

MINUTES
UNDERGRADUATE CURRICULUM COMMITTEE
NOVEMBER 11, 2022
ZOOM

CALL TO ORDER

The meeting was called to order at **2:00 PM** by Kerry Redican, Chair. Those in attendance and constituting a quorum were:

Present: Kerry Redican (Chair); Nicole Akers (Staff Senate); Alexander Dickow (Liberal Arts & Human Sciences); Meredith Drum (Architecture, Arts, & Design); Jenni Gallagher (AP Faculty Senate); Dana Garner (Business); Jennifer Jones (Agriculture & Life Sciences); Hannah Shinault (UCCGE); Gordon Yee (Science)

Absent: Cornelia Deagle (Veterinary Medicine); James Lord (Engineering)

Visitors: Gary Costello (Office of the University Registrar); Iuliia Hoban (International Studies); Rachel Pitcher (Office of the University Registrar); Jeffrey Robert (Real Estate); Kurt Stephenson (Agricultural and Applied Economics); Yannis Stivachtis (International Studies)

A motion to adopt the agenda as presented was made, seconded, and approved.

Announcement of approval of minutes: October 28, 2022 – Minutes voted on electronically.

NEW BUSINESS

College of Agriculture and Life Sciences

Checksheets: Discontinue Minor: Agricultural and Applied Economics (AAEC), effective for student date of entry under UG catalog 2022-2023, discontinued effective Fall 2023 (CM-7674)

Motion was made and seconded to **APPROVE** Discontinue Minor: Agricultural and Applied Economics (AAEC), effective for student date of entry under UG catalog 2022-2023, discontinued effective Fall 2023 (CM-7674) **with no modifications.**

Motion passed unanimously.

College of Engineering

Course: BMES 3114: Needs Identification in Healthcare (Revised) Spring 2023 (CM-7647)

Motion was made and seconded to **APPROVE** BMES 3114: Needs Identification in Healthcare (Revised) Spring 2023 (CM-7647) **with modifications:**

- Justification:

- In the first paragraph, in the third sentence, edit “This proposed revision is combines across” to read “This proposed revision combines.”
- In the first paragraph, in the last sentence, edit “this course can lead into future undergraduate research” to read “this course can lead to future undergraduate research.”
- Texts and Special Teaching Aids:
 - At the end of the required text, add a period.
- Topic Syllabus:
 - Remove preloaded statement starting with “N/A.”

Motion passed unanimously.

College of Liberal Arts and Human Sciences

Course: IS 1204 (PSCI 1204): Topics in Global Dialogues (New) Fall 2023 (CM-7631)

Motion was made and seconded to **APPROVE** IS 1204 (PSCI 1204): Topics in Global Dialogues (New) Fall 2023 (CM-7631) **with modifications:**

- Learning Objectives:
 - LO #5: Add a period at the end of the objective.
- Texts and Special Teaching Aids:
 - For all citations, put a period after the year and capitalize the first “P” for the page numbers.
 - Edit “cabbridge” to read “Cambridge.”
- Topic Syllabus:
 - In Topic 3, remove the periods at the end of the first two lines.

Motion passed unanimously.

Pamplin College of Business

Checksheet: New Major Name: Real Estate for Commercial Properties (RELC) under Degree: Bachelor of Science in Real Estate (BSRST), first term and year to enroll Summer 2023; first term and year to graduate Fall 2023, effective for student date of entry under UG catalog 2023-2024 (CM-7654)

Motion was made and seconded to **APPROVE** New Major Name: Real Estate for Commercial Properties (RELC) under Degree: Bachelor of Science in Real Estate (BSRST), first term and year to enroll Summer 2023; first term and year to graduate Fall 2023, effective for student date of entry under UG catalog 2023-2024 (CM-7654) **with modifications:**

- Documentation:
 - Provide a statement whether resources will or will not be required for this program.
- Checksheet:

- For consistency throughout the checksheet, edit all instances of “credit hours” and “hours” to read “credits.”
- For section “III. Real Estate Electives,” edit “at least 50% at the 3000 or 4000 level” to read “at least 12 hours at the 3000 or 4000 level.”
- For Concept 3, please edit “(ECON 2005-6 or AAEC 1005-6 are required prerequisites for Core and Major courses)” to read “(ECON 2005-6 or AAEC 1005-6 are required.)”

