

**MINUTES**  
**UNDERGRADUATE CURRICULUM COMMITTEE**  
**APRIL 22, 2022**  
**2:00-4:00 PM VIA ZOOM**

**CALL TO ORDER**

The meeting was called to order at **2:00 PM** by Kerry Redican, Chair. Those in attendance and constituting a quorum were:

**Present:** Kerry Redican (Chair); Hannah Shinault (UCCGE); Carolyn Copenheaver (Natural Resources & Environment); Dana Garner (Business); James Lord (Engineering); Kristin Phillips (Science)

**Absent:** Michelle Czamanske (Staff Senate); Meredith Drum (Architecture & Urban Studies); Cornelia Deagle (Veterinary Medicine); Jennifer Jones (Agriculture & Life Sciences); Cara Rawlings (Liberal Arts & Human Sciences)

**Visitors:** Nancy Bradley (Educational Technology); Gary Costello (University Registrar); Vern Ferguson (Architecture); Melanie Fox (Economics); Haibo Huang (Food Studies); Caitlin Martinkus (Music); Margarita McGrath (Architecture); Rachel Pitcher (University Registrar); Nadine Sinno (Arabic); Ben Tracy (Plant Sciences); Stacy Vogt Yuan (Peace Studies and Violence Prevention); Sarah Wilmot (Fashion and Merchandising Design)

A motion to adopt the agenda as presented was made, seconded, and approved.

Announcement of approval of minutes: April 8, 2022 – Minutes voted on electronically.

**NEW BUSINESS**

**College of Agriculture and Life Sciences**

**Checksheet:** Revised Major: Environmental Science (ENSC) under Degree: Bachelor of Science in Environmental Science (BSENS), effective for student date of entry under UG catalog 2022-2023 (CM-7391)

Motion was made and seconded to **APPROVE** Revised Major: Environmental Science (ENSC) under Degree: Bachelor of Science in Environmental Science (BSENS), effective for student date of entry under UG catalog 2022-2023 (CM-7391) **with modifications:**

- Checksheet:
  - When given an option between two courses, underline and italicize the “or” throughout the checksheet.
  - For ALS 1234, edit to read “ALS 1234 CALS First Year Seminar.”

**Motion passed unanimously.**

**Checksheet:** Revised Major: Ecological Restoration (ER) under Degree: Bachelor of Science in Environmental Science (BSENS), effective for student date of entry under UG catalog 2022-2023 (CM-7392)

Motion was made and seconded to **APPROVE** Revised Major: Ecological Restoration (ER) under Degree: Bachelor of Science in Environmental Science (BSENS), effective for student date of entry under UG catalog 2022-2023 (CM-7392) **with modifications:**

- Checksheet:
  - When given an option between two courses, underline and italicize the “or” throughout the checksheet.
  - For ALS 1234, edit to read “ALS 1234 CALS First Year Seminar.”

**Motion passed unanimously.**

**Checksheet:** Revised Major Concentration/Option: Landscape & Turf Management (LTM) under Degree: Associate of Agriculture (AAG), Major: Agricultural Technology (AT), effective for student date of entry under UG catalog 2022-2023 (CM-7423)

Motion was made and seconded to **APPROVE** Revised Major Concentration/Option: Landscape & Turf Management (LTM) under Degree: Associate of Agriculture (AAG), Major: Agricultural Technology (AT), effective for student date of entry under UG catalog 2022-2023 (CM-7423) **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Revised Major Concentration/Option: Applied Agricultural Management (AAM) under Degree: Associate of Agriculture (AAG), Major: Agricultural Technology (AT), effective for student date of entry under UG catalog 2022-2023 (CM-7425)

Motion was made and seconded to **APPROVE** Revised Major Concentration/Option: Applied Agricultural Management (AAM) under Degree: Associate of Agriculture (AAG), Major: Agricultural Technology (AT), effective for student date of entry under UG catalog 2022-2023 (CM-7425) **with no modifications.**

**Motion passed unanimously.**

**Course:** FST 4304: Food Processing (Revised) Fall 2022 (CM-7510)

Motion was made and seconded to **APPROVE** FST 4304: Food Processing (Revised) Fall 2022 (CM-7510) **with no modifications.**

