

CAPFA Minutes

Commission on Administrative and Professional Faculty Affairs

February 13, 2019 – 1:30 pm – 2400 North End Center/Zoom

Present: Janice Austin, John Benner, Allen Campbell, Amanda Covey, Martin Daniel, Alan Grant, Maia Greene-Havas, Debbie Greer, Greg Fansler, Amy Hogan, Joy Hottenstein, Jennifer Hundley, Lonnie Johnson, Monika Lawless, John Massey, James Orr, MaDonna Overstreet, Terri Pecora,

Absent: Maria Balota, Cynthia Hampton

Ms. Lawless called the meeting to order at 1:30 pm. A quorum was present.

Note of Approval of Minutes from December 12th done electronically.

Ms. Lawless reported the minutes were sent out for review, and were approved electronically. They have since been forwarded to the University Council.

Old Business

Ms. Lawless reported that the new AP Faculty Grievance Submission Form is posted on the Provost's Website. As of now it has not been used.

Mr. Fansler reported that the CAPFA listserv is up and running. A working group has been formed to discuss the cadence/content for use of the listserv. The first message is likely to be sent in early March. It is set up so only the chair/vice-chair can respond to it. Individuals can opt-out from the google group.

New Business

Ms. McCann, Director of Strategic Planning presented the Virginia Tech Strategic Planning Priorities. The first priority is to increase global and national recognition. The second priority is to demonstrate the Ut Prosim (*That I May Serve*) difference. The third priority is to invest in talent development.

Commission Representative Reports:

Commission for Equal Opportunity and Diversity – Maia Greene-Havas reported Resolution to Observe Indigenous People's Day had their first meeting at University Council on February 4th and will have their second meeting on February 15th. Upon approval, "Indigenous People's Day" will officially and permanently be added to the University Event Calendar to be observed every year on the 2nd Monday in October. At a state level, Chris Hurst's office has put forth a resolution but it will not occur this year but may be considered next year.

Transportation and Parking Committee – Ms. Debbie Greer noted that the committee held their first meeting for the academic year in December.

Other Business

Our next meeting will be on March 13, 2019.

Adjournment

Ms. Lawless asked for a motion to adjourn the meeting at 2:20 p.m. and Greg Fansler seconded the motion.