

CAPFA Minutes

Commission on Administrative and Professional Faculty Affairs

April 11, 2018 – 1:30pm – 2400 North End Center/WebEx

Present: Janice Austin (via Zoom), Maria Balota (via Zoom), Laurie Brogdon (via Zoom), Martin Daniel, Greg Fansler, Mallory Foutch, Joy Hottenstein, Monika Lawless, Margaret Radcliffe.

Absent: John Benner (with notice), David Clubb (with notice), Allen Campbell (with notice), Jeremy Daubert (with notice), Alan Grant, Debbie Greer, Amy Hogan (with notice), Lonnie Johnson, Kim Linkous, Pratek Mishra, Karen Munden, Cayce Myers, Laura Neff-Henderson, Mary Norris (with notice), Vicky Ratcliffe, Sue Teel.

Guests: Curtis Mabry, Erin McCann.

Monika Lawless called the meeting to order at 1:30pm. A quorum was present.

Note of Approval of Minutes from March 14, 2018 done electronically

Ms. Lawless reported the minutes were sent out for review and were approved electronically. They have since been forwarded to the University Council.

Old Business

Ms. Lawless mentioned the fourth grievance this year was received and the grievability panel completed.

New Business

A presentation was made by Erin McCann, Director of Strategic Planning. A copy of the presentation will be distributed to members along with the meeting minutes. Questions or feedback should be directed to Ms. McCann.

Ms. Lawless noted that AY 2018-2019 CAPFA representative elections will be held April 16th-27th. A notice will be placed in VT News four times during those two weeks. All current members are encouraged to vote.

Next item of discussion were commission representative reports. No reports were made from other commissions.

The meeting concluded with an announcement of the next meeting to be held on May 9, 2018 at 1:30 PM.