**Motion passed unanimously.**

**Course:** FST 4314: Food Processing Laboratory (New) Fall 2022 (CM-7511)

Motion was made and seconded to **APPROVE** FST 4314: Food Processing Laboratory (New) Fall 2022 (CM-7511) **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Revised Major: Crop and Soil Sciences (CSSC) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7394)

Motion was made and seconded to **APPROVE** Revised Major: Crop and Soil Sciences (CSSC) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7394) **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Revised Major: Environmental Horticulture (EVHT) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7395)

Motion was made and seconded to **APPROVE** Revised Major: Environmental Horticulture (EVHT) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7395) **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Revised Major: Landscape Design and Turfgrass Science (LTS) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7396)

Motion was made and seconded to **APPROVE** Revised Major: Landscape Design and Turfgrass Science (LTS) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7396) **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Revised Major: Plant Science (PLSC) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7397)

Motion was made and seconded to **APPROVE** Revised Major: Plant Science (PLSC) under Degree: Bachelor of Science in Plant Science (BSPLS), effective for student date of entry under UG catalog 2022-2023 (CM-7397) **with no modifications.**

**Motion passed unanimously.**

## College of Architecture and Urban Studies

**Checksheet:** Revised Major: Architecture (ARCH) under Degree: Bachelor of Architecture (BARCH), effective for student date of entry under UG catalog 2022-2023 (CM-7283)

Motion was made and seconded to **APPROVE** Revised Major: Architecture (ARCH) under Degree: Bachelor of Architecture (BARCH), effective for student date of entry under UG catalog 2022-2023 (CM-7283) **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Revised Minor: Art History (AHST), effective for student date of entry under UG catalog 2022-2023 (CM-7402)

Motion was made and seconded to **APPROVE** Revised Minor: Art History (AHST), effective for student date of entry under UG catalog 2022-2023 (CM-7402) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Checksheet:
  - In the “Art History Minor Electives,” add in “3\_\_” for courses that are missing it or edit checksheet to only have two “3\_\_” in this section.

**Motion passed unanimously.**

## College of Engineering

**Course:** ENGR 3064: Third-Year Galileo Seminar (New) Fall 2022 (CM-7520)

Motion was made and seconded to **APPROVE** ENGR 3064: Third-Year Galileo Seminar (New) Fall 2022 (CM-7520) **with modifications:**

- Proposal:
  - Address 15-DR revisions.

***\*Please address 15-Day Review Comments and post revised proposal prior to Thursday, April 28th at 5pm.***

***If requested timeline cannot be supported, proposal will be TABLED. Once 15-Day Review Comments have been addressed and a revised proposal posted to JIRA, proposal may then be included on the next available UCC agenda in Fall 2022.***

**Motion passed unanimously.**

**Course:** ENGR 3044: Third-Year Hypatia Seminar (New) Fall 2022 (CM-7521)

Motion was made and seconded to **APPROVE** ENGR 3044: Third-Year Hypatia Seminar (New) Fall 2022 (CM-7521) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Catalog Description:
  - Include in the description how the course is discipline specific.
  - Revise prerequisite to read “ENGR 2044” to match up with prerequisite mentioned in the Prerequisites and Corequisites section and the Justification section.
- Justification:
  - Revise the justification to include a purpose for the course and expand the level justification to explain what skills students will learn from ENGR 2044 to be successful in this course.
- Texts and Special Teaching Aids:
  - Provide examples of texts that will be used.
- Topic Syllabus:
  - For alignment, please include “communication skills” and “program planning” in the Catalog Description and Learning Objectives.

***\*Please address 15-Day Review Comments and post revised proposal prior to Thursday, April 28th at 5pm.***

***If requested timeline cannot be supported, proposal will be TABLED. Once 15-Day Review Comments have been addressed and a revised proposal posted to JIRA, proposal may then be included on the next available UCC agenda in Fall 2022.***

**Motion passed unanimously.**

### **College of Liberal Arts and Human Sciences**

**Checksheet:** Revised Minor: History (HIST), effective for student date of entry under UG catalog 2022-2023 (CM-7410)

Motion was made and seconded to **APPROVE** Revised Minor: History (HIST), effective for student date of entry under UG catalog 2022-2023 (CM-7410) **with modifications:**

- Checksheet:
  - Shift all indents in group II.
  - Consider revising the statement starting, “At least 12 of the 18 hours must be on the 2000 level...” to be clearer for students.

