

Commission on Administrative and Professional Faculty Affairs

December 8, 2021 meeting minutes

1:30pm via Zoom

Members Present: Janice Austin, Nikki Connors, Amanda Covey, Holli Gardner Drewry, Dan Givens, Rodney Irvin, Katie Polidoro, Megan Seibel, Susan Short (voting proxy for Nikeshia Arthur), Keri Swaby, Leah Taylor, Stephanie Trout.

Members Absent: Ashley Appling (with notice), Nikeshia Arthur (with notice), Moein Borghei, D'Arrin Calloway, Lonnie Johnson (with notice), Frances McCarty.

Others in Attendance: Aaron Bond, Kirk Felton, Nancy Gruber, April Myers, Alex Parrish, Sara Sweeney, Dan Taggart, Ross Verbrugge.

Janice Austin, called the meeting to order at 1:35pm. A quorum was verified.

The minutes from the November 10, 2021 meeting were approved as presented.

Old Business

Janice shared that CAPFA Resolutions 2021-22 B-H had first reading at University Council with only a few clarifying questions asked. Second reading will be at the February 7th University Council meeting.

New Business

Janice shared the Commission on Administrative and Professional Faculty Affairs Charge wording with a minor revision to include procedures for non-reappointing administrative and professional faculty highlighted. Holli provided a background information on why including non-reappointing administrative and professional faculty would be important in the CAPFA charge. Commissions members recommended moving the non-reappointing wording in sequence with appointing, evaluating, etc. Holli moved that CAPFA approve the changes as discussed; Keri seconded and the motion passed. Holli will relay our agreement with including non-reappointing wording in the Charge.

Senates, Commissions, and Committee Representatives Reports

Holli reported that A/P Faculty Senate continues to meet and make progress in getting the Senate up and running with great attendance at all meetings. The A/P Faculty Senate webpage has been

updated to include meeting minutes as well as a listing of Senators. Non-voting members from the other Senates and Human Resources are currently being assigned.

Aaron Bond presented an overview of CAPFA and A/P Faculty Senate to the Commission on Faculty Affairs and Holli was a great help with talking points. CFA offered their full support as A /P Faculty Senate moves forward and want to be involved with anything they can help with.

Other Business/Discussion

Holli invited anyone who is not already attending A/P Faculty meetings to attend the December 15th meeting as Brian Garey, Human Resources will attend to discuss the findings from the recent employee Climate Survey.

The meeting concluded with an announcement of the next meeting to be held on January 12, 2022 at 1:30 PM via Zoom.