

CAPFA Minutes

Commission on Administrative and Professional Faculty Affairs

January 10, 2018 – 1:30pm – 2400 North End Center/WebEx

Present: Janice Austin, John Benner, Laurie Brogdon, Allen Campbell, Mallory Foutch, Alan Grant, Debbie Greer, Amy Hogan, Monika Lawless, Cayce Myers, Mary Norris, Vicky Ratcliffe, Sue Teel, Lonnie Johnson, Margaret Ratcliffe.

Absent: Maria Balota (with notice), Mary Christian, David Clubb (with notice), Martin Daniel (with notice), Jeremy Daubert, Prateek Mishra, Karisa Moore, Laura Neff-Henderson.

Guests: Jessica Davis, Patricia Smith

Dr. Austin called the meeting to order at 1:32pm. A quorum was present.

Approval of Minute from November 8, 2017

Dr. Austin reported all noted corrections/typos were corrected, the minutes were approved electronically, and they have been forwarded to the University Council. The December CAPFA meeting was cancelled.

Old Business

None.

New Business

Dr. Austin updated the Commission on two A/P faculty grievances that had been received.

Dr. Austin provided a report from the December CAPFA working group that focused on CAPFA visibility and a CAPFA outreach project. She then introduced Ms. Tricia Smith and Ms. Jess Davis from VTEngage who talked through outreach project ideas with the Commission. The minutes from the working group will be distributed to the Commission members.

Margaret Radcliffe presented for the first reading of Resolution CAPFA 2017-18A. After discussions with Martin Daniel, Ms. Radcliffe recommended tabling discussion until our February meeting when Mr. Daniel will present on Human Resources Office changes and planned revisions to policies. Ms. Radcliffe, Laurie Brogdon and Sue Teel indicated interest in working with Mr. Daniel when the HR policy committee is formed.

Commission Representative Reports:

Commission on Faculty Affairs (Laurie Brogdon) – Ms. Brogdon reported that CFA is currently working on updates to the promotion and tenure process as well as tenured faculty retirees’ health benefits.

Commission on Staff Policies and Affairs (Margaret Radcliffe) – Nothing to report.

Commission on Student Affairs (Mallory Foutch) – Ms. Foutch reported that CSA met with Provost Clarke in December to get more information on his role and directions for the University under his leadership. The Commission will be reviewing the Master Plan this semester.

Faculty Senate (Cayce Myers) – Nothing to report.

Graduate Student Assembly (Mary Norris) – Nothing to report.

Staff Senate (Sue Teel) – Nothing to report.

Transportation and Parking (Debbie Greer) – The committee has reviewed Purple Heart Recipient parking and determined designated spaces for these community members is not feasible but reduced parking rates may be possible. The committee is considering who should qualify as a visitor and get free parking rather than new categories of paid parking. The bike share program will start soon; 85 bikes at 8 stations of which 7 are on campus.

Other New Business:

None.

Our next meeting will be February 14, 2018

The meeting was adjourned at 2:37pm