

**University Council Cabinet
Meeting Summary
February 27, 2023
3:30 – 4:30 p.m.
130 Burruss Hall and via Zoom Videoconference**

Present: Robert Weiss (presiding), Menah Pratt, Kim O'Rourke, April Myers, Julie Ross, Dwayne Edwards, Rachel Miles, Robin Queen, Holli Gardner Drewry, Serena Young, and Ben Beiter

Absent with Notice: Cyril Clarke, Amy Sebring

Absent: Shirin Mohammadian

Dr. Weiss called the hybrid meeting to order at 3:30 p.m. A quorum was present.

1. **Adoption of Agenda** - A motion was made, seconded, and approved to adopt the agenda.

2. **Actions/Decisions**

1. The Cabinet voted to approve the March 13, 2023, University Council Agenda.
2. The Cabinet voted to confirm that the following draft resolution proposal falls within the commission's charge.
 - a. Commission on Graduate and Professional Studies and Policies resolution to Create the Department of Neurosurgery at VTC School of Medicine
3. A motion was made and seconded that the Climate Action Commitment Implementation does not currently meet the definition of a UMI. The motion passed.
4. The Cabinet reviewed the draft assessment instrument. It was determined that there should be two assessments distributed on shared governance:
 - a. A more detailed assessment will be distributed to those who are currently involved in shared governance by serving on committees, commissions, council, cabinet, and senates
 - b. A shorter and broader assessment will be distributed to the entire Virginia Tech community

Drafts will be shared with the Cabinet prior to the March 27 Cabinet meeting so that the assessments can be distributed soon thereafter and responses compiled before the end of the semester.

3. **Discussion Item**

1. Discussion was held on the process for reviewing and determining what changes are needed to be made to the current shared governance process and structure. The list of suggested changes that have been proposed was reviewed briefly. A decision needs to be made on how revisions will be decided upon and accomplished.
2. Discussion was held on the current process for approving draft resolution proposals by the University Council Cabinet. A request was made to establish an electronic approval through Microsoft Teams for draft resolution notices so that approvals can be made as the draft resolutions are received in between Cabinet meetings so commissions do not have to wait for approval at a scheduled Cabinet meeting.

There being no further business, the meeting was adjourned at 4:43 p.m.