

**University Council Cabinet
Meeting Summary
January 23, 2023
3:30 – 4:30 p.m.
130 Burruss Hall and via Zoom Videoconference**

Present: Cyril Clarke (presiding), Robert Weiss (presiding), Menah Pratt, Kim O'Rourke, April Myers, Julie Ross, Dwayne Edwards, Rachel Miles, Robin Queen, Holli Gardner Drewry, Serena Young, & Ben Beiter

Absent with Notice: Amy Sebring

Absent: Shirin Mohammadian

Dr. Clarke called the hybrid meeting to order at 3:30 p.m. A quorum was present.

1. **Adoption of Agenda** - A motion was made, seconded, and approved to adopt the agenda that was distributed on January 22, 2023.

2. **Actions/Decisions**

1. The Cabinet voted to approve the February 6, 2023, University Council Agenda.
2. The Cabinet voted to confirm that the following draft resolution proposal falls within the commission's charge.
 - a. Commission on Undergraduate Studies and Policies resolution to update Policy 6000 and the Undergraduate Honor System Manual
3. There will be a special University Council Cabinet meeting held prior to February 10 to discuss the CGPSA draft resolution proposal for on the expansion of access to reproductive care at Virginia Tech
4. Discussion items that will be included on the next regularly scheduled University Council Cabinet meeting include:
 - a. Participation/attendance of governance members
 - b. Potential changes to the new governance process/structure
 - c. Assessment of new governance system during spring semester

3. **Discussion Item**

1. Discussion was held on the current process for approving draft resolution proposals by the University Council Cabinet. Kim O'Rourke proposed a solution to improve efficiency and streamline and shorten the process by giving the office of the vice president for policy and governance the ability to grant provisional approval of resolutions that clearly fit within a commission's charge; those not receiving provisional approval would be held with no action taken until the next regular meeting of the Cabinet. Weekly updates can be sent to the Cabinet membership of what resolutions have been provisionally approved, and the Cabinet would vote whether to ratify. In the event that the Cabinet did not ratify a provisional approval, the resolution would be discussed at the next Cabinet meeting. Another suggestion was made to establish have an electronic approval process that will allow Cabinet members to approve resolutions asynchronously.

It was mentioned that until the process outlined in the new University Council bylaws can be revised through governance, the draft notice resolution proposal form should not be used in place of a draft resolution for review by the Cabinet. Resolutions should be written in at least a draft form which will provide more details as to whether a resolution falls within a commission's charge. It was also suggested that according to the current process outlined in the University Council bylaws, a commission may have a first reading on a resolution prior to receiving confirmation from the University Council Cabinet that the resolution falls within the commission's charge. The commission cannot have a second reading until that confirmation is received from the Cabinet.

There being no further business, the meeting was adjourned at 4:38 p.m.