**Motion passed unanimously.**

**Course:** LAHS 4214: Experiential Learning for Social Impact Capstone (New) Fall 2022 (CM-7476)

Motion was made and seconded to **TABLE** LAHS 4214: Experiential Learning for Social Impact Capstone (New) Fall 2022 (CM-7476) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Catalog Description:
  - Edit course enrollment requirements to read, “Academy of Transdisciplinary Studies advisor approval. Pre: Junior Standing.”
- Prerequisites and Corequisites:
  - Edit to read, “Academy of Transdisciplinary Studies advisor approval. Pre: Junior Standing.”
- Topic Syllabus:
  - For alignment, please include all topics from the Topic Syllabus within the Learning Objectives.

**In support for above recommendations/modifications, please complete the following prior to Thursday, April 28<sup>th</sup> at 5 pm:**

- Address 15-Day Review Comments (see JIRA comments)
- Address UCC recommendations/modifications
- Post revised proposal to JIRA
- Follow up with UCC sub-committee to confirm that all UCC concerns have been addressed

**If requested timeline cannot be supported:**

- Proposal will be **TABLED**
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**Motion passed unanimously.**

**Course:** PSVP 2444: Conflict Resolution, Mediation and Peacebuilding (New) Fall 2022 (CM-7481)

Motion was made and seconded to **APPROVE** PSVP 2444: Conflict Resolution, Mediation and Peacebuilding (New) Fall 2022 (CM-7481) **with no modifications.**

**Motion passed unanimously.**

**Course:** PSCI 3384 (IS 3384): Politics of Global and Comparative Migration (New) Fall 2022 (CM-7478)

Motion was made and seconded to **APPROVE** PSCI 3384 (IS 3384): Politics of Global and Comparative Migration (New) Fall 2022 (CM-7478) **with no modifications.**

**Motion passed unanimously.**

**Course:** PSCI 3394 (IS 3394): Comparative Politics of Immigrant Inclusion (New) Fall 2022 (CM-7479)

Motion was made and seconded to **APPROVE** PSCI 3394 (IS 3394): Comparative Politics of Immigrant Inclusion (New) Fall 2022 (CM-7479) **with modifications:**

- Justification:
  - Within the level justification, explain why there are a variety of prerequisites to choose from and how skills/content in these courses will help students succeed in this course.

**Motion passed unanimously.**

**Course:** ARBC 4104: Advanced Grammar, Conversation, and Cultural Competency (New) Fall 2022 (CM-7499)

Motion was made and seconded to **APPROVE** ARBC 4104: Advanced Grammar, Conversation, and Cultural Competency (New) Fall 2022 (CM-7499) **with no modifications.**

**Motion passed unanimously.**

**Course:** MUS 3074: Topics in Music Analysis (Revised) Fall 2022 (CM-7501)

Motion was made and seconded to **APPROVE** MUS 3074: Topics in Music Analysis (Revised) Fall 2022 (CM-7501) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Justification:
  - Within the level justification, explain why MUS 3026 is a prerequisite and what skills/content will help students succeed in this course.

**Motion passed unanimously.**

**Course:** FMD 3224: Apparel Assembly (Revised) Fall 2022 (CM-7513)

Motion was made and seconded to **APPROVE** FMD 3224: Apparel Assembly (Revised) Fall 2022 (CM-7513) **with no modifications.**

**Motion passed unanimously.**

**Course:** FMD 3234: Pattern Drafting for Apparel (Revised) Fall 2022 (CM-7515)

Motion was made and seconded to **APPROVE** FMD 3234: Pattern Drafting for Apparel (Revised) Fall 2022 (CM-7515) **with modifications:**

- Coversheet:
  - Change Effective Semester to “Fall 2022.”

