate: Spring 2026, will be discontinued (CM-7656).

Motion passed unanimously.

College of Science

Course: CHEM 3004: Bridge to the Future (New) Spring 2023 (CM-7608)

Motion was made and seconded to **APPROVE** CHEM 3004: Bridge to the Future (New) Spring 2023 (CM-7608) **with no modifications.**

Motion passed unanimously.

Course: NEUR 4054: Developmental Neuroscience (New) Fall 2023 (CM-7614)

Motion was made and seconded to **APPROVE** NEUR 4054: Developmental Neuroscience (New) Fall 2023 (CM-7614) **with modifications:**

- Learning Objectives:
 - In alignment with the Catalog Description, consider adding reference to “cell death” within the Learning Objectives, as/if applicable.
 - Add a period at the end of each Learning Objective.
- Topic Syllabus:
 - In alignment with the Catalog Description, consider adding reference to “cell death” within the Topic Syllabus, as/if applicable.

Motion passed unanimously.

Course: PHYS 4664: Astroparticle Physics (New) Spring 2023 (CM-7609)

Motion was made and seconded to **APPROVE** PHYS 4664: Astroparticle Physics (New) Spring 2023 (CM-7609) **with modifications:**

- Texts and Special Teaching Aids:
 - Edit citation to follow APA format. For example: Author Last name, Initials. (Year of publication). *Title of work in italics*. Publisher. pp.
- Topic Syllabus:
 - Remove all parentheses around the percentage numbers.

Motion passed unanimously.

A motion was made and seconded to adjourn the meeting at **2:47 PM.**

Respectfully Submitted,
Rachel Pitcher
Office of the University Registrar