

**University Council Cabinet
Meeting Summary
March 11, 2024
3:30 – 4:30 p.m.
130 Burruss Hall & Zoom Videoconference**

Present: Cyril Clarke (co-chair), Joe Merola (co-chair), April Myers, Kim O'Rourke, Amy Sebring, Julie Ross, Dwayne Edwards, Evan Lavender-Smith, Janice Austin, LaTawnya Burleson, Kiera Schneiderman & Rachel Maizel

Absent with notice: Rachel Miles

Absent: Menah Pratt

Dr. Merola called the hybrid meeting to order at 3:30 p.m. A quorum was present.

1. Adoption of Agenda

A motion was then made, seconded, and approved to adopt the agenda.

2. Actions/Decisions

1. A request was made to remove the Proposal for the New School from the agenda.
2. The consent agenda, which consisted of the University Council meeting agenda for March 18, 2024; the *Commission on Administrative and Professional Faculty Affairs Resolution 2023-24A - Resolution to Approve Administrative and Professional Benefits: Professional Development Leave*; the *Commission on Faculty Affairs Resolution 2023-24F - Resolution to Revise Faculty Handbook Language on Nominations to University Distinguished Professor and Alumni Distinguished Professor*; and the *Commission on Faculty Affairs Resolution 2023-24G - Resolution to Update the Faculty Handbook Description of Expectations for Promotion and Tenure*, was approved.
3. The cabinet accepted a change to University Council Resolution 2023-24B- *Resolution to Revise the University Council Constitution*. The proposed change further defines the appeal process when the Cabinet finds that a resolution does not fit within a commission's charge.
 - a. A suggestion was made to clarify that a second reading at University Council during the appeal process will be waived unless a deferral is requested.
 - b. A suggestion was also made to modify the language pertaining to the recommendation to appoint a committee to clarify the criteria for a University Mission Initiative (Article XII).
4. The cabinet discussed the university-wide survey results and comments made from Senates, Commissions, Council of College Deans, and Department Heads Executive Council on the current system of shared governance.
 - a. In discussion, it was noted that changes already proposed to the Constitution and Bylaws will help address inefficiencies and inclusivity described in the survey results. The Office of the Vice President for Policy and Governance will need the senates to partner with them to educate the respective constituencies about shared governance and to promote participation in the system of shared governance.
 - b. A suggestion was made to add a Q&A section on the governance website as a means of providing information about the most prevalent issues cited in the survey responses. Cabinet members who represent the senates were asked to provide high-level questions related to shared governance that can be included in the Q&A section.

5. The cabinet discussed the presentation of regular senate updates to University Council on current matters of interest. Members supported the request to allow senates to talk about top-of-the-mind issues that may or may not be carried forward via a resolution.
 - a. It was noted that such discussions should not occur at every University Council meeting, but that senates should request that the Office of the Vice President for Policy and Governance place said discussion on the tentative University Council agenda when issues arise. Senates will be expected also to submit a short summary of the issues they wish to address at University Council for the cabinet to review.

3. **Adjournment** - The meeting was adjourned at 4:36 p.m.