With approval of New Major Name: Real Estate for Commercial Properties (RELC) under Degree: Bachelor of Science in Real Estate (BSRST), Major name: Commercial Development and Investment (CDI), under Degree: Bachelor of Science in Real Estate (BSRST) last term and year to enroll Spring 2023; last term and year to graduate Spring 2026, will be discontinued (CM-7654).

Motion passed unanimously.

Checksheet: New Major Name: Real Estate for Residential Properties (RELR) under Degree: Bachelor of Science in Real Estate (BSRST), first term and year to enroll Summer 2023; first term and year to graduate Fall 2023, effective for student date of entry under UG catalog 2023-2024 (CM-7655)

Motion was made and seconded to **APPROVE** New Major Name: Real Estate for Residential Properties (RELR) under Degree: Bachelor of Science in Real Estate (BSRST), first term and year to enroll Summer 2023; first term and year to graduate Fall 2023, effective for student date of entry under UG catalog 2023-2024 (CM-7655) **with modifications:**

- Documentation:
 - Provide a statement whether resources will or will not be required for this program.
- Checksheet:
 - For consistency throughout the checksheet, edit all instances of “credit hours” and “hours” to read “credits.”
 - In “II. Real Estate for Residential Properties Major Requirements” please indicate whether the student is required to choose a course from the “Choose one:” section.
 - If the student must choose a course from the “Choose one:” section, edit “21-24 hours” to read “24 hours.” In addition, please add a “3_” next to the “Choose one:” section.
 - If the student is not required to choose a course from the “Choose one:” section, please edit “21-24 hours” to read “21 hours.”
 - For section “III. Real Estate Electives,” edit “at least 50% at the 3000 or 4000 level” to read “at least 12 hours at the 3000 or 4000 level.”
 - For Concept 1, under 1a, edit “ENG 3764” to read “ENGL 3764.”
 - For Concept 3, please edit “(ECON 2005-6 or AAEC 1005-6 are required prerequisites for Core and Major courses)” to read “(ECON 2005-6 or AAEC 1005-6 are required.)”

- For Concept 7, add a footnote to read “Concept 7 must be satisfied if a course is not selected that double counts for Concepts 2 and 7.”

With approval of New Major Name: Real Estate for Residential Properties (RELR) under Degree: Bachelor of Science in Real Estate (BSRST), Major name: Residential Development and Investment (RDI), under Degree: Bachelor of Science in Real Estate (BSRST) last term and year to enroll Spring 2023; last term and year to graduate Spring 2026, will be discontinued (CM-7655).

Motion passed unanimously.

Course: BIT 3614: Election Security (New) Spring 2023 (CM-7658)

Motion was made and seconded to **APPROVE** BIT 3614: Election Security (New) Spring 2023 (CM-7658) **with modifications:**

- Catalog Description:
 - Remove transitional verbs and phrases including: “discusses the,” “outlines the,” “analyzes the,” “differentiates the,” and “examines.”
- Learning Objectives:
 - Edit grey font to match black font throughout the document.
 - LO #2: Replace “outline” with “examine” or “analyze.”
 - LO #3: Replace “discover” with “identify” or “appraise.”
- Justification:
 - With the sentence starting, “This course provides...” start a new paragraph.
- Prerequisites and Corequisites:
 - Consider adding “Pre: Junior standing” if applicable.
- Texts and Special Teaching Aids:
 - Clarify the “Provided” header to indicate whether the texts are required or recommended.

Motion passed unanimously.

College of Science

Course: GEOS 3634: Natural History Collections and Curation (Revised) Fall 2023 (CM-7673)

Motion was made and seconded to **APPROVE** GEOS 3634: Natural History Collections and Curation (Revised) Fall 2023 (CM-7673) **with no modifications.**

Motion passed unanimously.

Course: NEUR 3074: Evolutionary Neuroscience (New) Fall 2023 (CM-7672)

Motion was made and seconded to **APPROVE** NEUR 3074: Evolutionary Neuroscience (New) Fall 2023 (CM-7672) **with no modifications.**

Motion passed unanimously.

A motion was made and seconded to adjourn the meeting at **2:35 PM.**

Respectfully Submitted,
Rachel Pitcher
Office of the University Registrar