**Motion passed unanimously.**

**Course:** EDTE 1014: Teaching Technology, Engineering, and Design (New) Fall 2022 (CM-7372)

Motion was made and seconded to **APPROVE** EDTE 1014: Teaching Technology, Engineering, and Design (New) Fall 2022 (CM-7372) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Coversheet:
  - Consider changing “Eng” to “Engr” in the ADP course title.
- Texts and Special Teaching Aids:
  - Provide examples of texts that will be used.
  - Remove “Required Teaching Aides” section.

**In support for above recommendations/modifications, please complete the following prior to Thursday, April 28<sup>th</sup> at 5 pm:**

- Address 15-Day Review Comments (see JIRA comments)
- Address UCC recommendations/modifications
- Post revised proposal to JIRA
- Follow up with UCC sub-committee to confirm that all UCC concerns have been addressed

**If requested timeline cannot be supported:**

- Proposal will be **TABLED**
- Once 15-Day Review Comments and UCC recommendations/modifications have been addressed and a revised proposal posted to JIRA, proposal may then be considered for the **next available UCC agenda in Fall 2022.**

**Motion passed unanimously.**

**Course:** EDTE 2005-2006: Engineering Technologies (New) Fall 2022 (CM-7522)

Motion was made and seconded to **APPROVE** EDTE 2005-2006: Engineering Technologies (New) Fall 2022 (CM-7522) **with modifications:**

- Coversheet:
  - Consider changing “Eng” to “Engr” in the ADP course title.



- Justification:
  - In the level justification section, explain what skills will be learned in the prerequisites to prepare the students for each course.
- Texts and Special Teaching Aids:
  - Remove “Required Teaching Aides” sections.
  - Delete statements about the text possibly not being the exact text.
- Topic Syllabus:
  - For alignment, please include all topics from the Topic Syllabus within the Learning Objectives.

**In support for above recommendations/modifications, please complete the following prior to Thursday, April 28<sup>th</sup> at 5 pm:**

- Address UCC recommendations/modifications
- Post revised proposal to JIRA
- Follow up with UCC sub-committee to confirm that all UCC concerns have been addressed

**If requested timeline cannot be supported:**

- Proposal will be **TABLED**
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**Motion passed unanimously.**

**Course:** EDTE 2204: Emerging Issues in Technology and Engineering (New) Fall 2022 (CM-7373)

Motion was made and seconded to **APPROVE** EDTE 2204: Emerging Issues in Technology and Engineering (New) Fall 2022 (CM-7373) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Topic Syllabus:
  - For alignment, please include all topics from the Topic Syllabus within the Catalog Description.

**In support for above recommendations/modifications, please complete the following prior to Thursday, April 28<sup>th</sup> at 5 pm:**

- Address 15-Day Review Comments (see JIRA comments)
- Address UCC recommendations/modifications
- Post revised proposal to JIRA
- Follow up with UCC sub-committee to confirm that all UCC concerns have been addressed

**If requested timeline cannot be supported:**

- Proposal will be **TABLED**

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**Motion passed unanimously.**

**Course:** EDTE 3204: Robotics Education (New) Fall 2022 (CM-7523)

Motion was made and seconded to **APPROVE** EDTE 3204: Robotics Education (New) Fall 2022 (CM-7523) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Learning Objectives:
  - To make Learning Objective #3 more measurable, consider changing “investigate” to “examine.”
- Texts and Special Teaching Aids:
  - Provide examples of texts that will be used.

**In support for above recommendations/modifications, please complete the following prior to Thursday, April 28<sup>th</sup> at 5 pm:**

- Address 15-Day Review Comments (see JIRA comments)
- Address UCC recommendations/modifications
- Post revised proposal to JIRA
- Follow up with UCC sub-committee to confirm that all UCC concerns have been addressed

**If requested timeline cannot be supported:**

- Proposal will be **TABLED**
- Once 15-Day Review Comments and UCC recommendations/modifications have been addressed and a revised proposal posted to JIRA, proposal may then be considered for the **next available UCC agenda in Fall 2022.**

**Motion passed unanimously.**

**Course:** EDTE 4204: Capstone in Technology and Engineering Education (New) Fall 2022 (CM-7374)

Motion was made and seconded to **APPROVE** EDTE 4204: Capstone in Technology and Engineering Education (New) Fall 2022 (CM-7374) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Texts and Special Teaching Aids:
  - Provide examples of texts that will be used.
  - Remove “Required Teaching Aides” section.

