

## **Commission on Administrative and Professional Faculty Affairs**

### **April 13, 2022 Meeting Minutes**

**1:30pm via Zoom**

**Members Present:** Nikeshia Arthur, Janice Austin, Amanda Covey, Holli Gardner Drewry, Nancy Gruber, Kenner Love, Alex Parrish, Pamela Stell, Keri Swaby, Leah Taylor, Stephanie Trout, Ross Verbrugge

**Members Absent:** Ashley Appling, Moein Borghei, D'Arrin Calloway, Dan Givens, Lonnie Johnson, Frances McCarty, Megan Seibel, Susan Short

**Others in Attendance:** April Myers, Dan Taggart

Janice Austin, called the meeting to order at 1:33pm. A quorum was not verified. There were no changes reported for the February minutes. Janice will send out an email to the CAPFA members to vote on the March and April minutes electronically.

#### **Old Business:**

Holli Gardner Drewry shared an overview of the new A/P Faculty Awards that was created in March of this year. Holli shared there were 41 individual nominations and 5 team nominations. She was very proud of the number of nominations across the Commonwealth. The Nominations and Elections Committee will meet on April 18 to make their selection of the winners. A reception is being planned by the Division of Human Resources.

#### **New Business:**

Janice Austin shared a recap of the year for the CAPFA commission. As Chair, she appreciated all of the engagement, contributions, and great discussion from the members. She also shared there were 7 resolutions that were passed and was extremely pleased that A/P Faculty has increased representation across campus and represented at the Board of Visitors meetings. Janice shared that CAPFA has had an increase in being actively engaged in other groups and committees' resolutions.

Work will continue over the summer months with the Constitution and Bylaws due to the new governance structure along with the A/P Faculty Grievance process. If interested in helping with those two initiatives, please reach out to Janice.

#### **Senates, Commissions, and Committee Representatives Reports:**

Holli Gardner Drewry shared she attended the first Board of Visitors Meeting on Sunday, April 3 and Monday, April 4 as the Administrative and Professional Faculty Senate Representative. Holli gave the first constituent report representing the A/P Faculty Senate. She shared that the report was well received and they were very welcoming and interested in all of the work being done. Holli also shared that there was an error that occurred in January with the Library team being left off of their mailing list. Unfortunately, the Library team was not involved in the election process. However, this brought up an opportunity as the Library being a potential constituent group. At the next meeting on April 20, there will be a proposal to elect three senators from the Library and to discuss creating a new Library constituent group. Affordable Housing will also be presenting at that meeting.

Keri Swaby, a representative on the Undergraduate Studies and Policies, shared several considered resolutions including a new major, Real Estate Finance, in Bachelor of Science in Business in Finance. A Resolution to Establish an Academic Relief Policy and a resolution to establish Non-Class Holiday Status for Juneteenth. Keri also shared they are now discussing restricting use of a W until final grades are posted, logistics in managing incoming requests to use a W, and concern that students will prematurely request a W when a passing grade for a course is a possibility.

Nikeshia Arthur, a representative on the Commission on Equal Opportunity and Diversity, shared they are working on a Resolution to add CEOD to the Parking and Transportation Committee. They are also looking for officers to serve for the next academic year.

**Other Business/Discussion:**

The meeting concluded with an announcement that this will be the last meeting of the academic year. The next meeting will be Wednesday, September 14.