**In support for above recommendations/modifications, please complete the following prior to Thursday, April 28<sup>th</sup> at 5 pm:**

- Address 15-Day Review Comments (see JIRA comments)
- Address UCC recommendations/modifications
- Post revised proposal to JIRA
- Follow up with UCC sub-committee to confirm that all UCC concerns have been addressed

**If requested timeline cannot be supported:**

- Proposal will be **TABLED**
- Once 15-Day Review Comments and UCC recommendations/modifications have been addressed and a revised proposal posted to JIRA, proposal may then be considered for the **next available UCC agenda in Fall 2022.**

**Motion passed unanimously.**

**Course:** MN 1014: Naval Fitness (New) Fall 2022 (CM-7528)

Motion was made and seconded to **TABLE** MN 1014: Naval Fitness (New) Fall 2022 (CM-7528) **with modifications:**

- Proposal:
  - Address 15-DR revisions.
- Catalog Description:
  - Edit to make all text the same size font.
  - Edit “(1H/1C)” to read “(1H, 1C).”
- Topic Syllabus:
  - For alignment with the Topic Syllabus, please include “administrative/personnel actions” in the Catalog Description and Learning Objectives.

***\*Please address 15-Day Review Comments and post revised proposal prior to Thursday, April 28<sup>th</sup> at 5pm.***

***If requested timeline cannot be supported, proposal will be TABLED. Once 15-Day Review Comments have been addressed and a revised proposal posted to JIRA, proposal may then be included on the next available UCC agenda in Fall 2022.***

**Motion passed unanimously.**

### **College of Natural Resources and Environment**

**Checksheets:** Revised Minor: Urban and Community Forestry (UACF), effective for student date of entry under UG catalog 2022-2023 (CM-7303)

Motion was made and seconded to **APPROVE** Revised Minor: Urban and Community Forestry (UACF), effective for student date of entry under UG catalog 2022-2023 (CM-7303) **with no modifications.**

**Motion passed unanimously.**

**Checksheet:** Revised Major: Packaging Systems and Design (PSD) under Degree: Bachelor of Science in Packaging System and Design (BSPSD), effective for student date of entry under UG catalog 2022-2023 (CM-7260)

Motion was made and seconded to **APPROVE** Revised Major: Packaging Systems and Design (PSD) under Degree: Packaging System and Design (BSPSD), effective for student date of entry under UG catalog 2022-2023 (CM-7260) **with modifications:**

- Checksheet:
  - For clarity and coding, number the sections of the checksheet.
  - Add “choose one course” or “choose two courses” in the header for the sections that have more courses than the student needs.

**Motion passed unanimously.**

### **College of Science**

**Checksheet:** Establishment of New Minor: Economics of Diversity, Equity, and Inclusion, effective for student date of entry under UG catalog 2022-2023; first term and year to enroll: Fall 2022, first term and year to graduate: Spring 2023 (CM-7341)

Motion was made and seconded to **APPROVE** Establishment of New Minor: Economics of Diversity, Equity, and Inclusion, effective for student date of entry under UG catalog 2022-2023; first term and year to enroll: Fall 2022, first term and year to graduate: Spring 2023 (CM-7341) **with modifications:**

- Coversheet:
  - Add departmental representative signature on the coversheet.
- Checksheet:
  - Remove date of graduation information at the beginning of the checksheet.
  - Identify Pathways courses on the checksheet with a symbol and key in footnotes or add the Pathways attribute after each course.

**Motion passed unanimously.**

**Course:** ECON 4514: Applied Analysis of Banking and Financial Markets (New) Fall 2022 (CM-7502)

Motion was made and seconded to **APPROVE** ECON 4514: Applied Analysis of Banking and Financial Markets (New) Fall 2022 (CM-7502) **with no modifications.**

**Motion passed unanimously.**

A motion was made and seconded to adjourn the meeting at **3:34 PM**.

Respectfully Submitted,  
Rachel Pitcher  
*Office of the University Registrar*